



**TENDER NOTICE No.IENG / EE(W)/T/ Filling with Gravel of IBP Road /2022 Dt. 17 -2-2022**

सार्वजनिक क्षेत्र के उपक्रमों से निम्न बताए गए कार्य निर्माण / निष्पादन के लिए उस प्रकार के कार्य करने में अनभव प्राप्त ठेकेदारों से विहित प्रपत्र में भुहरबंद निविदाएं आमंत्रित की जाती है ।

Sealed Tenders in the prescribed proforma are invited for the work mentioned hereunder from reputed contractors having experience in executing **Civil Works**.

1. कार्य का नाम / **Name of work: Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector**
2. अनुमानित लागत / Estimated Cost: **Rs.1,61,123/-**
3. E.M.D./ ई.एम.डी: **Rs 3230/-**
4. निविदा प्रपत्र का मूल्य - (गैर वापसी ) /  
Cost of Tender papers (Non- refundable): **Rs.200/-+GST 18%=236/-**
5. निविदा अनुरोध करने की तिथि / Request for Tenders papers : **17-2-2022**
6. निविदा प्रपत्र जारी करने की अंतिम तिथि / Last date for issue of Tenders:**23-02-2022**
7. निविदा प्राप्त करने की तिथि और समय /Date and time for receipt of Tenders: **23-02-2022**  
14.00 बजे तक निविदाएं उसी दिन १४.०५ बजे के बाद खोली /  
Tenders will be opened on **23-02-2022** same day after 14.05 Hrs.

निविदा प्रपत्र जारी करने का अनुरोध ओहस्तरी को वि.पो.ट्र.के वि.स.एवं.मु.ले.अ. के नाम पर निविदा प्रपत्र मूल्य के लिए डी.डी. सहित राष्ट्रीयकृत बैंक / अनुसूचित बैंक से रु.६.०० लाख का एक वर्ष के अंदर प्राप्त सपत्रता प्रमाण तथा ए.पि.वी.ऐ.टी. पंजीकरण विवरण जो निविदाकार उन निविदा दस्तावेजों को वि.पो.ट्र. वेबसाइट [www.vpt.gov.in](http://www.vpt.gov.in) पर अपलोड करना चाहते हैं. उन्हें इन निविदा दस्तावेजों की कीमत निविदा प्रस्तुत करते समय चुकाना होगा पिचले 3 (तीन) वर्षों में 31 मार्च वीत वर्ष को समाप्त औसत टर्नओवर का विवरण जो रु. 0.52 लाख से कम न हो, उसी तरह के कार्य से अनुभव का प्रूफ ( मनदण्ड - आवेदन आमंत्रित करने के माह से पूर्व माह के अंतिम दिन को समाप्त पिचले 7 वर्षों का इसी प्रकार के कार्य का सफातापूर्वक निष्पादन का अनुभव का प्रमाण पत्र इस प्रकार के 3 संपादित कार्यों का जिसमें प्रति कार्य अनुमानित लागत के 40% से कम न हो, इसी प्रकार के 2 संपादित कार्यों का जिसमें प्रति कार्य अनुमानित लागत के 50% प्रतिशत से कम न हो, तथा इसी प्रकार का एक कार्य जो अनुमानित लागत के 80% प्रतिशत से कम न हो का अनुभव । आवेदक यदि विशाखपट्टणम पोर्ट ट्रस्ट में पंजीकृत न हो तो सरकारी / सार्वजनिक क्षेत्र में पंजीकरण का प्रमाण भेजा जाए

The tenderer who wishes to participate shall upload the tender documents to the VPT Website (<http://www.vizagport.com>) and meet the following criteria. Tender papers along with copies of solvency from Nationalised Bank/Scheduled Bank to the extent of **Rs0.75 Lakhs** Details of average annual turnover shall not be less than **0.56 lakhs** during the last 3 (three) years ending 31st March of the previous financial year, duly certified by the Chartered Accountant. Proof of experience in Executing **Civil works** i.e., having successfully completed Civil works during last 7 years ending last day of month previous to the one in which applications are invited should be 3 (three) Executing **Civil works** i.e completed each costing not less than the amount equal to 40 % of the estimated amount put to tender (or) 2 (two) Executing **Civil works** i.e completed costing not less than 50% of the estimated amount put to tender.(or) one executed **Civil work** completed costing not less than 80% of the estimated amount put to tender. Proof of Registration as a registered contractor with Govt./PSU or with VPT or other organization is not to be treated as an eligibility criteria. If any amendment or addendum will be issued before opening of the tenders and the same may be looked in the website (<https://etenders.gov.in>) and any further clarifications can also obtained from CE's office VPT. The tenderers may keep a watch for further amendments if any at (<http://www.vizagport.com>) .in before submitting the bids and any further clarifications can also obtained from CE's office VPT.In case of any inconsistency between conditions in the document/ amendments/ corrigendum/ clarifications, the decision of the Engineer-in-charge shall be final. The signed tender documents along with all enclosures/ accompaniments that will be uploaded online on VPT e-procurement web-site (<http://www.vizagport.com>)will only be considered for bid evaluation.

**Note:** (1) The bidders should be paid the Transaction Fee (non-refundable) and EMD shall be accepted only through RTGS/NEFT/ Bank Transferred with effect from 01.10.2020 in VPT. The VPT bank account details to which amount is to be transferred on SBI, Visakhapatnam Port Branch, A/c No. 30387186900, IFSC code – SBIN0001740. Further, the bidders shall upload the copy of the online transaction details with UTR No. along with the Technical bid documents failing which the bid shall be summarily rejected. (2) In case of the NSIC/MSME certificate submitted bidders, the eligibility for exemption of Transaction fee and EMD amount subject to fulfilling of tender condition.

## EXECUTIVE ENGINEER(WEST)

Copy to: SE-CP for information

Copy to: FA&CAO/Nodal officer, IT/V.O.-for information

Copy to: Dy Director (ITS) along with complete bid document in soft copy form to publish on the V.P.T  
Web site up to **23 -02-2022**

Copy to: Notice Board / A.S. to arrange display the tender notice on the notice board.

Copy to: EE(West)) /AE(West) for information.

Copy to: SE-IV (Drawing office) for information action.

Copy to: M/s Builders Association of India, Plot No.43 and 44, 4th Floor, Siripuram, Visakhapatnam.

Copy to: The Garrison Engineer, MES, Visakhapatnam

Copy to: The Chief Engineer, DGNP, Visakhapatnam

Copy to: The Chief Engineer, NAVY, Visakhapatnam

Copy to: The Supdt. Engineer, CPWD, Visakhapatnam

Copy to: The Supdt. Engineer, R & B, Visakhapatnam

Copy to: The Supdt. Engineer, Public Health Visakhapatnam

Copy to: The Chief Engineer, VMC, Visakhapatnam

Copy to: The Chief Engineer, VUDA, Visakhapatnam

Copy to: The Divl. Rly. Manager (Engg.), Waltair, Visakhapatnam

Copy to: The Chief Engineer, M/s R.I.N.L., Steel Plant, Visakhapatnam

Copy to: The Chief Engineer, M/s N.T.P.C., Visakhapatnam

Copy to: The Chief Engineer, M/s N.H.A.I., Marripalem, Visakhapatnam

**VISAKHAPATNAM PORT TRUST**  
**ENGINEERING DEPARTMENT**

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**NOTICE INVITING TENDER**

1. Percentage Rate tenders are invited for the work of “**Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western. Sector**

2. **ESTIMATED AMOUNT PUT TO TENDER: Rs.1,61,123/-**

Contract Documents consisting of the detailed plans completed specifications the Schedule of quantities of the various clauses of work to be done and the set of CONDITIONS OF CONTRACT enclosed.

3. A Sum of **Rs.200 + Rs.36/- (GST @ 18%) = Rs.236/-** to be transferred on SBI, Visakhapatnam Port Branch, A/c No. 30387186900, IFSC code – SBIN0001740 towards transaction fee.

4. The time allowed for completion of the work will be mentioned therein.

5. Earnest money amounting **Rs3,230/- (Rupees Three thousand two hundred thirty only )**

6. The contractor whose tender is accepted will be required to furnish security for the due fulfilment of this contract consisting of a percentage deduction from the monthly payment to be made on account to the contractor. The Earnest Money will be treated as part of the security of work done.

7. The acceptance of tender will rest with the Chairman, Visakhapatnam Port Trust Which does not bind itself to accept lowest tender and reserves to itself the authority to reject any or all of the tenders received without the assignment of any reasons. All tenders in which any of the prescribed condition is not fulfilled will be rejected.

8. Tenders which do not fulfill all or any of the above conditions and or incomplete in any respect are liable to summary rejection and tenders containing uncalled for Remarks or any additional conditions are also liable for summary rejection.

9. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing will be liable to rejection.

10 (a) The contractor should not introduce item rates such tenders will be rejected.

(b) The percentage above/below quoted shall be common for all items.

(c) The percentage shall be quoted in figures and words and shall be accurately filled in.

11. GST in respect supply of Goods & service or on works contract as applicable in respect of this contract should be payable by the supplier/service provider/contractor and port trust will not entertain any claims with effect from 01-07-2017.

12. The tender will have to give a certificate that he is not related to any officer Of Visakhapatnam Port Trust or any Officer in the rank of under Secretary or above in the Ministry of Surface Transport, Government of India. The tenderer should give a declaration along with his tender about the name of the Relations who are employed as Non-Gazetted Officer in Port Trust.

CONTRACTOR

14. Site for the execution of the work will be made available as soon as the work is awarded. In case it is not possible for the department to make available the entire site at a time on the award of the work, the Contractor will have to arrange their working programme suitably. No claim whatsoever for handing over the site in stages will be entertained, and the decision of the Chief Engineer is final and cannot be questioned.
15. The Contractor shall produce a licence in the prescribed form from Asst. Labour Commissioner (Central), within 15 days from the date of work order and on his failure to do so the contract is liable to be terminated and the Earnest Money Deposit or Security Deposit whichever is to his credit shall be forfeited and the Contract shall have no claim whatsoever on this account.
16. The Tender submitted by the tenderer should be valid for a minimum period of 120 days from the date of opening of tender and the tenderer cannot amend, alter or revoke his tender in any way during this period, and if he does so, the E.M.D. paid by him shall be forfeited without any notice.
17. The successful tenderer(s) shall execute an agreement with Visakhapatnam Port Trust Board on a Non-judicial stamp paper in the prescribed form.
18. The tenderers should acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained on this issue and the decision of Chief Engineer is final and cannot be questioned.
19. a) According to GST Act every dealer is liable to be registered whose aggregate turn over exceeds Rs:20 lakhs for supply of goods /services /executing any work contract. Accordingly GSTIN is to be provided for participation in tender and to award the contract  
b) The applicable TDS as per the Central GST(CGST) Act will be deducted as and when notified by the Government  
c) under the building and other construction workers(Regulation of employment and conditions of service) Act, and Andhra Pradesh Rules,1999 and Cess Act 1996 and Rule,1998 made there under” the Cess on works contract will be deducted at 1% from on account bills of contractors, where, more than 10(ten) ,buildings and construction workers are engaged.
20. The tenderer should read the specifications and study the working drawing and special conditions etc., carefully before submitting the tender.
21. P.F. contribution to the contract labour, in case the Contractor engages more than 20 workers, shall be payable by the Contractor. He shall produce documentary proof of registration with P.F. Authorities along with P.F. Code number. Also documentary proof of payment of P.F. contribution to the Contract Labour Regularly shall be produced with every interim certificate failing which no payment will be released to the Contractor. The Port Trust will not entertain any claim whatsoever in this respect.
22. Payment to the contract labour if any involved in the works entrusted are to be paid by the Contractor in the presence of the section officer of V.P.T. Further, the Contractor has to submit documentary evidence in support of the payments made to the labour engaged in the work along with subsequent running account bill, failing which the bill will not be passed.
23. In respect of P.F. Contribution recovered from the labour and remitted to the P.F. Commissioner, documentary evidence in support of the same is to be submitted by the Contractor along with subsequent running account bill, failing which the bill will not be passed.

CONTRACTOR

24. The Contractor to whom the work is awarded shall invariably produce the PAN Number obtained from the Income Tax Authorities, along with proof.
25. The contractor shall submit require document as per the Check list enclosed (Annexure-V) along with tenders. The tenders received without enclosing required documents as per the check list duly signed will be liable for rejection
26. The tenderers should make their own arrangements to furnish original B.G. to the organization directly by the issuing Bank under registered post with acknowledgement due except in case of B.G. submitted towards E.M.D. costing more than Rs.5.00 lakhs B.G accepted.
27. The contractors / Firms while quoting tender shall note that, no post tender negotiations will be held with the L-1 tenderers, except in exceptional cases, wherever it is found necessary.
28. In the event that two or more Bidders quote the same amount of percentage (The "Tie Bidders"), the authority shall identify the selected Bidder by draw of lots, which shall be conducted, with prior notice, in the presence of the Tie Bidders who choose to attend".
29. Tenderer shall submit the experience/completion certificates along with their tender, duly notarized.
30. In case the documents submitted by the bidder found to be not genuine, the management reserves the right to forfeit the EMD/SD besides not to allow to participate in future tenders of VPT.
32. The rate to be quoted should be exclusive of GST component and payment will be made against "TAX Invoice" as prescribed under the GST Act/Rules..
31. Resident Contractors/Sub-Contractor other than individuals and HUF, IT @ 2% is applicable under Section 194 (C) of Income Tax Act.

CONTRACTOR

EXECUTIVE ENGINEER (West)

## PERCENTAGE - TENDER FOR WORKS

I / We hereby Tender for execution for Board of Trustees of the Visakhapatnam Port Trust of the works specified in the Tender memorandum within the time specified in such memorandum at the rates specified therein and in accordance in all respects with the specifications design and instructions in writing referred to in Rule - 1 hereof and in clause - II of the conditions of contract and with such materials as are provided for by end in all other respects in accordance with such conditions so far as applicable.

### MEMORANDUM (GENERAL DESCRIPTION)

- a) Name of the work: : Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector
- b) Estimated Cost : **Rs.1,61,123/-**
- c) Earnest Money : **Rs 3,230/-**
- d) Security Deposit : 8% of the contract amount
- e) Percentage to be deducted from bills towards Security Deposit } 8% of the gross bill amount will be recovered towards S.D. from the bills till the entire amount of 10% of the contract value is reached.
- f) Time allowed for the above work : 7(Seven) days from date of written order.
- g) Maintenance period : 3 (Three) Months

| Item No. | Item of Work | Quantity | Unit Per | Rate to be Quotationed | Amount |
|----------|--------------|----------|----------|------------------------|--------|
| 1        | 2            | 3        | 4        | 5                      | 6.     |

CONTRACTOR

Should this tender be accepted I/We hereby agreed to abide by and fulfil all the terms and provisions of the conditions contained in the pamphlet named "GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" which have been read by me, read and explained to me so far as applicable, or in default there of to forfeit and pay to the Board of Trustees or its successors in office the sums of money mentioned in the said conditions:

Give particulars and Nos. strike out (a) if no cash security deposit is to be taken

Strikeout (b) if any Cash Security Deposit is taken

Receipt attached as Earnest Money (A) the

The sum of. **Rs3,230/-(Rupees Three thousand two hundred thirty only)** is deposit with the Financial Adviser and Chief Accounts Officer (Port Trust) and full value of which is to be absolutely forfeited by the Board or its successors in Office, without prejudice to any other rights or remedies of the said Board or its successors in office, should I / We fail to commence the work specified in the above memorandum of should I / we not deposit the full amount of SECURITY DEPOSIT specified in the above memorandum in accordance with Clause I (a) of the said conditions of Contract, otherwise the said sum of **Rs3,230/-(Rupees Three thousand two hundred thirty only)** shall be retained by Government as on account of such SECURITY DEPOSIT as aforesaid or (b) the full value of which shall be retained by BOARD on account of the SECURITY DEPOSIT specified in Clause I (b) of the said conditions of contract.

Signature of contractor before submission Dated the \_\_\_\_ day of \_\_\_\_\_ of tender.

Signature of witness to Contractor's Signature

Witness:

Address:

Occupation:

The above tender is hereby accepted by me on behalf of the Board of Trustees of Visakhapatnam Port Trust.

Signature of the Officer by whom accepted. Dated the ----- day of -----

CHAIRMAN  
VISAKHAPATNAM PORT TRUST

The common seal of the BOARD OF TRUSTEES of the Port of Visakhapatnam has been affixed in the presence of Sri -----  
CHAIRMAN of the BOARD OF TRUSTEES has signed on behalf of the Board in the presence of.

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

SCHEDULE 'A'

Schedule showing (approximately) the materials to be supplied by the Visakhapatnam Port Trust Board under Clause – 10 of the General Conditions of Contract to be executed and the rates at which they are “ to be charged for ”.

**NAME OF WORK:-** : Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector

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| SL. No. | Description of materials | of | Approx. quantity | Unit | Rate at which the materials will be charged to the Contractor | Place of delivery |
|---------|--------------------------|----|------------------|------|---|-------------------|
|         |                          |    | nil              |      |   |                   |

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CONTRACTOR

**EXECUTIVE ENGINEER (WEST)**



**VISAKHAPATNAM PORT TRUST**

**ENGINEERING DEPARTMENT**

**Tender Inviting Authority: Chief Engineer, Visakhapatnam Port Trust**

**Name of Work: :** Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector

**Contract No:**

|                     |                   |             |          |
|---------------------|-------------------|-------------|----------|
| <b>BIDDER NAME:</b> | <b>Excess (+)</b> | <b>0.00</b> | <b>%</b> |
|---------------------|-------------------|-------------|----------|

**SCHEDULE 'B'**

| Sl. No.  | Description of work  | No.or Qty.  | Unit   | Estimated Rate |   | AMOUNT |                   |
|--|--|---|--------|----------------|---|--------|-------------------|
|  |  |   |        | Figure         | Words   | Rs.    | Ps                |
| 1.   | Supply of moorum or gravel at site of work including stacking and spreading in layers compaction with hand roller and with rammers, watering etc., complete. All labour and materials. | 135.00  | 1 cum. | 1193.50        | Rupees One thousand one hundred ninety three and paise fifty only |        | 161123            |
| The Amount put to tender                                   |  |   |        |                |   |        | <b>1,61,123/-</b> |
| Quoted Rate in Words                                       |  | <b>Rupees One lakh sixty one thousand one hundred and twenty three only</b> |        |                |   |        |                   |
| The Percentage Excess/Less over Amount put to Tender.....% |  |   |        |                |   |        |                   |

CONTRACTOR

EXECUTIVE ENGINEER (WEST)

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

NAME OF WORK: :- Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector.

**SPECIAL CONDITIONS**

1. All materials and workmanship shall conform to the appropriate Indian Standard Specifications, published by the Bureau of Indian Standards (BIS) latest versions as applicable, specifications given in the Schedule "B" (schedule of quantities and rates) of the contract and special conditions. Standards issued elsewhere may be used if approved by the Engineer-in-charge for those items of work only for which appropriate Indian Standards do not exist. Necessary testing charges, if any, shall be borne by the contractor.
2. The Contractor is responsible for taking precautionary measures for the safety of the lives of the mazdoors working under him and the responsibility arising due to any mishap during the execution of work, the payment of any compensation etc. lies entirely on the part of the Contractor.
3. The notice inviting Tenders and General Conditions etc., shall form part of contract.
4. All the rules and regulations governing the Visakhapatnam Port Trust shall be applicable.
5. Any damages caused to Port property either directly or indirectly shall be made good by the Contractor at his own cost.
6. The decision of Engineer-in-charge is final in case of any technical clarification.
7. All defective works pointed out by the Engineer-in-charge shall be rectified by the contractor at his cost.
8. The percentage excess / less over total schedule amount shall be required to be typed at the end of the schedule- 'B' by the contractor.
9. No sales tax will be paid on account of the work.
10. The work should be completed within **7 days** from the date of issue work order.
11. It is the responsibility of the Contractor to see that the job entrusted is done expeditiously with safety and in time. A penalty of 1/2 % will be levied for every week of delay subject to maximum of 10% on the total value of the contract. In this connection, the decision of Chief Engineer is final. Time is the essence of the contract.
12. The VPT reserves the right to withdraw any item of Tender or to cancel the subject Tender without assigning any reason.
13. Statutory deductions will be made from the bills.
14. Payment will be made according to the actual quantities of work ordered and carried out as measured by the Engineer-in-Charge. The rate entered in the contract shall be valid for any extent of variation of quantity of each individual item subject to total contract value does not get altered by more than 30%.
15. Any additional work required, should be carried out with the prior approval of CE / VPT or his authorized representative and will be paid extra as per mutually agreed up on.
16. The Standard VPT conditions, which are not mentioned, are also applicable to this work.
17. The Contractor has to follow the norms of IMS as the VPT is adhering to Quality management system (ISO 9001-2014), Environmental management system (ISO 14001-2014) and Occupational health & safety assessment series (OHSAS 18001-2007) for their activities.

CONTRACTOR

18. The rates quoted in the schedule-B are excluding GST, GST will be paid as per norms.
19. The contractor / Firms while quoting Tender shall note that, no post Tender negotiation will be held with the L-1 Tenderers, except in exceptional cases, whenever it is found necessary.
20. If any forged / fake documents are submitted by the Tenderers, the management reserves the right to forfeit the EMD/SD besides their business dealings with VPT will be banned.
21. No claim will be entertained for fluctuation in market rate of any labour, materials on transportation etc., during the period of contract.
22. No escalation clause will be entertained at any stage of the contract.
23. The contractor has to procure the structural steel such as MS angles, MS plates, MS flats, MS Pipes etc., mentioned in Schedule 'B' and transport the same to site of work at his own cost and necessary test certificates are to be produced by the contractor.
24. The contractor shall ensure availability of appropriate personal protection equipment such as safety helmets, safety shoes, gloves, life saving equipment nose guard, ear plugs, safety harness, goggles to their employees /works etc and ensure PPEs by their employees/workers etc., while carrying out the works
25. **METHOD OF MEASUREMENT:**  
Standard Method: Unless stated or billed otherwise, quantities shall be measured in accordance with the Indian Standard code of practice for Measurement of Civil Engineering works I.S. 1200. The rates entered in the contract shall include whatever allowance is considered by the contractor to be necessary for waste, working area, construction slopes, batters etc.
26. The payment of transportation of Earth / Debris will be made on stack measurements after deducting 20% for voids. The Contractor has to make stacks at his own cost at the place of loading and spread the debris / earth at the place of unloading to lines and levels as directed by the Engineer-in-Charge.
27. The useful materials obtained from the dismantled materials are to be handed over at Port General Stores or at the place shown as directed by the Engineer-in-charge at no extra cost to the department.
28. If the dismantled materials / debris etc., are not removed as per the instructions of the concerned officer/ their representative a penalty of Rs.100/- per day shall be levied.
29. The Tenderers are expected to carefully inspect the site of work and study the site conditions before Tendering for this work and no claim whatsoever will be entertained at a future date arising out of local working conditions and clarifications given by the department.
30. Before commencement of the earth excavation works the contractor shall obtain approval of the Engineer-in –charge for the alignment marked at site of work. Clearance shall also be obtained with regard to non-interference of optical fiber cables of information technology network and electrical cables of Mechanical and Electrical Engg. Dept.
31. The Contractor shall abide by all statutory regulations, labour rules, insurance, safety codes, P.F. contribution, Minimum wages act in force and as applicable during execution of the contract and obtaining clearance from Visakhapatnam Port Trust and relevant authorities as and when required.
32. The Contractor should observe the prohibitory rules and regulations in force at the time of work and as revised from time to time and cause no obstructions or hindrance to the department work.
33. Visakhapatnam Port Trust will not supply cement, steel and water.

CONTRACTOR

34. The 2% value of the Tender amount should be paid towards EMD along with submission of Tender. The EMD of 2% will form part of the total security deposit of 10% and only the balance of 8% will be recovered from the running on account bills at the rate of 10% until the balance of 8% is recovered. The Security deposit will be refunded only after satisfactory completion of the work.
35. The contractor or his authorized representative shall invariably sign in the hindrance register which shall be maintained by the concerned division at site of work whenever any hindrance takes place while execution and the same will be reviewed by the Engineer-in-Charge from time to time, to examine the justified reasons for considering extension of time etc.,
36. The contractor shall employ and post full time technical engineer/supervisor as necessary in execution of works as per requirement and as per instructions of Engineer-in-charge.
37. The Port working hours are from 08.30 AM to 1.00PM and from 02.00 PM to 5.30PM. Any work requiring supervision carried out by the contractor beyond working hours and holidays, the contractor shall apply in writing in advance of such work to arrange supervision.
38. GST in respect supply of goods & Services or on works contract as applicable in respect of this contract should be payable by the supplier/service provider/contractor and port trust will not entertain any claims with effect from 01-07-2017.
39. According to GST Act every dealer is liable to be registered whose aggregate turn over exceeds Rs.20.00 lakhs for supply of goods/services/executing any works contract. Accordingly GSTN is to be provided for participation in tender and to award the contract
40. The rate to be quoted should be exclusive of GST component and payment will be made against "Tax Invoice" as prescribed under the GST Act/Rules.
41. The supplier/Contractor is required to remit GST as per the "Tax Invoice and file the details in GSTR on or before 10<sup>th</sup> of the subsequent month to enable VPT to claim input tax credit , Otherwise the said tax invoice will be kept pending for payment.
42. All the eligible bidders, who are registered with NSIC/ Ministry of MSME are exempted from payment of EMD amount and Tender Document Cost subject to fulfilling of following conditions.
  - i. The Bidder should invariably submit a request letter claiming "EMD and Tender Document Cost exemption".
  - ii. The Bidder has to submit the self-certified copy of the Registration Certificate Issued by NSIC/Ministry of MSME for the works/ services relevant to the "Subject Tender as per Pre-qualification criteria".
  - iii. The above Registration Certificate should be valid on the date of opening of the Technical bid.
  - iv. The Monetary limit of the Registration certificate shall be more than the "Amount put to Tender". In case the monetary limit of the above Registration Certificate is less than the estimated cost (put to tender), then the above certificate will be treated as invalid for the subject Tender Value.

CONTRACTOR

- v. In case the Registration Certificate issued by NSIC/ Ministry of MSME is found to be Invalid (date expired) or insufficient monitory limit or irrelevant works or services ie., other than the tendered works/ services, then the above Registration certificate cannot be considered for exemption of EMD & Tender Document cost and the Bid received with treated as “Bid submitted without EMD and Tender Document Cost”, which would attract disqualification under EMD & Tender Document Cost of Tender conditions as mentioned above.
  - vi) In case the bid is submitted as an Indian arm of a Foreign Bidder and the eligibility Criteria conditions were met thru foreign company, then the “EMD Exemption & Tender Document Cost cannot be claimed under the MSME status of Indian arm/ Subsidiary.
  - vii) Copy of “Application for obtaining NSIC/MSME Registration” of pending renewal of NISC will not be entertained. Such offers will be treated as Offers received without EMD and Tender Document Cost.
43. As the location of work is in prohibited area the contractor shall obtain necessary RFID passes from the Commandant, CISF/VPT through the department for him self, his workers, materials, equipment, and vehicles etc., as per rules in force. In view of security requirements personnel/workers of the contractors shall posses photo identity cards for issue of passes. For this purpose, photo identity cards issued by the contractors are also valid. For the contractors/authorized personnel requiring such photo identity cards on a long-term basis, same will be issued by the Port, CISF as per rules in force. The necessary charges for RFID gate passes shall be borne by the contractor
44. Photographs has to be taken for each activity location wise and shall be submitted along with bills by the contractors at his own cost, failing in which bills will not be processed.
45. The contractor must own a cell phone for him and to provide cell phones to all of his Engineers/Supervisors easy communication from time to time

**CONTRACTOR**

**EXECUTIVE ENGINEER (West)**

**VISAKHAPATNAM PORT TRUST**  
**ENGINEERING DEPARTMENT**

**SAFETY, HEALTH, ENVIRONMENT & QUALITY POLICY**

Port of Visakhapatnam is committed to provide prompt, efficient and safe services to ensure quick turn round of sea, rail and road borne cargo by:

- ❖ Implementing and continually improving the performance of occupational health, safety, environment and quality management systems.
- ❖ Complying with the applicable statutory and regulatory requirements.
- ❖ Preventing – injury and occupational ill health.
- ❖ Preventing pollution to the environment by setting sound environmental objectives.
- ❖ Enhancing customer satisfaction.
- ❖ Ensuring the promotion of awareness among the employees and the interested parties on safety, health, environment and quality.

Make available this policy to the public, all persons working under the control of the organization and the interest parties.

CHAIRMAN

Visakhapatnam  
Date: 29.12.2017

SECURITY POLICY

**(I.S.P.S. CODE)**

Visakhapatnam Port Trust is committed to provide a safe and secure working environment to all its employees, Port users, ships and the personnel. This will be achieved in the Port by establishing and maintaining the required security measures to prevent unlawful acts against personnel, cargo and marine assets.

CHAIRMAN

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

...  
UNDERTAKING

I am aware of the General Directions and conditions of contract works on percentage tender and additional conditions including amendments issued from time to time of the Civil Engineering Department , Visakhapatnam Port Trust. I will abide by them whenever works are entrusted to me and will sign them at the time of agreement without questioning . Also , I will not claim anything extra for the reason that they are not supplied along with tender papers.

SIGNATURE OF THE CONTRACTOR

NAME:

ADDRESS:

VISAKHAPATNAM

DT.

CONTRACTOR

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

STATEMENT SHOWING THE MATERIAL TESTING CHARGES OF V.P.T. LABORATORY  
WITH EFFECT FROM 01-03-2012

| Sl. No. | Name of the test  | Rate per             | VPT<br>Rate In<br>Rs. | Lab |
|---------|---|----------------------|-----------------------|-----|
| 1.      | Testing the compressive strength of concrete cubes for all sizes of cubes                               | Each cube<br>3 cubes | 83.33<br>250.00       |     |
| 2.      | Concrete Mix Design   | Each                 | 4,500.00              |     |
| 3.      | Conducting slumps test for concrete   | Each                 | 300.00                |     |
| 4.      | Testing of physical properties of Fine Aggregate  |                      |                       |     |
|         | a) Sieve Analysis   | Sample               | 250.00                |     |
|         | b) Specific gravity   | Sample               | 250.00                |     |
|         | c) Bulk Density   | Sample               | 300.00                |     |
|         | d) Moisture content   | Sample               | 300.00                |     |
|         | e) Water absorption   | Sample               | 250.00                |     |
| 5.      | Testing of physical properties of coarse Aggregate  |                      |                       |     |
|         | a) Sieve Analysis   | Sample               | 250.00                |     |
|         | b) Specific gravity   | Sample               | 250.00                |     |
|         | c) Bulk Density   | Sample               | 300.00                |     |
|         | d) Moisture content   | Sample               | 300.00                |     |
|         | e) Water absorption   | Sample               | 250.00                |     |
| 6.      | Physical tests on cement as per I.S.  |                      |                       |     |
|         | a) Setting time (b) Fineness (by sieving) and (c) Compressive strength (for set 3, 7, and 28 days test) | Sample               | 2,000.00              |     |
| 7.      | a) Checking of physical dimensions and weight of C.I. pipes   | Each                 | 400.00                |     |
|         | b) Checking of physical dimensions and weight of C.I. specials.   | Each                 | 400.00                |     |
| 8.      | G.I. pipes, M.S. Angles, M.S. Flats M.S. Plate etc., checking physical dimensions and weight            | Per 1 m. length      | 450.00                |     |
| 9.      | Testing of barbed wire dimensions   | Sample               | 200.00                |     |
| 10      | Chicken wire Mesh Dia of wire and size of aperture  | Sample               | 200.00                |     |
| 11.     | Testing of Bricks:  |                      |                       |     |
|         | a) Crushing strength ( Wet )  | Avg. of 6 Nos.       | 800.00                |     |
|         | b) Water absorption   | -do-                 | 300.00                |     |
|         | c) Checking of dimensions   | -do-                 | 300.00                |     |
|         | d) Efflorescence Test   | -do-                 | 300.00                |     |
| 12.     | Aggregate impact value  | Sample               | 400.00                |     |
| 13.     | Flakiness index and Elongation index  | -do-                 | 500.00                |     |
| 14.     | Bitumen extraction Test   | -do-                 | 1,100.00              |     |

CONTRACTOR

EXE. ENGINEER(WEST)



VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

..  
**WEEKLY PROGRESS REPORT**

NAME OF THE DIVISION: \_\_\_\_\_  
WEEK UNDER REVIEW : \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

1. Name of the Work :
  2. Work Order No. & Date :
  3. Name of the Contractor(s) :
  4. Scheduled period of completion ( in weeks ) :
  5. Number of weeks completed as on date :
  6. Proportionate percentage of progress as on date :
    - a) Expected
    - b) Actual
  7. In case of delay during the work under review reasons :
  8. Cumulative delay as on date :
  9. Steps taken to expedite :
  10. Activities on Bar Chart affected: (enclosed revised bar chart)
- Encl: 1 Revised Bar Chart.

SIGNATURE:  
NAME OF THE CONTRACTOR(S)  
(WITH STAMP)

CONTRACTOR

EXE. ENGINEER(West)

**VISAKHAPATNAM PORT TRUST**  
**ENGINEERING DEPARTMENT**

**NAME OF WORK** : Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector

**DECLARATION No. 1**

The conditions contained in the NIT were perused and it was understood that is the condition relating to GST is concerned it was mentioned as follows:

“According to GST ACT every dealer is liable to be registered whose aggregate turn over exceeds Rs.20 lakhs for supply of goods/services/executing any work contract accordingly GSTIN is to be provided for participation in tender and to award the contract”.

I the authorized signatory of the bidder do, hereby declare and confirm that I have read and understood the NIT conditions as such I am conscious about the consequences and implication of GST on the subject work. I further declare that I am well aware of the guidelines being issued by the Govt. of India regarding GST from time to time and also the applicability of the rates and the likely variation of the same in future either upwards or downwards under the GST regime in respect of the works in VPT. I am also aware that I am bound by the policy of the Govt in this regard.

I therefore hereby undertake and declare that I shall be liable to pay any amounts payable towards GST unconditionally without any demur and in this regard I hereby authorize VPT to recover or deduct such sum of GST from the amounts as per rules payable to Me/Our firm. I declare that the authorization hereby given is irrevocable and shall be binding on me as well as my successors, agents or person claiming any amount on my behalf.

**SIGNATURE OF THE CONTRACTOR/ FIRMS**

**NAME**

**ADDRESS**

St: Visakhapatnam

Dt:

**VISAKHAPATNAM PORT TRUST**  
**ENGINEERING DEPARTMENT**

**NAME OF WORK:** Filling with Gravel in the low berm on south side of IBP Road from PCR circle to JP level crossing at western sector

**DECLARATION No.2**

**Table 1: Anti- Profiteering**

**Section 171(1) CGST Act 2017:**

Any reduction in rate of tax on any supply of goods or services or the benefit of input tax credit shall be passed on to the recipient (VPT) by way of commensurate reduction in prices.

| Sr. No. | Item description | Discount on account of anti- profiteering clause. | Remarks whether owing to reduction in tax rates or owing to accrual of additional input tax credits |
|---------|------------------|---|---|
|         |                  |   |   |
|         |                  |   |   |
|         |                  |   |   |

**Table 2: GST Detail**

| Sr. No | Item description | HSN / SAC code (as applicable) | Erstwhile Tax Rates(Excise Duty, Service Tax, VAT/CST) including entry tax and any other tax subsumed in GST | Applicable GSTIGST (CGST+S GST) UTGST | Applicable GST% |
|--------|------------------|--------------------------------|--|---------------------------------------|-----------------|
|        |                  |                                |  |                                       |                 |
|        |                  |                                |  |                                       |                 |
|        |                  |                                |  |                                       |                 |

Availing of Input tax credit \_\_\_\_\_

Vendor (Supplier of goods/service provider) to note and ensure timely receipt of goods and tax invoices in VPT as per GST Law.

Benefit on account of Input Tax Credit (ITC) shall be passed on to VPT (Yes/No)\_\_\_\_\_

seal

Signature of Authorized signatory:  
Name of supplier / service provider:

NAME OF THE COMPANY / FIRM

Experience : Works completed.

Please fill information about the works completed over the past seven years.

| Sl. No. | Name of the Organization | Name of the work and its location | Contract price and Date of award | Target date of completion | Actual date of completion |
|---------|--------------------------|-----------------------------------|----------------------------------|---------------------------|---------------------------|
|---------|--------------------------|-----------------------------------|----------------------------------|---------------------------|---------------------------|

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CONTRACTOR

## NAME OF THE COMPANY / FIRM

Experience : Works on hand.

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| Sl. No. | Name of the Organization | Location and description of work | Value of Contract | Value completed and certified | Percentage of practical completion | Scheduled date of completion of work |
|---------|--------------------------|----------------------------------|-------------------|-------------------------------|------------------------------------|--------------------------------------|
|---------|--------------------------|----------------------------------|-------------------|-------------------------------|------------------------------------|--------------------------------------|

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CONTRACTOR

NAME OF THE COMPANY / FIRM

SOURCES: Plant and Machinery

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Please indicate the main plant and equipment considered by the Contractor / Firm to be necessary for undertaking the work and whether this plant is ready in their ownership or will be purchased or hired.  
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CONTRACTOR

NAME OF THE COMPANY / FIRM

RESOURCES: List of Engineers / Supervisors proposed to be engaged on the work

| Sl. No. | Name & Designation | Qualification | Experience in relevant filed. |
|---------|--------------------|---------------|-------------------------------|
|         |                    |               |                               |

CONTRACTOR

