



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

ISO-9001

ISO-14001

OHSAS-18001

No.C2/Rect./Sr. Dy. Director (Research)/2017/161
Dt. 06.04.2017

To
The Chairmen,
All Major Ports.

Sir,

Sub: Filling up the post of Sr. Dy. Director (Research) (CL-I) on scale Rs.13000-18250 (revised scale Rs.24900-50500) on absorption/deputation basis, in Research & Planning Division of Traffic Department of Visakhapatnam Port Trust.

It is proposed to fill up the post of Sr. Dy. Director (Research) (CL-I) on scale Rs.13000-18250 (revised scale Rs.24900-50500) on absorption/deputation basis, among Major Ports in Research & Planning Division of Traffic Department of Visakhapatnam Port Trust, as per the RR (enclosed), on the terms and conditions (enclosed).

It is requested to circulate the proposal amongst eligible officers of your Port. Names of eligible and willing officers, who satisfy the RRs for the post of Sr. Dy. Director (Research) (CL-I) together with their applications, as per the bio-data pro-forma enclosed, along with the following documents, may be furnished to the undersigned on or before 09.05.2017

- 1) Copies of ACRs of the applicant for the last five years (up to March, 2016). Non-availability certificate is necessary in case of non-availability of ACR to that particular year.
- 2) Attested copies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) An Undertaking of the applicant not to withdraw, if selected.
- 5) Vigilance/Administrative clearance of the concerned Port in the prescribed proforma.

The officer appointed on deputation, will be governed by the enclosed terms and conditions of deputation. The period of deputation shall not ordinarily exceed three years and in any case, not to exceed five years.

It is informed that, if he/she selected to the post of Sr. Dy. Director (Research) on scale Rs.13000-18250 (revised scale Rs.24900-50500) in Research & Planning Division of Traffic Department in Visakhapatnam Port Trust, will be governed by the Service Rules and Regulations in force as amended from time to time.

Applications received through proper channel will only be considered / entertained. Applications received after the last date or without the ACR's or otherwise found incomplete will not be considered.

Yours faithfully,

Sd/-
SECRETARY

Encl: As above.



**VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)**

ISO-9001

ISO-14001

OHSAS-18001

PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Date of Retirement :
4. Present post held along with the details of earlier post held in chronological order. :
5. Present basic pay and pay scale of the post indicating detailed break up of emoluments. :
6. If applicant is on revised pay scale indicate the date from which revision took place and also indicate the pre-revised scale. :
7. Service to which the officer belongs :
8. Educational qualifications :
9. Other qualifications :
10. Experience :
11. Whether belongs to SC/ST :
12. Address for communication with telephone number. :
13. Any other points he may desire to mention :

Place:

(SIGNATURE OF THE APPLICANT)

Date:

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years.
5. Details of ACRs attached for the last 5 years.
- 6.

**SIGNATURE OF THE HEAD (COMPETENT AUTHORITY) OF THE OFFICE
ALONG WITH THE OFFICE SEAL**

**RECRUITMENT RULES FOR THE POST OF Sr. Dy. DIRECTOR (RESEARCH) IN RESEARCH & PLANNING DIVISION OF TRAFFIC DEPARTMENT IN
VISAKHAPATNAM PORT TRUST**

S l. N o.	Name of the post	No of posts	Class i- fiction	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational Quantifications/ (c) experience for Direct recruits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/deputation , grades from which it should be made	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
1.	Sr. Dy. Director (Research)	1	CL-I	13000-350-18250 (revised scale of pay of Rs. 24900-50500)	Selection	--	40 years	Essential: i) Degree in Economics or Statistics or Mathematics from a recognized University/institutions. ii) Nine years Executive experience in planning or in collection, compilation and interpretation of data or in conducting field surveys, investigations etc. ii) Knowledge of computer operations.	a) No b) Yes c) No	2 Yrs.	By promotion failing which by absorption/ deputation failing both by direct recruitment	Promotion from Deputy Director (Research) in the scale of pay Rs.10750-16750 (revised scale of pay of Rs.20600-46500) with 4 yrs. Regular service in the grade failing which Dy. Director (Research) in the scale of pay of Rs.10750-16750 with two years regular service in the grade and a combined regular service of 9	

								<p>Desirable: i) Post graduate degree/ diploma in Economics or statistics or Mathematics or Operational research and allied subjects from a recognized university/institutions. ii) Knowledge of Computer operations.</p>				<p>years in the scales of pay Rs.10750-16750 and in 9100-15100 (revised scales of pay of Rs.20600-46500) in the respective discipline of P&R Div. Absorption /deputation will be of Officers holding analogous posts or Dy. Director (Research)/ Deputy Director (EDP) and other equivalent posts in the scale of pay of Rs.10750-16750 (revised scale of pay of Rs.20600-46500) with 4 yrs. Regular service in the grade in P&R div in a Major Port Trusts.</p>
--	--	--	--	--	--	--	--	--	--	--	--	--

8. Educational Qualifications (Academic / Technical) :

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

9. Experience.

Name of the Organisation	Joining Date	Leaving Date	Duration			Designation
			Y	M	D	

(Enclose copy of certificates)

10. Name & Address of the Present Employer with contact no's (If any)

11. N O C submitted : YES / NO

12. VIGILANCE / ADMINISTRATIVE CLEARANCE : YES / NO

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. . .2017.

SIGNATURE

TERMS AND CONDITIONS OF DEPUTATION OF THE POST OF
Sr. Dy. Director (Research) (CL-I) IN RESEARCH & PLANNING DIVISION OF TRAFFIC
DEPARTMENT VISAKHAPATNAM PORT TRUST

1. PERIOD OF DEPUTATION

The period of deputation will be of 3 (three) years from the date of taking overcharge of the post subject to curtailment / extension.

2. PAY & Allowances

During the period of deputation Shri/Smt _____ will have the option either to get his/her pay fixed in the scale of Rs.13000-18250 (revised scale of Rs.24900-50500) attached to the post of Sr. Dy. Director (Research) (CL-I) in Visakhapatnam Port Trust under the normal rules or the pay attached to the post held by him in his/her parent department viz., _____ plus Deputation (duty) Allowance in accordance with and subject to the conditions as modified from time to time and such general or special orders issued by the Ministry of Shipping Road Transport & Highways in this regard.

3. DEARNESS ALLOWANCE

Shri/Smt _____ will be entitled to dearness allowance under the rules of the parent Department/ Organization or under the rules of Visakhapatnam Port Trust according as he/she retains his/her scale of pay under the parent Department/ Organization or he/she draws pay in the scale attached to the post under the Visakhapatnam Port Trust.

4. JOINING TIME PAY AND TRANSFER T. A.

He/She will be entitled to TA and joining time both on joining the post in Visakhapatnam Port Trust and on reversion there-from to his/her parent Department/ Organization under the rules of Visakhapatnam Port Trust. The expenditure on this account will be borne by the Visakhapatnam Port Trust.

4 (A) T. A. FOR JOURNEY ON DUTY DURING THE PERIOD OF DEPUTATION. To be regulated under rules of the Visakhapatnam Prot Trust.

5. LOCAL ALLOWANCES LIKE COMPENSATORY (CITY ALLOWANCE & HRA):

To be regulated under the rules of Visakhapatnam Port Trust. He/She is not entitled to HRA in case he/she is provided VPT Residential Accommodation.

6. LEAVE AND PENSION

During the period of deputation, he/she will continue to be governed by the leave, pension, Rules of the parent Department/ Organization applicable to him before his deputation to Visakhapatnam Port Trust. The Visakhapatnam Port Trust shall pay the Leave Salary and Pension Contribution to his/her parent Department/ Organization in respect of his/her period of deputation in accordance with the orders issued by the Government under F. R. 116 within 15 days from the end of each financial year or the end of the deputation if the deputation expires before the end financial year. The Leave Salary and Pension contribution shall be paid at the rates intimated by the parent Department/ Organization. The leave salary in respect of the leave availed during deputation period shall be borne by the parent Department/ Organization.

(Continued)

7. PROVIDENT FUND BENEFITS

During the period of deputation he/she will be governed by the rules of parent Department/ Organization. The Visakhapatnam Port Trust will deduct the subscription by contribution on this account from his/her pay and allowances and remit it to the parent Department/ Organization.

8. MEDICAL ATTENDANCE & TREATMENT

The deputationist will be entitled to Medical Attendance & Treatment facilities under the rules of Visakhapatnam Port Trust.

9. RESIDENTIAL ACCOMMODATION

He/She will be entitled to residential accommodation according to the rules of Visakhapatnam Port Trust, when residential accommodation is provided by the Visakhapatnam Port Trust, he/she will have to pay rent to the Visakhapatnam Port Trust as per the Regulations of VPT plus additional charges for Water and Electricity etc., as per the rules of Visakhapatnam Port Trust.

10. CHILDREN'S EDUCATIONAL ALLOWANCE & REIMBURSEMENT OF TUITION FEE

The deputationist will be eligible to claim CEA & Reimbursement of Tuition fee in respect of his/her children under the Visakhapatnam Port Trust Regulations subject to the fulfillment of the conditions prescribed therefore from time to time. He/She cannot claim both the concessions in respect of the same child. If the deputationist opts Ports scale, he is not entitled to the above allowance, as the same was the part of CAFTERIA allowance.

11. LEAVE TRAVEL CONCESSION:

The Visakhapatnam Port Trust shall allow and bear the expenditure on account of LTC as admissible to him/her under the Visakhapatnam Port Trust (LTC/Home Town) Regulations. If the deputationist opts Ports scale, he is not entitled to LTC, as the said allowance was the part of CAFTERIA allowance.

12. INSURANCE SCHEME:

The Visakhapatnam Port Trust will deduct the contribution on this account from his/her pay and Allowance and remit it to parent Department/ Organization.

13. RESIDUARY MATTER:

All matters relating to the conditions of service not covered by the paras 1 to 12 above will be governed by the rules and orders applicable to him/her in parent Department/ Organization.