



**VISAKHAPATNAM PORT TRUST**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**PERSONNEL DIVISION**

No.C1/Rect./EXE(Mech)/CME/2017/  
Dt. .09.2017.

To,  
Chairmen,  
All Major Ports.

Sir,  
Sub: Filling up of the 03(three) vacant posts of Executive Engineer (Mech) on scale of pay of Rs.10750-16750 (revised scale Rs.20600-46500) under Deputation method in Visakhapatnam Port Trust – Reg.

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The posts of Executive Engineer (Mech) on scale of pay of Rs.10750-16750 (revised scale Rs.20600-46500) have fallen vacant in Visakhapatnam Port Trust. As per the RR, the posts are to be filled by absorption / deputation, officers holding analogous posts in respective discipline or feeder post with five years regular service in the grade in a Major Port Trust (enclosed). Only the names of the eligible and willing officers, who satisfy the provisions in the approved Recruitment Rule for the post of Executive Engineer, may be forwarded together with their applications in the prescribed format (enclosed) along with the following documents to this Port Trust on **or before 09.10.2017**.

- 1) Copies of ACRs duly attested by an Officer not below the rank of Dy. HoD on each page of the ACR of the applicant for the last five years (upto March 2017) If ACR for a particular year / period is not available, non-availability certificate to that effect may be attached. A statement showing yearwise availability of ACR's and gradings may also be forwarded.
- 2) Attested photocopies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) Vigilance/Administrative clearance of the concerned Port as prescribed by the Ministry vide letter A12022/10/205-PE-I, dt.27.08.2010 and also revised instructions thereon.
- 5) An Undertaking of the applicant not to withdraw, if selected.

If any major or minor penalty is imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty alongwith necessary documents may be sent for forwarding to Government along with application.

It is also requested to ensure about the veracity of the University certificates and recognition of the degree obtained by the applicants and certificate to that effect may be given by the Head of office. The applications received through proper channel will only be entertained. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

It is informed that, if he / she selected to the post of Executive Engineer (Mechanical) on scale of pay of Rs.10750-16750 (revised scale Rs.20600-46500) in Visakhapatnam Port Trust, under deputation method of Recruitment will be governed by the Service Rules and Regulations in force as amended from time to time.

The circular alongwith Annexure is also available on VPT website [www.vizagport.com](http://www.vizagport.com).

Yours faithfully,

Sd/-  
SECRETARY

Encl: As above.



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**VISAKHAPATNAM PORT TRUST**

**RECRUITMENT RULES FOR CLASS-I POSTS IN M & E.E. DEPARTMENT / V.P.T.**

Sl. No.	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether selection or Non-selection	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper age limit for direct recruitment (In years)	Educational and other qualifications prescribed for direct recruitment	Whether A) Age B) Educational qualifications C) Experience for direct recruits will apply in the case of promotion/ absorption / deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion / absorption/ deputation.)	In case of promotion/ absorption / deputation grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Executive Engineer (Mech)	03	Class-I	10750-300-16750	Select ion	---	35 yrs	<p><b>Essential:</b></p> <p><b>i).</b> Degree or equivalent in Mechanical Electrical / Electronics &amp; Communications Engg. from a recognised university / institution.</p> <p><b>ii).</b> Five years experience in relevant discipline in executive cadre in an industrial / commercial / Govt. under taking.</p>	<p><b>(a) :</b> No</p> <p><b>(b):</b> No, However a diploma in Engg. in the relevant discipline from a recognised university/ institution is essential</p> <p><b>(c):</b> No</p>	2 yrs.	By promotion failing which by absorption/ deputation failing both by direct recruitment.	Promotion from Asst. Executive Engineer (Mechanical / Electrical / Electronics & Communications) in the scale of pay of Rs.9100-15,100 with 5yrs regular service in the grade <b>failing which</b> Asst. Executive Engineer (Mechanical / Electrical / Electronics & Communications ) in the scale of pay of Rs.9100-15100 with 2 yrs regular service in the grade and a combined regular service of 8 yrs in the scale of pay of Rs.9100-15100 & Rs. 8600-14600 in the respective discipline of M&E Engineering Department <b>OR</b> Diploma Engineers in the scale of pay of Rs.8600-14600 with 8 years of regular service in the grade where the pay scale of Rs.9100-15100 does not exist in that discipline.	



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(PERSONNEL DIVISION)  
**ISO-9001** **ISO-14001**  
**OHSAS-18001**

PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Present post held along with the details of earlier post held in chronological order. :
4. Whether belongs to SC/ST :
5. Present basic pay and pay scale of the post indicating detailed break-up of emoluments. :
6. Service to which the officer belong :
7. Educational qualifications :
8. Other qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with telephone number. :
12. Any other points he may desire to mention. :
13. Telephone No. :
14. E.Mail address :

Place:

(SIGNATURE OF THE APPLICANT)

Date:

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / Vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years (In terms of Ministry's letter No.A-12022/10/05-PE-E dt.01.02.2007, If any Major or Minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents will have to be sent).
5. Details of the ACRs attached for the last 5 years are enclosed.

SIGNATURE OF THE HEAD OF THE OFFICE  
ALONG WITH THE OFFICE SEAL

