

VISAKHAPATNAM PORT AUTHORITY  
GENERAL ADMINISTRATION DEPARTMENT

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No.IGAD/C2/Rect./CMO(Composite)/2022/8261

Dt. 11/04/2022  
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To

The chairmen,  
All Major Port Authorities

Sir,

Sub: Estt. – Filling up of the post of Chief Medical Officer (HoD) in the scale of pay of Rs.100000-260000 (Pre-revised Rs.43200-66000) by Composite Method in Visakhapatnam Port Authority – Reg.

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The post of **Chief Medical Officer in Visakhapatnam Port Authority** in the scale of pay of **Rs.100000-260000 (Revised)** (Pre-revised Rs.43200-66000) is to be filled in by **Composite Method** from Officers of Major Port Authorities.

As per Ministry's instructions dated 19.11.2019, the incumbent will be appointed to the HOD post initially in the scale of pay of Rs.43200-66000 and after completion of 3 years regular service, he will be elevated to the scale of pay of Rs.51300-73000 subject to the following conditions:

- Recommendation of the Chairman of the concerned Port for elevation of the pay scale of the officer;
- The APARs of the concerned officer for the last five years should not be below bench mark of "Very Good";
- The officer should be clear from vigilance angle.

The applications are invited as per proposed Recruitment Rules based on Ministry's directions vide letter dated 19.11.2019 is at **Annexure-I**, subject to notification.

Applications are invited from eligible and willing Officers from all Major Port Authorities possessing the prescribed qualifications, experience and other conditions as per the **proposed recruitment Rules**.

As per Ministry's letter No.I-26/25/2013-PE-I dated 26.09.2019, it is indicated that the Port officials, who **withdraws** his / her candidature for the post after his / her selection by the Service Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Port Authorities **for a period of two years** and in case of receipt of advance copy of the application in respect of any applicant by the Port candidature of the candidate will not be considered by the Ministry **if his / her application is not received through proper channel by the Port within 15 days of the last date of closing of applications**.

The applications may be submitted through '**Online Application Portal**' (OAP) of the **Ministry of Ports, Shipping & Waterways**. A printout of the Online filled up application should be sent through proper channel along with the following documents in

“Visakhapatnam Port Authority” to THE SECRETARY, VISAKHAPATNAM PORT AUTHORITY, 1<sup>st</sup> Floor, Administrative Office Building, Port Area, VISAKHAPATNAM – 530035, on or before 31.05.2022, which shall be the crucial date for determining the qualification, experience and age:-

- (a) Attested copies of ACRs of the applicant for the last five years (2016-17 to 2020-21) (duly attested by an Officer not below the rank of Dy.HOD on each page).
- (b) A statement showing year wise availability of ACRs and grading duly signed by the Deputy Chairman /Chairman. If the ACR of a particular year / period is not available, “No Report Certificate” may be furnished.
- (c) Attested copies of certificates of academic qualifications & experience to prove eligibility.
- (d) NOC of respective Port / Organisation.
- (e) Certificate by the Head of the office of the applicant.
- (f) An undertaking of the applicant not to withdraw his candidature, if selected.
- (g) Vigilance / Administrative Clearance of the concerned Port / Organisation in the prescribed proforma at **Annexure-II**.
- (h) The veracity of the professional certificates provide by the applicant may be ensured and certified.
- (i) Two recent passport size colour photographs in a sealed envelope.

**How to apply**

- (a) Eligible Officers are requested to apply in the “**Online Application Portal**” of the **Ministry of Ports, Shipping & Waterways** (<http://onlinevacancy.shipmin.nic.in>). The applicant has to register in the online Application Portal and no application other than OAP will be accepted.
- (b) A printout of the filled up application along with the requisite documents as mentioned above (Sl.No. (a) to (i) may be sent to **The Secretary, Visakhapatnam Port Authority, 1<sup>st</sup> Floor, Administrative Office Building, Port Area, VISAKHAPATNAM – 530035** through proper channel before the due date of receipt of applications.
- (c) The applications which are received after due date / not sent through proper channel will not be considered. The last date for receipt of applications is 31.05.2022

The CMO/VPA post will be subject to outcome of W.P.No.8312/2018

Yours faithfully,

*[Signature]*  
for SECRETARY

- Encl: 1. Annexure-I – Copy of the Proposed Recruitment Rules for the post  
2. Annexure-II – Proforma for Vigilance / Administrative Clearance  
3. Annexure-III – Certificate to be given by the Head of the Office.

Copy to: **The Secretary to the Govt. of India,**  
Ministry of Ports, Shipping & Waterways  
New Delhi – 110 001

Kind Attn: **Shri Rajiv Nayan, Under Secretary (GoI)**  
(w.r.t. Ministry letter No.1-2023/5/2018-PE-I DATED 06.04.2022)

Copy to: The Managing Director,  
Indian Ports Association,  
New Delhi – 110 003.

- For uploading vacancy circular on IPA's website

Copy to : Joint Director (R&P)

- with a request to upload the vacancy circular on the Visakhapatnam Port's website and ensure OAP is available in MoSW Portal.

Copy to: CMO i/c. of VPA –

with a request to circulate among the Officers of Visakhapatnam Port Authority.

## RECRUITMENT RULES FOR THE POST OF CHIEF MEDICAL OFFICER (HOD) IN VISAKHAPATNAM PORT AUTHORITY

Sl. No	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational Quantifications/ (c) experience for Direct recruits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/deputation, grades from which it should be made	Re-maks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
1.	CHIEF MEDICAL OFFICER	1	CL-I	Rs. 43200-66000 (elevated to scale of pay of Rs51300 – 73000 after 3 years of regular service)	Selection	--	50	(i) MBBS degree from a recognized University.  (ii) A Post Graduate (PG) Medical Degree or PG Medical Diploma in the specified specialty from a recognized University.  (iii) Post qualification experience of 16 years in case of PG Degree holders and 18 years experience in case of PG Diploma Holders in the relevant field of	a) No b) Yes c) No	N.A.	By absorption through Composite method failing which by deputation and failing both by direct recruitment	For absorption through Composite method. Officers holding the post in the scale of pay of Rs.32900-58000) with 3 years regular service in the grade in Medical department in any Major Port Trust will be eligible.  For deputation: officers holding posts Sr. Dy. Chief Medical Officer and equivalent specialist posts in 3 years regular service in	



ANNEXURE - II

Particulars of the Officer for whom Vigilance Comments / Clearance is being sought.  
(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs :  
including batch/year cadre etc.,  
wherever applicable
7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To
1.			
2.			
3.			

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity". (If yes, details to be given) :
9. Whether any allegation of misconduct involving Vigilance angle was examined against the officer during the last 10 years and if, so with what results. (\*)
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (\*) :
11. Is any disciplinary/ criminal proceedings Or charge sheet pending against the Officer as on date. (If so, details to be furnished-Including reference no, if any, of the Commission)
12. Is any action contemplated against the officer as on date. (if so, details to be furnished) (\*)
13. Whether the officer/official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit. :

Date:

Chief Vigilance Officer  
(Name & Signature)

(\*) If vigilance clearance had been obtained from the Ministry /CVC in the past, the information may be provided for the period thereafter.