

VISAKHAPATNAM PORT TRUST
MEDICAL DEPARTMENT

TENDER FORM

No:IMED/SO/Stationary Forms/2017,
Dt: 25-10-2017.
Tender Due Date: **16 -11 -2017.**

You are requested to tender the sealed cover by furnishing the price for Printing and supply of following the Stationary Forms on or before 16-11-2017 at 2.00 Pm at CMO's office of G.J .Hospital.

SI NO	Description of the Item	Quantity	Unit cost in figures and words	Total cost in figures and rate
1.	Tablet Chart Specifications: A4 Size , one side form	1000 No's		
2.	Injection Chart Specifications: A4 Size , one side form	1000 No's		
3.	Visiting Consultant Details Chart Specifications: A4 Size , one side form	500 No's		
4.	Daily Census Chart Specifications: A4 Size , one side form	1000 No's		
5.	Local Purchase Requisition Forms(Drugs) Specifications: 20 Books each Book contains 50 forms of A4 Size	1000 No's		
6.	M.I.Books Specifications: A Book of Size DFC-18 contains 50 pages with Printed cover	5000 No's		

For Visakhapatnam Port Trust CHIEF MEDICAL OFFICER.	All the terms & conditions including those at the overleaf are accepted. Place: Signature of tenderer with Dt. Firm's seal.
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TENDER FOR STATIONARY ITEMS
(TO FILLED IN & SIGNED BY THE TENDERER)

To,
The Chief Medical Officer,
Visakhapatnam Port Trust,
Visakhapatnam – 530 035.

Sir,

Sub: Tender No: _____ for Printing
and supply of following Stationary Forms –Reg;

I/We engage to accept the Printing and supply of the following
Stationary forms , conditions as specified in your limited tender.

SI N O	Description of the Item	Quantity	Unit cost in figures and words	Total cost in figures and rate
1.	Tablet Chart Specifications: A4 Size , one side form	1000 No's		
2.	Injection Chart Specifications: A4 Size , one side form	1000 No's		
3.	Visiting Consultant Details Chart Specifications: A4 Size , one side form	500 No's		
4.	Daily Census Chart Specifications: A4 Size , one side form	1000 No's		
5.	Local Purchase Requisition Forms(Drugs) Specifications: 20 Books each Book contains 50 forms of A4 Size	1000 No's		
6.	M.I.Books Specifications: A Book of Size DFC-18 contains 50 pages with Printed cover	5000 No's		

Encl: Tender conditions duly signed & acceptance/signature of the tenderer

Name & complete Address of Tender & Tenderer M/s.

Terms & conditions of tender

1. The Tenderer should be submitted the sealed cover by furnishing the price for Printing and supply of stationary forms in the prescribed Proforma on or before **16-11-2017** at 2.00PM at CMO's Office of G.J.Hospital.
2. Quoted price should be free from corrections / erasures. In case there is any Unavoidable correction, it should be properly attested. If not the quotation will not be considered.
3. The quotations must be in the form furnished by the Port Trust.
4. The Port Trust reserves the right to reject any or all tenders without assigning any reasons there of and does not bind itself to accept the lowest quotations.
5. The Port Trust reserves the right to modify the quantity specified in this enquiry.

Name & complete Address of Tender & Tenderer M/s.