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मुंबई पोर्टन प्राधिकरण
Mumbai Port Authority

सामान्य प्रशासन विभाग
पोर्ट भवन, दूसरा माला
शूरजी बल्लभदास मार्ग, बेलाई इस्टेट,
मुंबई - 400 001.

General Administration
Department,
Port House, 2nd floor,
S.V. Marg, Ballard Estate,
MUMBAI - 400 001.

No. GAD/P/RECT-MM/1003

०६th March 2023

Recruitment Notice

The Chairpersons
All Major Port Authorities

Sir/Madam,

Sub: Filling up the post of Materials Manager in the
pay scale of Rs.80000-220000 under Composite
method in Mumbai Port Authority - Reg.



CHAIRPERSON
V.P.A.

09/03/2023

One post of Materials Manager in Mumbai Port Authority will fall vacant w.e.f. 9.5.2023. The post is to be filled by **absorption through composite method** from officers of Major Ports, fulfilling the eligibility criteria as mentioned at **Annexure I**.

2. The selection is by merit for which overall grading in the APARs should not be below "Very Good".

3. Applications are invited from eligible and willing officers of all the Major Port Authorities possessing the prescribed qualifications and experience as mentioned at **Annexure I**. The applications shall be submitted through 'Online Application Portal (OAP)' of the Ministry of Ports, Shipping and Waterways (website <http://onlinevacancy.shipmin.nic.in>) from 08.3.2023 to 06.4.2023. No application submitted other than OAP will be accepted.

4. The candidate has to submit the hard-copy of the application form uploaded in OAP to his administrative Port for onward forwarding to MbPA.

5. The administrative Ports are required to forward the applications of the candidates superscribing "Application for the post of Materials Manager in Mumbai Port Authority" on or before 21.4.2023 along with the following documents :

- certified copies of APARs for the last 5 years (2017-18 to 2021-22), duly attested by an officer not below the rank of Dy. HOD on each of the pages;
- a statement showing year-wise availability of APARs and grading duly signed by the HOD/Secretary. If APAR for a particular year

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during the last 5 years is not available, "No Report Certificate" may be furnished **along with APARs of the preceding years:**

- (iii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
 - (iv) No objection certificate from the respective Port.
 - (v) Undertaking of the applicant that he will not withdraw his candidature, if selected by Services Selection Committee;
 - (vi) Administrative clearance of the concerned port (**Annexure II**)
 - (vii) Vigilance report is to be furnished in the prescribed format (**Annexure III**).
 - (viii) If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent along with the application.
6. As per the Ministry's circular No. A-29018/4/2081/PE-I dated 11.8.2021, in case of receipt of advance copy of application from any candidate, his candidature will not be considered **if his application is not received through proper channel from the Port within 15 days** of the last date of receipt of applications. Therefore, Major Ports are requested to forward the applications with complete set of enclosures on or before 21.4.2023. **Applications received after 21.4.2023 will not be considered.**
7. While forwarding the application, the Major Ports are to enclose all relevant documents at a time. No piecemeal / part forwarding will be considered.
8. The crucial date for eligibility criteria will be 9.5.2023 in terms of Ministry of Ports, Shipping and Waterways' circular No. A-29018/4/2081/PE-I dated 11.8.2021.
9. As per the Ministry's guidelines dated 11.8.2021 regarding filling up the Dy. HoD level posts in Major Port Authorities, Port official who withdraws his candidature for the post after his selection by the Services Selection Committee, will be liable for debarment from future selection to Dy. HoD level posts in all Major Port Authorities for a period of two years.
10. Incomplete applications or applications received after due date will not be considered.

Yours faithfully,



SECRETARY

MUMBAI PORT AUTHORITY

Encl : As above

COPY TO:

- 1) **The Secretary to the Government of India,
Ministry of Ports, Shipping & Waterways,
New Delhi** for information.
Soft copy of the circular is already forwarded
on email address :
pravin.s@nic.in and web-ship@gov.in.

(Kind Attn: Shri Sandeep
Gupta, Director – PHRD)
(Ref: Your letter Nos. F.No.I-
26/9/2013-PE-I dated 17.6.2014
and A-12023/12/2014-PE-I dated
19.1.2021.

- 2) Chief Mechanical Engineer for information.
- 3) Jt. Director to host in website.