



VISAKHAPATNAM PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

THE ONLY INDIAN PORT WITH ISO 9001, ISO 14001 & OHSAS 1800.

No.C1/Rect./C.E./ Eng. Dept. / 2023/661

Dt: 15.02.2023

Recruitment Notice

To
The Chairperson,
All Major Port Authorities.

Sir,

Sub: Filling up of the post of Chief Engineer (HoD) by Absorption through Composite Method in Visakhapatnam Port Authority.

One post of Chief Engineer (HoD) in Visakhapatnam Port Authority will be caused vacant w.e.f. 01.07.2023 in the pay scale of Rs.100000-260000 (pre-revised Rs.43200-66000). The post is to be filled by Absorption through Composite Method from officers of Major Port Authorities, fulfilling the eligibility criteria as per Annexure – I.

2. The selection is by merit for which overall grading in the APARs should not be below "Very Good".

3. The incumbent will be initially appointed to the HoD post in the scale of pay of Rs.100000-260000 (pre-revised Rs.43200-66000) and after completion of three years' regular service in the post, he/ she will be elevated to the scale of pay of Rs.120000-280000 (pre-revised Rs.51300-73000) subject to fulfilling the relevant conditions as per the Ministry's guidelines vide letter dated 19.11.2019. It may be noted that any changes as directed by the Ministry from time to time, will automatically be made applicable.

4.1 Applications are invited from eligible and willing officers of all the Major Port Authorities possessing the prescribed qualifications, experience and other conditions, for the post of Chief Engineer (HoD) in the pay scale of Rs.100000-260000 as per Annexure-I. The application may be submitted through "Online Application Portal (OAP)" of the Ministry of Ports, Shipping & Waterways website <http://onlinevacancy.shipmin.nic.in> from 16.02.2023. No application other than OPA shall be accepted.

4.2 The candidate will have to submit the printout of application form already uploaded in OPA to his administrative Port for onward forwarding. The administrative Ports are required to forward the applications of the candidates along with the following



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documents on or before 20.03.2023 superscribing "Application for the post of Chief Engineer in Visakhapatnam Port Authority":

- i) Certified copies of APARs for the last 5 years (01.04.2017 to 31.03.2022), duly attested by an officer not below the rank of Dy. HoD on each of the pages;
- ii) A statement showing year-wise availability of APARs and grading duly signed by the Dy. Chairman/ Chairman as per the Ministry's letter dated 01.02.2007. If APAR for a particular year during the last 5 years is not available, "No Report Certificate" may be furnished along with APARs of the preceding years;
- iii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iv) No Objection Certificate from the respective Port.
- v) Undertaking of the applicant to the effect that candidature will not be withdrawn if selected by Services Selection Committee; and
- vi) Vigilance and Administrative clearance of the concerned Port, as per enclosed proforma (Annexure-II)
- vii) Two passport size photographs.

5.1 As per the Ministry's guidelines dated 26.09.2019, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate will not be considered by the Ministry if his application is not received through proper channel by the Port within 15 days of last date of receipt of applications.

Certain documents viz. obtaining vigilance clearance, APARs of the candidate may take some time due to administrative formalities. In such scenario, the ports need to forward the application of the officer with the approval of the competent authority (i.e. through proper channel) to the port before due date of submission of application. Such applications through proper channel (even though without APARs, Vigilance etc.) will be taken into consideration by the Ministry for appointment to HoD level posts. However, for consideration of candidature of the candidate by the Selection Committee, the Ports are required to forward the remaining documents without unnecessary delay.

6. The crucial date for eligibility criteria will be the date of arising of vacancy i.e. 01.07.2023 in terms of Ministry of Shipping's circular No.I-26/25/2013 PE-I dated 26.09.2019.



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7. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed, vide Ministry's letter No.A-12023/2/2021-PE-I dated 20.01.2021, copy of which is attached as Annexure-III.
8. As per the Ministry's guidelines dated 26.09.2019 regarding filling up the HoD level posts in Major Port Authorities, Port official, who withdraws his/her candidature for the post after selection by the Service Selection Committee, will be liable for debarment from future selection to HoD level posts in all Major Port Authorities for a period of two years.
9. Incomplete applications or applications not made following the stated procedure or received after due date will not be considered.

Yours faithfully,

for SECRETARY
VISAKHAPATNAM PORT AUTHORITY

Encl: As above.

Copy to: The Secretary to the Govt. of India,
Ministry of Ports, Shipping & Waterways,
Transport Bhawan,
1, Parliament Street,
New Delhi - 110 001.

Copy to: The Under Secretary to the Government of India, (PHRD Division), Ministry of Ports, Shipping & Waterways, for information - A soft copy of the vacancy circular is also sent to Ministry at email address of sope1@nic.in / rajiv.nayan@nic.in for necessary posting in the Ministry's website.

Copy to: All Heads of Department, Visakhapatnam Port Authority.

Copy to: Jt. Director (R&P) Division / VPA for information and requested to create a portal for submission of application through Online Portal.

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RR for the post of Chief Engineer

Sl. No	Name of the post	No. of Posts	Classification	Scale of pay	Whether selection or Non selection post	Upper age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of Recruitment (Whether by direct or by promotion /absorption /deputation)	In case of promotion /deputation, grades from which it should be made.	Remarks
01	Chief Engineer / General Manager (Civil) / Chief General Manager	1	Class - I (HOD)	Rs 100000-260000 (pre revised Rs 43200-66000) (Elevated to the scale of pay of Rs 120000-260000 (pre revised Rs 51300-73000) after completion of 3 years regular service and subject to meeting of 3 conditions mentioned in para 2 (ii) of the Ministry's letter No. A-12023/15/2018-PF-I dated 19.11.2019.)	Selection	45	(i) Degree or equivalent in Civil Engg. From a recognized University / Institution. (ii) 17 years experience in Executive cadre in Planning / Construction / Design / Maintenance Preferably of port and Marine Structures in an industrial / Commercial / Govt. Undertaking	a) No b) Yes c) No	NA	By absorption through composite method failing which by deputation failing both by direct recruitment	For absorption through composite method : Officers holding posts in the scale of pay of Rs 80000-220000 (Pre-revised Rs 32900-56000) with 3 years regular service in the grade in the Civil Engineering department of any Major Port Authority will be eligible. For deputation: Officers holding post of Dy. General Manager (Civil) or equivalent posts in Civil Engineering Department in the scale of pay of Rs 80000-220000 (pre-revised Rs 32900-56000) and above with 3 years experience in the grade in Govt./Semi Govt./ PSUs / Autonomous bodies (other than Major Port Authorities) will be eligible.	
											The selection is by merit for which the bench mark in Over all grading in the ACRs will not below "Very Good"	



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Annexure - II

PROFORMA

01. Name of the Officer :
02. Date of Birth :
03. Present post held along with the
Details of earlier post held in chronological order :
04. Whether belongs to SC/ST :
05. Present basic pay and pay scale of the post
indicating detailed break-up of emoluments :
06. Service to which the officer belong :
07. Educational qualifications :
08. Other qualifications :
09. Experience :
10. Date of retirement :
11. Address for communication with telephone No. :
12. Any other points he may desire to mention :

Place:
Date :

(SIGNATURE OF THE APPLICANT)

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

- 01 It is certified that the particulars furnished by the Officer are correct.
- 02 It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
- 03 His / her integrity is certified.
- 04 It is certified that no major / minor penalties have been imposed on the officer during the last 10 years.
- 05 Details of ACRs attached for the last 5 years.

SIGNATURE OF THE HEAD OF THE OFFICE
ALONG WITH THE OFFICE SEAL

Particulars of the Officer for whom Vigilance Comments / Clearance is being sought.
(To be furnished and signed by the CVO or HOD)

1. Name of Officer
2. Father's Name
3. Date of Birth
4. Date of Retirement
5. Date of Entry in to Service
6. Service to which the Officer belongs including batch/year Cadre etc., where applicable.
7. Positions held (During the ten preceding years)

Sl. No	Organization (Name in full)	Designation & Place of Posting	Administrative / nodal Ministry / Department concerned (in case of officers of PSU ect.	From	To

8. Whether the officer has been placed on the "Agreed list" or "List of officers on doubtful integrity" (if yes, details to be given)
9. Whether the allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result (*)
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*)
11. Is any disciplinary / criminal proceedings or Chargesheet pending against the officer as on date (if so details to be furnished including reference no, if any of the commission.
12. Is any action contemplated against the officer as on date. (If so, details to be furnished) (*)
13. Whether the officer/official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit
14. Details of complaint pending against the Officer as on date.

Date

CHIEF VIGILANCE OFFICER

(*) If Vigilance Clearance had been obtained from the Ministry / CVC in the past, the information may be provided for the period thereafter.

8. Educational Qualifications (Academic / Technical) :

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

9. Experience.

Name of the Organisation	Joining Date	Leaving Date	Duration			Designation
			Y	M	D	

(Enclose copy of certificates)

10. Name & Address of the Present Employer with contact No. (If any)

11. N O C submitted : YES / NO

12. VIGILANCE / ADMINISTRATIVE CLEARANCE : YES / NO

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. .2023

SIGNATURE