

**VISAKHAPATNAM PORT AUTHORITY**  
**TRAFFIC DEPARTMENT**

No: ITRA/FEN/FTCIRC  
Dt: 27-09-2022

**TRADE CIRCULAR-1516**

**To**  
**All Port Users**

Sub: Faults in obtaining of RFID cards – Reg.

Ref: CISF Letter No. 17099/CISF/VPA/CIW/Mgt.Cor./2022-2408, Dated  
21.09.2022.

It is to inform that during the recent inspection carried out by CISF, VPA in the port area, certain observations were made with regard to obtaining of RFID cards by the port users in the port area and the necessary corrective actions / instructions to be followed and to be complied with by the port users has been suggested by CISF, VPA which are as follows:

1. The Port users are hereby informed to refrain from submission of the requisition forms in lumpsum (well in advance) at the RFID counter duly signed by their authorized signatory as there is a possibility for mis-utilization of the same..
2. In case of loss of RFID cards from the possession of the port users, the concerned port user should intimate the details of the lost RFID card to CISF and TM department, immediately.
3. Driving license proof should be mandatorily uploaded and attached in the RFID software application system while applying for obtaining of RFID passes for the drivers and vehicles involved in the process of movement of cargo or otherwise.

Hence all the port users are hereby requested to comply with the aforesaid directions in toto.

*M. M. M. M. D. 27/09/2022*  
**TRAFFIC MANAGER**

CC to : P.S to Chairman for kind information of Chairman

CC to : P.A to Dy.Chairman for kind information of Dy.Chairman

CC to : CME for information.

Copy:to: President, Visakhapatnam Stevedores Association, VSP.

Copy:to: President, Visakhapatnam Steamship Agents Association, VSP

Copy:to: President, Visakhapatnam Customs Clearing & Forwarding agents. Association, VSP

Copy to: ALL TRADE-for information.