



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
PERSONNEL DIVISION

No.C1/Rect./EXE(Civil)/CE/2017/
Dt. .09.2017.

To,
Chairmen,
All Major Ports.

Sir,

Sub: Filling up of 02(two) vacant posts of Executive Engineer(Civil) on scale of pay of Rs.10750-16750 (revised scale Rs.20600-46500) under Deputation method in Visakhapatnam Port Trust – Reg.

The posts of Executive Engineer (Civil) on scale of pay of Rs.10750-16750 (revised scale Rs.20600-46500) have fallen vacant in Visakhapatnam Port Trust. As per the RR, the posts are to be filled by absorption / deputation from officers holding analogous posts or feeder posts AxE(Civil), with 5(five) yrs regular service in the grade in a Major Port Trust (enclosed). Only the names of the eligible and willing officers, who satisfy the provisions in the approved Recruitment Rule for the post of Executive Engineer (Civil), may be forwarded together with their applications in the prescribed format (enclosed) along with the following documents to this Port Trust on **or before 09.10.2017**.

- 1) Copies of ACRs duly attested by an Officer not below the rank of Dy. HoD on each page of the ACR of the applicant for the last five years (upto March 2017) If ACR for a particular year / period is not available, non-availability certificate to that effect may be attached. A statement showing yearwise availability of ACR's and gradings may also be forwarded.
- 2) Attested photocopies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) Vigilance/Administrative clearance of the concerned Port as prescribed by the Ministry vide letter A12022/10/205-PE-I, dt.27.08.2010 and also revised instructions thereon.
- 5) An Undertaking of the applicant not to withdraw, if selected.

If any major or minor penalty is imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty alongwith necessary documents may be sent, for forwarding to Government along with application.

It is also requested to ensure about the veracity of the University certificates and recognition of the degree obtained by the applicants and certificate to that effect may be given by the Head of office. The applications received through proper channel will only be entertained. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

It is informed that, if he / she selected to the post of Executive Engineer (Civil) on scale of pay of Rs.10750-16750 (revised scale Rs.20600-46500) in Visakhapatnam Port Trust, under deputation method of Recruitment will be governed by the Service Rules and Regulations in force as amended from time to time.

The circular alongwith Annexure is also available on VPT website www.vizagport.com.

Yours faithfully,

Sd/-
SECRETARY

Encl: As above.



**VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
PERSONNEL DIVISION**





VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)
ISO-9001 **ISO-14001**
OHSAS-18001

PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Present post held along with the details of earlier post held in chronological order. :
4. Whether belongs to SC/ST :
5. Present basic pay and pay scale of the post indicating detailed break-up of emoluments. :
6. Service to which the officer belong :
7. Educational qualifications :
8. Other qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with telephone number. :
12. Any other points he may desire to mention. :
13. Telephone No. :
14. E.Mail address :

Place:

(SIGNATURE OF THE APPLICANT)

Date:

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / Vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years (In terms of Ministry's letter No.A-12022/10/05-PE-E dt.01.02.2007, If any Major or Minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents will have to be sent).
5. Details of the ACRs attached for the last 5 years are enclosed.

SIGNATURE OF THE HEAD OF THE OFFICE
ALONG WITH THE OFFICE SEAL

VISAKHAPATNAM PORT TRUST

RECRUITMENT RULES FOR CLASS-I POSTS IN CIVIL ENGINEERING DEPARTMENT/ V.P.T AS PER CR.

Sl. no.	Name of the post	No. of posts	Classification	Scale of pay (Rs)	Whether selection or non-selection	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether(a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in years)	Method of Recruitment (whether by direct or by promotion/ absorption/ deputation)	In case of promotion/deputation, grades from which it should be made	Remarks.
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1.	Exe. Engineer (Civil)	02	Cl.I	10750-300-16750	Selection	--	35	(i) Degree or equivalent in Civil Engineering from a recognized University / Institution. (ii) Five years experience in a Executive Cadre in Planning / Construction/ Design/Maintenance preferably of Port and Marine Structure in an Industrial / Commercial / Govt. undertaking	(a) No (b) No however, a diploma in Civil Engg. from a Recognized university / Institution is essential. (c) No	2	By promotion failing which by absorption / deputation, failing both by Direct Recruitment.	Promotion from Asst. Executive Engineer (Civil) in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade failing which Asst. Executive Engineer (Civil) in the scale of pay of Rs.9100-15100 with 2 years regular service in the grade and a combined regular service of 8 years in the scales of pay of Rs.9100-15100 and Rs.8600-14600 in the respective discipline of Civil Engineering Department. Absorption / deputation will be of officers holding analogous posts or feeder posts with experience as mentioned above in a Major Port	