

VISAKHAPATNAM PORT TRUST  
MEDICAL DEPARTMENT

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TENDER FORM

No: IMED/SO/Stationary Forms/ 2017,  
Dt: 10-07-2017.  
Tender Due Date: **31 -07 -2017.**

You are requested to tender the sealed cover by furnishing the price for Printing and Supply of the following Stationary forms for the use of various sections of G.J.Hospital on or before 31-07-2017 at 2.00 Pm at CMO's office of G.J .Hospital.

SI NO	Description of the Item	Quantity	Unit cost in figures and words	Total cost in figures and rate
1.	In Patient Case Record	5000 No's		
2.	Requisition slip for X-Ray	1000 No's		
3.	Requisition for Laboratory Examination	1500 No's		
4.	Test Result Forms ( 2 Pages 1 Set )	1500 No's		
5.	Local Purchase Requisition Forms	5000 No's		
6.	Plague Infection Statement	500 No's		
7.	Weekly Summary On Principles Diseases	500 No's		

For Visakhapatnam Port Trust  CHIEF MEDICAL OFFICER.	All the terms & conditions including those at the overleaf are accepted.  Place: Signature of tenderer with Dt. Firm's seal.
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**TENDER FOR STATIONARY ITEMS**  
(TO FILLED IN & SIGNED BY THE TENDERER)

To,  
The Chief Medical Officer,  
Visakhapatnam Port Trust,  
Visakhapatnam – 530 035.

Sir,

Sub: Tender No: \_\_\_\_\_ for  
Printing and Supply of 07 types of Stationary forms for use in  
various sections of G.J. Hospital –Reg;

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I/We engage to accept the Printing and Supply of 07 types of Stationary forms for use in various sections of G.J. Hospital and conditions as specified in your limited tender.

SI N O	Description of the Item	Quantity	Unit cost in figures and words	Total cost in figures and rate
1.	In Patient Case Record	5000 No's		
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3.	Requisition for Laboratory Examination	1500 No's		
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5.	Local Purchase Requisition Forms	5000 No's		
6.	Plague Infection Statement	500 No's		
7.	Weekly Summary On Principles Diseases	500 No's		

Encl: Tender conditions duly signed & acceptance/signature of the tenderer

Name & complete Address of Tender & Tenderer M/s.

## Terms & conditions of tender

1. The Tenderer should be submitted the sealed cover by furnishing the price for **Printing and Supply of 07 types of Stationary forms for use in various sections of G.J. Hospital** in the prescribed Proforma on or before **31-07-2017** at 2.00PM at CMO's Office of G.J.Hospital.
2. Quoted price should be free from corrections / erasures. In case there is any Unavoidable correction, it should be properly attested. If not the quotation will not be considered.
3. The quotations must be in the form furnished by the Port Trust.
4. The Port Trust reserves the right to reject any or all tenders without assigning any reasons there of and does not bind itself to accept the lowest quotations.
5. The Port Trust reserves the right to modify the quantity specified in this enquiry.
6. You shall be available to attend the calls on priority basis to avoid dislocation of work.

**Name & complete Address of Tender & Tenderer M/s.**