

RECRUITMENT RULES FOR THE POST OF SR. DY. CHIEF ACCOUNTS OFFICER IN ACCOUNTS DEPARTMENT IN VISAKHAPATNAM PORT TRUST

Sl. No.	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether selection or Non-selection	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion / absorption/ deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion / absorption / deputation)	In case of promotion / absorption / deputation, grades from which it should be made	Remarks
1.	2.	3	4	5	6	7	8	9	10	11	12	13	14
1.	Sr. Dy. Chief Accounts Officer	1	Class-1	16000-400-20800 (revised scale Rs. 32900-58000)	Selection	---	42 yrs.	ESSENTIAL: a) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. b) 12 Years experience in executive cadre in the field of Finance, Accounting in an Industrial /Commercial/ Govt. Undertaking	(a) No (b) Yes (c) No	N.A	By absorption through composite method failing which by deputation from other Govt.organizations and failing both by direct recruitment.	By absorption through composite method, Officers holding analogous posts or Dy.CAO and equivalent posts in respective discipline of Finance Dept., in the scale of pay of Rs-13000-18250 with 3 years regular service in the grade Rs-13000-18250 (revised scale Rs.24900-50500) in a Major Port Trust or Dy.CAO and equivalent post in respective discipline of Finance Department with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs.10750 – 16750 (revised scale Rs.20600-46500) and Rs.13000-18250 (revised scale Rs.24900-50500) in the respective discipline of Finance Department in a Major Port will be eligible. For DEPUTATION Officers holding analogous posts or holding posts of Dy CAO and equivalent posts in respective discipline of Finance Dept: in the scale of pay Rs-13000-18250 (revised scale Rs.24900-50500) in Govt. /Semi-Govt./PSUs or Autonomous bodies with 3 years regular service in the grade will be eligible .The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "very Good"	

**VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)**

EMPLOYMENT NOTICE No. 02/2018, Dt. 06.01.2018.

SL. No.		
1.	Name of the Post	Sr. Deputy Chief Accounts Officer
2.	No. of Posts	1 (One)
3.	Classification	Class – I
4.	Scale of Pay	Rs.32900-58000
5.	Whether Selection or Non-selection	Selection
6.	Upper Age limit	42 years.
7.	Educational and Other qualifications prescribed for direct recruitment	<u>Essential</u> a) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. b) 12 years experience in executive cadre in the field of Finance, Accounting in an Industrial/Commercial/ Govt. Undertaking
8.	Whether (a) age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion / absorption / deputation	a) No b) Yes c) No
9.	Period of Probation (in years)	N.A.
10.	Method of Recruitment	By direct recruitment.

(Continued)

Other conditions:

1. The candidates should possess the requisite experience and qualifications including Membership Certificate of Chartered Accountants of India or of Institute of Cost and Works Accountants of India as on 01.01.2018 in terms of Regulations 10(2) of VPTE (RS&P) Amendment Regulations.
2. Upper age limit is relaxable to the extent of 3 years in the case of OBC Candidates and 5 years in the case of SC/ST Candidates will be allowed. The OBC Candidates have to submit the caste certificate regarding their OBC Status as well as exclusion from creamy layer in the proforma prescribed by the Central Government. The upper age limit is also relaxable for Government servants as per extant rules. The ST Candidates have to submit the latest caste certificate.
3. Candidates, if appointed, will be governed by the New Pension Scheme, which came into force w.e.f.01-01-2004 and other Rules & Regulations of Visakhapatnam Port Trust. Details will be intimated at the time of appointment.
4. Application in the model pro-forma available in Visakhapatnam Port Trust Web site www.vizagport.com be downloaded and filled in be submitted along with full particulars of Name, Address, Date of Birth, Qualifications and Experience etc., with relevant copies of Certificates, testimonials, two recent passport size photos, latest Caste Certificate whether belongs to OBC/SC/ST, duly attested should be sent through the Competent Authority of their Organization to reach **“The Secretary, Visakhapatnam Port Trust, Visakhapatnam-530 035” on or before 08.02.2018** SUPERSCRIBING the cover “APPLICATION TO THE POST OF SENIOR DEPUTY CHIEF ACCOUNTS OFFICER (CLASS-I)”.
5. Applications of those already in service should be got forwarded through their Employer duly furnishing “NO OBJECTION CERTIFICATE”.
6. Depending up on the requirement, VPT reserves the right to cancel/restrict/curtail the Recruitment process without any further notice and without assigning any reasons thereof.
7. No advance copy of application from the applicant will be accepted. Competent Authority of the respective Organisation must forward the eligible application. Those applications, which are forwarded by the Competent Authority of the respective Organisation along with relevant enclosures, will only be considered.
8. Incomplete applications and applications received after due date and applications which are not forwarded by the Competent Authority of respective Organisations will summarily be rejected. In such cases, no correspondence from the applicants shall be entertained.

Sd/-
SECRETARY.

FOR OFFICE USE

**DATE OF RECEIPT
OF APPLICATION**

APPLICATION PROFORMA FOR APPLYING TO THE POST OF SENIOR DEPUTY CHIEF ACCOUNTS OFFICER
(CLASS-I) IN VPT IN CONNECTION WITH THE EMPLOYMENT NOTICE No.02/2018 Dt. 06.01.2018.

1. **NAME** (In English & Block Capitals)

2. **DATE OF BIRTH** (DD/MM/YYYY)

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Age (YY/MM)

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(as on 01.01.2018)

3. NATIONALITY/ RELIGION

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4. **Father's NAME**

5. **Mailing Address for Correspondence**

																				P	I	N	

6. **Category**

Genl	
SC	
ST	
OBC	

5 (a) **Permanent Mailing Address**

																				P	I	N	

Telephone No, Mobile No
& e-Mail ID

7. **SEX: MALE / FEMALE:**

8. **Languages Known:**

9. Educational Qualifications (Academic / Technical) as on 01.01.2018 :

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

10. Experience as on 01.01.2018.

Name of the Organisation	Joining Date	Leaving Date	Duration			Designation
			Y	M	D	

(Enclose copy of certificates)

11. Name & Address of the Present Employer with contact no's (If any)

12. N O C submitted : YES / NO

13. VIGILANCE / ADMINISTRATIVE CLEARANCE : YES / NO

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. . .2018.

SIGNATURE