



**VISAKHAPATNAM PORT TRUST  
GENERAL ADMINISTRATION DEPARTMENT  
(PERSONNEL DIVISION)**

THE ONLY INDIAN PORT WITH ISO 9001, ISO 14001 & OHSAS 1800

No.C1/Rect./Dy. CE(Dy.HOD)/2021  
Dt.23.12.2021.

To  
The Chairmen,  
All Major Port Trusts.

Sir,

Sub: Filling up of the vacancy of Dy. Chief Engineer (Dy. HoD) on scale of pay of Rs.80000-220000 under composite method of Recruitment in Civil Engineering Department, Visakhapatnam Port Trust – Reg.

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It is proposed to fill up (01) one vacant post of Dy. Chief Engineer (Dy. HoD) on scale of pay of Rs.80000-220000 in Engineering Department of Visakhapatnam Port Trust which fell vacant w.e.f.01.12.2021, by absorption through composite method, from the eligible officers of Major Ports, who possess the prescribed qualifications, experience and other conditions as mentioned in the Recruitment Rules appended.

Names of suitable and willing officers, who satisfy the provisions in the approved Recruitment Rule for the above post may be furnished together with their applications as per the proforma enclosed along with the following documents to the undersigned on or before **21.01.2022**. *The crucial date for determining the eligibility of the applicants is 01.12.2021.*

- 1) Copies of ACRs of the applicant for the last five years (up to March, 2021) (duly attested by an Officer not below the rank of Dy. HoD on each page). Non-availability certificate is necessary in case of non-availability of ACR to that particular year.
- 2) Attested photocopies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) Vigilance/Administrative clearance of the concerned Port/organization in the revised proforma prescribed by the Ministry vide letter No.I-26/18/201-PE-I dt.17.08.2010.
- 5) An Undertaking of the applicant not to withdraw, if selected.
- 6) The details of the applicant may clearly be mentioned along with length of service in the feeder grade posts and details of pay scales.
- 7) It may clearly be mentioned whether the candidate has experience in the feeder grade posts in regular or Adhoc or deputation basis.
- 8) The applications of non-eligible candidates (i.e. who are not in the feeder grade posts) may not be sent
- 9) Three copies of recent pass port size photographs.

Instructions of the candidates:

Interested eligible candidates are requested to apply online against this circular on the "Online Application Portal (OAP)" of the Ministry of Ports, Shipping and Waterways website <http://onlinevacancy.shipmin.nic.in>. The link will be open from **23.12.2021** to **21.01.2022**. The candidates at first has to register themselves in the OAP. After applying through online, the candidate has to take printout of the online application and submit the same along with the self-attested photocopies of supporting documents and 2 recent passport size photographs to concerned port. Incomplete applications or applications received late may not be considered.

In terms of Ministry's letter dated 09.07.2020, the Appointing Authority as well as Disciplinary Authority for all Dy. HoD level posts will be the Central Government i.e. Secretary (MoPSW). In this connection, all Major Ports are directed to carry out amendments in their Service Regulations viz. Recruitment Rules (RRs), Seniority and Promotion (RS&P), Classification, Control and Appeal and other relevant Regulations (wherever required) as per the laid down procedure.



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Subsequently, the Ministry, vide letter dated 29.12.2020 has conveyed that "till amendments in the service Regulations viz. Recruitment Rules (RRs), Seniority and Promotion (RS&P), Classification, Control and Appeal and other relevant Regulations are notified, Dy. HoD level posts in Major Port Trusts may be filled up only by absorption through composite method at Port level. Advertisement for filling up of the posts, DPC etc, may be held at Port level. However, recommendations of DPCs may be covered by Major Port Trusts to this Ministry and obtain approval of the Ministry before issuing appointment orders."

Circular along with annexures is also available on our website [www.vizagport.com](http://www.vizagport.com).

It is informed that, if he/she selected to the post of Dy. Chief Engineer (Dy. HoD) on scale of pay of Rs.80000-220000 of Civil Engineering Department in Visakhapatnam Port Trust, under composite method will be governed by the Service Rules and Regulations in force as amended from time to time.

Applications received through proper channel within the due date will only be considered. Applications received after the last date or without the ACR's or otherwise found incomplete will not be considered. However, in terms of Ministry instructions dt.11.08.2021, in case of receipt of advance copy of application, the candidature shall be considered only if the application through proper channel is received within 15 days from the last date of receipt of application mentioned in para 2 above.

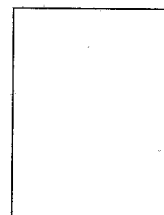
Encl: As above.

Yours faithfully,

*[Signature]*  
**SECRETARY**

Copy to: The Secretary, Ministry of Ports, Shipping & Waterways, Transport Bhavan, 1, Parliament Street, New Delhi -110 001 – for kind information and necessary action.

## APPLICATION FORM



Post applied for :

1. Full Name (in block letters) :

2. Father's Name :

3. (a) Address for communication :

(b) Telephone No./Mobile No. :

(c) Fax/E-mail address :

4. Date of birth :

5. Date of retirement :

6. Whether belongs to SC/ST/OBC : SC  ST  OBC  GEN

7. Present post with scale of pay :

8. Date of continuous appointment  
In the present post :

9. Date of first appointment in  
Class-I cadre of the Port Trust :

10. Educational & other qualifications :

Examination	University	Year of passing	Class and percentage obtained	Special subjects
1)				
2)				
3)				

11. Details of fulfilling qualifying service in the feeder grade:

	Period			Total length Of service
	On Regular basis	On officiating basis	Against Temporary post	
(Rs.13,000-18,250/-) (pre-revised)				
(Rs.10,750-16,750/-) (pre-revised)				
(Rs.9,100-15,100/-) (pre-revised)				

Note: (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial up gradation under Modified Assured Career Progression Scheme (MACP) should not be indicated as it is not a regular service in the grade

12. Details of employment/Experience in chronological order :

Name of the organization	Posts held	Scale of pay	From	To	Nature of duties

13. Languages known (Read, Write and Speak) :

14. Any other information  
Desired to be furnished :

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice and in the event of my selection to the above post, I will not withdraw and undertake to accept the appointment/posting.

(Signature of the applicant)

Place:  
Date :

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance and administrative angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years.
5. Attested copies of the ACRs for the last 5 years are enclosed
6. The veracity of the University certificates relating to educational qualification has been enclosed and certified.

SIGNATURE OF THE COMPETENT AUTHORITY  
ALONG WITH THE OFFICE SEAL

**RECRUITMENT RULES FOR THE POST OF DY. CHIEF ENGINEER (CIVIL) IN CIVIL ENGINEERING DEPARTMENT IN VISAKHAPATNAM PORT TRUST**

Sl. No.	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether Selection or non Selection	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications/ (c) experience for Direct recruits will apply in the case of Promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (Whether direct or promotion/absorption/deputation)	In case of promotion/deputation, grades from which it should be made.	Remarks
1.	Dy Chief Engineer (Civil)	1	CL-I	16000-400-20800 (revised scale of pay of Rs. 32900-58000)	Selection	--	42yrs.	A) Degree or equivalent in Civil Engg. from a recognized University/Institution. ii) 12 years experience in Executive cadre in planning/Construction/Design/Maintenance preferable of Port and Marine structures in an industrial /Commercial/Govt. undertaking.	a) NO b) YES c) NO	NA	By absorption through composite method failing by deputation from other Govt. Organizations failing both by direct recruitment.	For absorption through composite method, holding analogous posts or post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Dept. in the scale of pay of Rs.13000-18250 (revised scale Rs.24900-50500) with 3 years regular service in the grade in a Major Port Trust or Superintending Engineer and equivalent	

posts in the respective discipline of Civil Engg. Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs.10750-16750 and Rs.13000-18250 (revised scales Rs.20600-46500 and Rs.24900-50500) in the respective discipline of Civil Engg. Dept in a Major Port Trust will be eligible.

For deputation, Officers holding analogous posts or Officers holding post of Superintendent Engineer and equivalent posts in the respective discipline of Civil Engineering Department in the scale of pay of Rs.13000-18250 (revised scale of pay of Rs.24900-50500) with 3 years regular service in the \* grade in Govt./PSUs/Autonomous bodies will be eligible. The selection is by merit for which the benchmark in over all grading in the ACRs will not be below "Very good".