

**Finance Department**  
**Revenue Earnings Shipping Section**

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Section Staff	:	Smt. B. Vasantha – Supt. Sri. Y. Simhachalam – Acct. Sri. K. Seshagiri Rao – Asst. Acct. Sri. P. Maheswara Rao – Jr. Acct. Smt. V. Hymavathi - Jr. Acct.

This section deals with scrutiny and processing of R/E bills other than railway bills and estate bills. In connection with revenue earnings shipping section, the following activities are being carried out by the section officer with the support of the Ministerial staff.

- Collecting and accounting the cargo related charges (like cargo handling & storage charges, wharfage charges, handling charges, wharf ground rent, storage charges/warehouse charges, carnage, equipment charges, lighterage charges, demurrage charges, other misc. charges) on goods imported, exported or passed through the port from the parties/firms according to VPT scale of rates.
- Collecting and accounting the vessel related charges (like port dues, pilotage fees, dock dues, towage charges, shifting charges, special quay dues, water supply charges, dry docking charges, Barge Bills and other Monthly bills salvage, driver fees etc.,) on vessels/ships/ steamers/crafts calling at the Visakhapatnam Port as per VPT Scale of Rates.
- Processing and checking of bills related to Berth Reservation Scheme (BRS) as per the MOU agreement.
- Processing and accounting of bills related to covered spaces/ware houses/open sheds/transit areas both within and outside the customs barriers as per Scale of Rates.
- Opening and maintaining of deposit accounts of the importers, exporters, shipping agents, clearing agents and other parties connected with port operations.

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- Processing necessary entries in SAP and reconciling/clearing the advance received against the line items of relevant customer ledgers maintained in SAP.
- Issuing the balance certificates to the firms/customers.
- Attending and resolving the trade queries relating to finance.
- Generating the outstanding statement & sending the statement to TM/CME/PMU.
- Preparing status reports based on the PWC Minutes monthly.
- Processing of Electricity, Solar energy, Sewerage treated Water Bills, Water Bills.
- Verifying and vetting of U.O notes & Board Notes mooted from TM department with regard to revenue earnings.
- Attending Internal Audit and Statutory Audit queries, Audit Memos/Audit Notes.