

VISAKHAPATNAM PORT TRUST
TRAFFIC DEPARTMENT
INFORMATION TECHNOLOGY DIVISION

No.ITD/Access control /2015/
Due Date: 04/04/2016

Date: 16/03/2016

TENDER NOTICE

Visakhapatnam Port Trust invites limited tenders in sealed cover, from eligible and authorized manufacturers/dealers/suppliers for the following items.

Sno.	Product Description	Quantity
1	a) Printer Heads Make: Evolis Model: Dualys(3) Purpose: For Biometric ID card printing P/N: DUA3010CH-OS S/N: DU09460131917	2
2	b) Cleaning kits	10

Note: The estimate cost is Rs 73,779.00/-

Last date and time of receipt of tenders, in IT Division office: 04/04/2016 at 1600hrs

Terms and Conditions:

1. The tenders must be sent/ submitted in sealed cover, super scribing 'Tenders for supply of Printer Heads' 'IT Division'.
2. Delivery of the materials to be done at EDP centre, IT Division, VPT. Selected Seller/Supplier should deliver the items at site, for free of cost.
3. 100% payment shall be released, within 30 days, on satisfactory and acceptance of receipt of goods/materials ordered. Advance payment will not be made.

4. Validity of your offer should be 90 days from the date. Please indicate earliest delivery period.
5. Guarantee and warranty should be for a period of 12 months, from the date of supply.
6. Only Original Equipment Manufacturer's product is accepted in case of printer head.
7. Goods received should be in good condition.
8. The supplier shall guarantee and warranty that the materials sold/supplied to the purchaser under this contract shall be of the best quality and new in all respects, and shall be strictly in accordance with the specification and particulars contained/ mentioned in the Tender enquiry. The suppliers can visit VPT, IT Division, EDP centre for more information or contact 08912873068 on this regard.
9. Goods shall comply with the specifications of the material, workmanship and performance. The warranty shall be for a period of 12 months from the date of receipt. If the delivery is found non-complaint during the warranty period, leading to rejection, the Seller shall arrange free replacement/repair of goods, within 1 month from the date of intimation. The rejected goods shall be taken away by the seller at his own cost and delivered. In the event of the Seller's failure to comply, Purchaser may take action as appropriate, including repair/ replenish rejected goods & disposal of rejections, at the risk & cost of the seller.
10. Goods/materials received would be accepted only after they were test checked practically by the authorized representative of IT Division, at EDP center of VPT, and found up to the standard specifications and free from all defects.
11. The Tenderer should submit authorized dealership certificate of the make.
12. Unsolicited quotations, received late or improperly sealed, or with incomplete marking, or with unattested overwriting/ corrections in the quotation documents, are liable to be rejected.
13. In case of delayed supplies, liquidated damages at the rate of 0.5% per week will be levied with a maximum of 5% on total value of the items. If the supply exceeds more than 6 weeks from the date of Purchase Order, the purchaser shall have the right to cancel the P.O.
14. The tender enquiry form can be downloaded from the website www.vizagport.com.

15. Sealed tenders shall be submitted either by post or in person. Quotations sent through email or fax are not accepted.
16. The rate quoted shall be inclusive of all taxes and in INR only. The rates shall remain firm till supply.
17. The Port Trust reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest quotations.
18. Acceptance of tendered rates will be communicated through a letter as soon as possible.

Address for sending Tenders

JOINT DIRECTOR
IT DIVISION, R&P SECTION
IV FLOOR
ADMINISTRATIVE OFFICE BUILDING
VISA KHAPATNAM PORT TRUST
VISA KHAPATNAM

TENDERER
Date:

JOINT DIRECTOR
(R&P Section)