



**VISAKHAPATNAM PORT TRUST  
GENERAL ADMINISTRATION DEPARTMENT  
(PERSONNEL DIVISION)**

**ISO-9001**

**ISO-14001**

**OHSAS-18001**

No. C2/Rect./CMO/2017

Dt. 18.07.2017

To  
The Chairmen  
All Major Ports

Sir,

Sub: Filling up of the anticipated vacant post of Chief Medical Officer (HoD) on scale Rs.51300 - 73000 of Visakhapatnam Port Trust under Composite method of Recruitment – Reg.

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The post of Chief Medical Officer on scale of pay of Rs.51300-73000 in the rank of Head of Department, in Visakhapatnam Port Trust, will be fallen vacant w.e.f.01.08.2017. The post is to be filled up by absorption through Composite Method, Officers holding analogous posts or the post of Chief Medical Officer in category-II Ports with 2 years regular service in the grade or Officers holding posts in the scale of pay of Rs.17500-22300 (revised scale Rs.36600-62000) with four years regular service in the grade or Officers holding posts in the scale of pay of Rs.16000-20800 (revised scale Rs.32900-58000) with 5 years regular service in the grade in the Medical Department in a Major Port Trust will be eligible (enclosed).

The names of the eligible and willing officers, who satisfy the provisions in the approved Recruitment Rule for the post of Chief Medical Officer, may be forwarded together with their applications in the prescribed format (enclosed) along with the following documents to this Port Trust on or before 22.08.2017. The crucial date for determining the qualifications, experience and age is 01.07.2017, in terms of Regulations 10 (2) of VPTE Amendment Regulations, 2009.

- 1) Copies of ACRs duly attested by an Officer not below the rank of Deputy HoD on each of the page of the ACR of the applicant for the last five years (up to March, 2017). If ACR for a particular year/period is not available, the certificate to that effect may be attached.
- 2) Attested copies of all certificates.
- 3) No Objection Certificate of respective Port Trust/Organization.
- 4) An Undertaking of the applicant not to withdraw, if selected.
- 5) Vigilance/Administrative clearance of the concerned Port in the prescribed proforma as per Ministry's letter No.A12022/10/205-PE-I, dt.27.08.2010 and also revised instructions issued thereon.

If any major or minor penalty is imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents may be sent for forwarding to Government along with application.

It is also requested to ensure about the veracity of the University certificates and recognition of the Degree obtained by the applicants and certificate to that effect may be given by the Head of office. The applications received through proper channel will only be entertained. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

It is informed that, if he/she selected to the post of Chief Medical Officer (HoD) on scale Rs.51300-73000 in Medical Department in Visakhapatnam Port Trust, under the Composite Method of Recruitment, will be governed by the Service Rules and Regulations in force as amended from time to time.

Yours faithfully,

Sd/-

**SECRETARY**

Encl: As above



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**PROFORMA**

1. Name of the Officer :
2. Date of Birth :
3. Present post held along with the details of earlier post held in chronological order. :
4. Whether belongs to SC/ST :
5. Present basic pay and pay scale of the post indicating detailed break-up of emoluments. :
6. Service to which the officer belong :
7. Educational qualifications :
8. Other qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with telephone number. :
12. Any other points he may desire to mention. :

Place:

(SIGNATURE OF THE APPLICANT)

Date:

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / Vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years (In terms of Ministry's letter No.A-12022/10/05-PE-E dt.01.02.2007, If any Major or Minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents will have to be sent).
5. Attested copies of ACRs for the last five years (i.e., from 01.04.2012 to 31.03.2017) are enclosed.

**SIGNATURE OF THE HEAD OF THE OFFICE  
ALONG WITH THE OFFICE SEAL**



**RECRUITMENT RULES FOR THE POST OF CHIEF MEDICAL OFFICER (HOD) IN VISAKHAPATNAM PORT TRUST**

Sl. No.	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational Quatifications/ (c) experience for Direct recruits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/deputation, grades from which it should be made	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
1.	CHIEF MEDICAL OFFICER (Category-I Ports)	1	CL-I	20500-500-26500 (revised Rs.51300-73000)	Selection	--	50	(i) MBBS degree from a recognized University.  (ii) A Post Graduate (PG) Medical Degree or PG Medical Diploma in the specified speciality from a recognized University.  (iii) Post qualification experience of 16 years in case of PG Degree holders and 18 years experience in case of PG Diploma Holders in the relevant field of specialization in a reputed hospital.	a) No b) Yes c) No	N.A.	By absorption through composite method failing which by deputation and failing both by direct recruitment .	For absorption through composite method, Officers holding analogous posts or the post of Chief Medical Officer in Category-II ports with 2 years regular service in the grade or officers holding posts in the scale of pay of Rs.17500-22300 (revised scale Rs.36600 – 62000) with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs.16000-20800 (revised scale Rs.32900-58000) with 5	

