



ISO 9001 - 14001 - OHSAS 18001 PORT

निविदा नोटीस/TENDER NOTICE No. IENG/EE(EAST)/T/5000 Nos. plants dated 03-05-2016

सार्वजनिक क्षेत्र के उपक्रमों से निम्न बताए गए कार्य निर्माण / निष्पादन के लिए उस प्रकार के कार्य करने में अनभव प्राप्त ठेकेदारों से विहित प्रपत्र में भुहरबंद निविदा आमंत्रित की जाती है ।

Sealed Tenders in the prescribed proforma are invited for the work mentioned hereunder from reputed contractors having experience in executing **Civil Works**.

1. कार्य का नाम / Name of work: Maintenance of 5000 Nos. of plants in Eastern sector area for a period of 3 Months ( 2<sup>nd</sup> call)
2. अनुमानित लागत / Estimated Cost : **Rs.1,49,818/-**
3. E.M.D./ ई.एम.डी: **Rs. 3000/-**
4. निविदा प्रपत्र का मूल्य - (गैर वापसी ) /

Cost of Tender papers (Non- refundable): **Rs.200/-**

5. निविदा अनुरोध करने की अंतिम तिथि / Last date of request for Tenders: **09-05-2016**
6. निविदा प्रपत्र जारी करने की अंतिम तिथि / Last date for issue of Tenders: **11-05-2016**
7. निविदा प्राप्त करने की तिथि और समय / Date and time for receipt of Tenders: **11-05-2016**

14.00 बजे तक निविदाएँ उसी दिन १४.०५ बजे के बाद खोली /

Upto 14.00 Hrs. Tenders will be opened on same day after 14.05 Hrs.

निविदा प्रपत्र जारी करने का अनुरोध ओहस्तरी को वि.पो.ट्र.के वि.स.एवं.मु.ले.अ. के नाम पर निविदा प्रपत्र मूल्य के लिए डी.डी. सहित राष्ट्रीयकृत बैंक / अनुसूचित बैंक से रु.६.०० लाख का एक वर्ष के अंदर प्राप्त संपत्रता प्रमाण तथा ए.पि.वी.ऐ.टी. पंजीकरण विवरण जो निविदाकार उन निविदा दस्तावेजों को वि.पो.ट्र. वेबसाइट ज़रूर ज़रूर छड़ें. कर.से त्रुटि श्रुद्ध करना चाहते हैं. उन्हे इन निविदा दस्तावेजों की कीमत निविदा प्रस्तुत करते समय चुकानो होंगे पिचले 3 (तीन) वर्षों में 31 मार्च वीत वर्ष को समाप्त औसत टर्नओवर का विवरण जो रु. 0.52 लाख से कम ने हो, उसी तरह के कार्य से अनुभव का प्रूफ ( मनदण्ड - आवेदन आमंत्रित करने के माह से पूर्व माह के अंतिम दिन को समाप्त पिचले 7 वर्षों का इसी प्रकार के कार्य का सफातापूर्वक निष्पादन का अनुभव का प्रमाण पत्र इस प्रकार के 3 संपादित कार्यों का जिसमें प्रति कार्य अनुमानित लागत के 40% से कम ने हो, इसी प्रकार के 2 संपादित कार्यों का जिसमें प्रति कार्य अनुमानित लागत के 50% प्रतिशत से कम न हो, तथा इसी प्रकार का एक कार्य जो अनुमानित लागत के 80% प्रतिशत से कम न हो का अनुभव । आवेदक यदि विशाखपट्टणम पोर्ट ट्रस्ट में पंजीकृत मे पंजीकृत नहीं है तो सरकारी / सार्वजनिक क्षेत्र में पंजीकरण का प्रमाण भेजा जाए

Request for issue of Tender papers shall be addressed to the undersigned enclosing D.D. in favour of FA&CAO/VPT towards cost of Tender papers along with copies of Solvency from Nationalised Bank/ Scheduled Bank to the extent of Rs.0.75 Lakhs obtained within one year, valid APVAT Registration. The Tenderer who wishes to download the Tender documents from the VPT Website (WWW VIZAG PORT. Com) have to pay the cost of Tender papers at the time of submission of Tender in a separate sealed cover. Otherwise their Tender will not be considered, the Tenderers are required to observe the website to find out any corrigendum issued subsequent to the downloading of the Tender notice and schedule. Details of average annual turn over not less than Rs. 0.45 lakhs during the last 3 (three) years ending 31st March of the previous financial year, duly certified by the Chartered Accountant, proof of experience in Maintenance of plants, weeding, watering/ civil works i.e., experience of having successfully completed Maintenance of plants, weeding, watering/civil works etc., during last 7 years ending last day of month previous to the one in which applications are invited should be 3 (three) Maintenance of plants, weeding, watering/civil works etc., completed each costing not less than the amount equal to 40% of the estimated cost (or) 2 (two) Maintenance of plants, weeding, watering/ civil works etc., completed each costing not less than 50% of the estimated cost (or) 1 (one) Maintenance of plants, weeding, watering/civil work etc., completed costing not less than 80% of the estimated cost and proof of Registration with Government / Public Sector undertaking in respect of applicants not registered with Visakhapatnam Port Trust. **If any amendment or addendum will be issued before opening of the Tenders and the same may be looked in the VPT Web site and any further clarifications can also obtained from CE's office VPT.**

निविदा प्रपत्र जारी करने का अधिकार सुरक्षित है ।

The right of issue of Tenders is reserved.

**कार्यकारी अभियंता**

EXECUTIVE ENGINEER (East)

- Copy to: EE(CP)- for information.  
Copy to: FA&CAO/Nodal Officer, IT / V.O. -for information.  
Copy to: Dy. Director (ITS) along with complete bid document in Soft copy form to publish on the V.P.T. Web site up to 11-05-2016  
Copy to: Notice Board / A.S. to arrange display the Tender notice on the notice board.  
Copy to: EE(East) / AXE(East)  
Copy to: SE -V - for information and necessary action.  
Copy to: M/s. Builders Association of India, Plot No.43&44, 4th Floor, Siripuram, Visakhapatnam  
Copy to: The Garison Engineer, MES, Visakhapatnam  
Copy to: The Chief Engineer, DGNP, Visakhapatnam  
Copy to: The Chief Engineer, NAVY, Visakhapatnam  
Copy to: The Supdt. Engineer, CPWD, Visakhapatnam  
Copy to: The Supdt. Engineer, R&B, Visakhapatnam  
Copy to: The Supdt. Engineer, Public Health Visakhapatnam  
Copy to: The Chief Engineer, VMC, Visakhapatnam  
Copy to: The Chief Engineer, VUDA, Visakhapatnam  
Copy to: The Divl. Rly. Manager(Engg.), Waltair, Visakhapatnam  
Copy to: The Chief Engineer, M/s. R.I.N.L., Steel Plant, Visakhapatnam.  
Copy to: The Chief Engineer, M/s. N.T.P.C., Visakhapatnam.  
Copy to: The Chief Engineer, M/s. N.H.A.I., Marripalem, Visakhapatnam

For information with a request to arrange wide publicity

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

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**NOTICE INVITING TENDERS**

1. Percentage Rate tenders are invited for the work of “ Maintenance of 5000 Nos. of plants in Eastern sector area for a period of 3 Months”

ESTIMATED AMOUNT PUT TO TENDER: Rs.1,49,818/-

2. Contract Documents consisting of the detailed plans completed specifications the Schedule of quantities of the various clauses of work to be done and the set of CONDITIONS OF CONTRACT enclosed.
3. A Sum of Rs.200/- DD shall be paid to FA&CAO/VPT towards transaction fee.
4. The time allowed for completion of the work will be mentioned therein
5. Earnest money amounting Rs.3,000/- (Rupees Three Thousand only) shall be paid to FA&CAO (Port Trust) by way of DD only issued by Nationalised/ Scheduled Banks.
6. The contractor whose tender is accepted will be required to furnish security for the due fulfilment of this contract consisting of a percentage deduction from the monthly payment to be made on account to the contractor. The Earnest Money will be treated as part of the security of work done.
7. The acceptance of tender will rest with the Chairman, Visakhapatnam Port Trust Which does not bind itself to accept lowest tender and reserves to itself the authority to reject any or all of the tenders received without the assignment of any reasons. All tenders in which any of the prescribed condition is not fulfilled will be rejected.
8. Tenders which do not fulfill all or any of the above conditions and or incomplete in any respect are liable to summary rejection and tenders containing uncalled for Remarks or any additional conditions are also liable for summary rejection.
9. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing will be liable to rejection.

Contractor

- 10 (a) The contractor should not introduce item rates such tenders will be rejected.
- (b) The percentage above/below quoted shall be common for all items.
- (c) The percentage shall be quoted in figures and words and shall be accurately filled in.
11. Sales Tax or any other taxes on materials or on works contract as applicable In respect of this contract should be payable by the contractor and Port Trust Will not entertain any claims whatsoever in this respect.
12. The tender will have to give a certificate that he is not related to any officer Of Visakhapatnam Port Trust or any Officer in the rank of under Secretary or above in the Ministry of Surface Transport, Government of India. The tenderer should give a declaration along with his tender about the name of the Relations who are employed as Non-Gazetted Officer in Port Trust.
13. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or administrative duties in an Engineering Department of Government of India is allowed to work as a Contractor for a period of 2 years of his retirement from Government of India. This contract is liable to be cancelled if either the Contractor or any of his employee is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the Contractor's service as the case may be.
14. Site for the execution of the work will be made available as soon as the work is awarded. In case it is not possible for the department to make available the entire site at a time on the award of the work, the Contractor will have to arrange their working programme suitably. No claim whatsoever for handing over the site in stages will be entertained, and the decision of the Chief Engineer is final and cannot be questioned.
15. The Contractor shall produce a licence in the prescribed form from Asst. Labour Commissioner (Central), within 15 days from the date of work order and on his failure to do so the contract is liable to be terminated and the Earnest Money Deposit or Security Deposit whichever is to his credit shall be forfeited and the Contract shall have no claim whatsoever on this account.
16. The Tender submitted by the tenderer should be valid for a minimum period of 120 days from the date of opening of tender and the tenderer cannot amend, alter or revoke his tender in any way during this period, and if he does so, the E.M.D. paid by him shall be forfeited without any notice.

Contractor

17. The successful tenderer(s) shall execute an agreement with Visakhapatnam Port Trust Board on a Non-judicial stamp paper in the prescribed form.
18. The tenderers should acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained on this issue and the decision of Chief Engineer is final and cannot be questioned.
19. a) According to Sec.17 of AP VAT Act, every dealer is liable to be registered as VAT dealer for executing any works contract exceeding Rs.5, 00,000/- for the Government or local authority. Also the Contractor who is a dealer as per AP VAT, should have registration i.e., TIN under AP VAT Act. In the absence of TIN under AP VAT Act, the Government Department/Undertaking shall not award any contract to any person. Therefore non-submission of TIN under AP VAT Act by the tender the offer is liable for disqualification.  
  
(b) The tax deduction at source towards APVAT, under G.O. MS No.88 for all categories of contracts shall be at the rate of 5% of 70% of the amount payable as consideration for the execution of work and contracts for laying (or) repairing (or) Roads and Contracts for canal digging, lining and repairing shall be at the rate of 2.5% of 70% of the amount payable as consideration for the execution of work.  
  
(c)(i) To include Cess component @ 1% in the estimate in respect of the construction works to be executed subject to the condition that the required time for completion of the construction work is more than a year and also the construction work involves engagement of ten or more building workers and (ii) No deduction of Cess is to be made while processing the relevant work bill unless the corresponding amount is included in the estimates.
20. The tenderer should read the specifications and study the working drawing and special conditions etc., carefully before submitting the tender.
21. P.F. contribution to the contract labour, in case the Contractor engages more than 20 workers, shall be payable by the Contractor. He shall produce documentary proof of registration with P.F. Authorities along with P.F. Code number. Also documentary proof of payment of P.F. contribution to the Contract Labour Regularly shall be produced with every interim certificate failing which no payment will be released to the Contractor. The Port Trust will not entertain any claim whatsoever in this respect.

Contractor

22. Payment to the contract labour if any involved in the works entrusted are to be paid by the Contractor in the presence of the section officer of V.P.T. Further, the Contractor has to submit documentary evidence in support of the payments made to the labour engaged in the work along with subsequent running account bill, failing which the bill will not be passed.
23. In respect of P.F. Contribution recovered from the labour and remitted to the P.F. Commissioner, documentary evidence in support of the same is to be submitted by the Contractor along with subsequent running account bill, failing which the bill will not be passed.
24. The Contractor to whom the work is awarded shall invariably produce the PAN Number obtained from the Income Tax Authorities, along with proof.
25. The contractor shall submit require document as per the Check list enclosed (Annexure-V) along with tenders. The tenders received without enclosing required documents as per the check list duly signed will be liable for rejection
26. The tenderers should make their own arrangements to furnish original B.G. to the organization directly by the issuing Bank under registered post with acknowledgement due except in case of B.G. submitted towards E.M.D. for costing more than 5 lakhs EMD amount.
27. The tenderers who wishes to submit B.G. towards E.M.D. for costing more than 5 lakhs should submit original B.G. along with their tender and the tenderer should ensure that the branch issuing authority should sent an unstamped duplicate copy of the guarantee directly to the beneficiary by Registered Post with acknowledgement due before opening price bids with a covering letter requesting them to compare with the original received from their customer and confirm that it is in order. In case of single cover system the tenderer who wished to submit B.G. towards E.M.D. should submit original B.G. alongwith the tender and the confirmation by the Banker in support of the issue of Bank guarantee is to be received before acceptance of the tender by Tender Committee. No BG towards EMD will be allowed for costing less than 5 lakhs EMD amount.

Contractor

28. The contractors / Firms while quoting tender shall note that, no post tender negotiations will be held with the L-1 tenderers, except in exceptional cases, wherever it is found necessary.
29. In the event that two or more Bidders quote the same amount of percentage (The "Tie Bidders"), the authority shall identify the selected Bidder by draw of lots, which shall be conducted, with prior notice, in the presence of the Tie Bidders who choose to attend".
30. Tenderer shall submit the experience/completion certificates along with their tender, duly notarised.
31. In case the documents submitted by the bidder found to be not genuine, the management reserves the right to forfeit the EMD/SD besides not to allow to participate in future tenders of VPT.
32. The rate to be quoted should be exclusive of service Tax component, if the contractor/firms claims/ bills/ invoices contains Service Tax registration No., the Service Tax amount will be admitted for payment without insisting for Service Tax challan.
33. Income Tax @ 1% is applicable in case of payment to a resident Contractor/Sub-Contractor being an individual of HUF and for the payments in respect of resident Contractors/Sub-Contractor other than individuals and HUF, IT @ 2% is applicable under Section 194 (C) of Income Tax Act.

CONTRACTOR

EXECUTIVE ENGINEER(EAST)

VISAKHAPATNAM PORT TRUST

ENGINEERING DEPARTMENT

PERCENTAGE - TENDER FOR WORKS

I / We hereby Tender for execution for Board of Trustees of the Visakhapatnam Port Trust of the works specified in the Tender memorandum within the time specified in such memorandum at the rates specified therein and in accordance in all respects with the specifications design and instructions in writing referred to in Rule - 1 hereof and in clause - II of the conditions of contract and with such materials as are provided for by end in all other respects in accordance with such conditions so far as applicable.

MEMORANDUM (GENERAL DESCRIPTION)

- a) Name of the work: ÷ " Maintenance of 5000 Nos. of plants in Eastern Sector area for a period of 3 Months"
- b) Estimated Cost : Rs. 1,49,818/-
- c) Earnest Money ÷ Rs.3,000/-
- d) Security Deposit : 10% of the contract amount
- e) Percentage to be deducted from bills towards Security Deposit } 10% of the gross bill amount will be recovered towards S.D. from the bills till the entire amount of 10% of the contract value is reached including EMD.
- f) Time allowed for the above work from date of written order : 3 (Three) Months

Item No.	Item of Work	Quantity	Unit Per	Rate to be Quatationed	Amount
1	2	3	4	5	6.

CONTRACTOR



Should this Tender be accepted I/We hereby agreed to abide by and fulfil all the terms and provisions of the conditions contained in the pamphlet named "GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" which have been read by me, read and explained to me so far as applicable, or in default there of to forfeit and pay to the Board of Trustees or its successors in office the sums of money mentioned in the said conditions:

Give particulars and Nos. strike out (a) if no cash security deposit is to be taken

The sum of **Rs.3,000/-** is deposit with the Financial Adviser and Chief Accounts Officer (Port Trust) and full value of which is to be absolutely forfeited by the Board or its successors, in Office, without prejudice to any other rights or remedies of the said Board or its successors in office should I / We fail to commence the work specified in the above memorandum of should I / we not deposit the full amount of SECURITY DEPOSIT specified in the above memorandum in accordance with Clause I (a) of the said conditions of Contract, otherwise the said sum of **Rs.3,000/- (Rs. Three Thousand only)** shall be retained by Government as on account of such SECURITY DEPOSIT as aforesaid or (b) the full value of which shall be retained by BOARD on account of the SECURITY DEPOSIT specified in Clause I (b) of the said conditions of contract.

Strikeout (b) if any Cash Security Deposit is taken

Receipt attached as Earnest Money (A) the

Signature of contractor before submission of Tender. Dated the ----- day of -----

Signature of witness to Contractor's Witness:

Signature

Address:

Occupation:

The above Tender is here by accepted by me on behalf of the Board of Trustees of Visakhapatnam Port Trust.

Signature of the Officer by whom accepted. Dated the ----- day of -----

CHAIRMAN

VISAKHAPATNAM PORT TRUST

The common seal of the BOARD OF TRUSTEES of the Port of Visakhapatnam has been affixed in the presence of Sri \_\_\_\_\_ CHAIRMAN of the Board of Trustees has signed on behalf of the Board in the presence of

CONTRACTOR

VISAKHAPATNAM PORT TRUST

ENGINEERING DEPARTMENT

SCHEDULE ' A '

Schedule showing (approximately) the materials to be supplied by the Visakhapatnam Port Trust Board under Clause – 10 of the General Conditions of Contract to be executed and the rates at which they are “ to be charged for ”.

NAME OF WORK:- "Maintenance of 5000 Nos. of plants in Eastern Sector area for a period of 3 Months"

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SL. No.	Description of materials	of	Approx. quantity	Unit	Rate at which the materials will be charged to the Contractor	Place of delivery
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- NIL -

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CONTRACTOR

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

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SCHEDULE –B

Name of work: Maintenance of 5000 Nos. of plants in Eastern Sector area for a period of 3 Months"

Item No.	Description of Item	Approx. Quantity in figures and words	Unit in figures and words	Rate in figures and words Rs. Ps	Amount Rs.
1	2	3	4	5	6
1.	Clearing jungle including uprooting of rank vegetation, grass, brushwood, trees and saplings of girth upto 30 cm measured at a height of 1 m above ground level and removal of rubbish upto a distance of 50 m outside the periphery of the area cleared etc., as required and as directed by the Engineer-in-charge complete.	2322.00	100m <sup>2</sup>	764.90  (Rupees Seven Hundred Sixty Four And Ninety Paise Only)	17,761/-
2.	Supplying and transportation of treated drinking water in lorry tankers including hire charges, waiting charges, hose pipes, fuel oil, wages of staff and taxes if any for all equipments and charges etc., as required and as directed by the Engineer-in-charge, complete. All labour and materials.	797.60	1kl	90.75  (Rupees Ninety And Seventy Five Paise Only)	72,382/-
3.	Supplying labour for watering to plants from the water tank at the site including filling the water buckets and pore to plants including cost of buckets, mugs hose pipes (except supply of water) etc., as required and as directed by the Engineer-in-charge complete. All labour and materials.	155.00	Each	385.00  (Rupees Three Hundred Eighty Five Only)	59,675/-
Amount Put to tender					1,49,818/-

Percentage Excess/ Less over the amount put to Tender \_\_\_\_\_%

(in words.....)

CONTRACTOR

EXECUTIVE ENGINEER (East)

VISAKHAPATNAM PORT TRUST  
ENGINEERING DEPARTMENT

NAME OF WORK : "Maintenance of 5000 Nos. of plants in Eastern Sector area for a period of 3 Months"

SPECIAL CONDITIONS

1. All materials and workmanship shall conform to the appropriate Indian Standard Specifications, published by the Bureau of Indian Standards (BIS) latest versions as applicable, specifications given in the Schedule "B" (schedule of quantities and rates) of the contract and special conditions. Standards issued elsewhere may be used if approved by the Engineer-in-charge for those items of work only for which appropriate Indian Standards do not exist. Necessary testing charges, if any, shall be borne by the contractor.
2. The Contractor is responsible for taking precautionary measures for the safety of the lives of the mazdoors working under him and the responsibility arising due to any mishap during the execution of work, the payment of any compensation etc. lies entirely on the part of the Contractor.
3. The notice inviting Tenders etc., shall form part of contract.
4. All the rules and regulations governing the Visakhapatnam Port Trust shall be applicable.
5. Any damages caused to Port property either directly or indirectly shall be made good by the Contractor at his own cost.
6. The decision of Engineer-in-charge is final in case of any technical clarification.
7. All defective works pointed out by the Engineer-in-charge shall be rectified by the contractor at his cost.
8. The percentage excess / less over total schedule amount shall be required to be typed at the end of the schedule- 'B' by the contractor.
9. No sales tax will be paid on account of the work.
10. The work should be completed within 3 (Three) Month from the date of work order.
11. It is the responsibility of the Contractor to see that the job entrusted is done expeditiously with safety and in time. A penalty of  $\frac{1}{2}$  % will be levied for every week of delay subject to maximum of 10% on the total value of the contract. In this connection, the decision of Chief Engineer is final. Time is the essence of the contract.
12. The VPT reserves the right to withdraw any item of Tender or to cancel the subject Tender without assigning any reason.
13. Statutory deductions will be made from the bills.

CONTRACTOR

14. Payment will be made according to the actual quantities of work ordered and carried out as measured by the Engineer-in-Charge. The rate entered in the contract shall be valid for any extent of variation of quantity of each individual item subject to total contract value does not get altered by more than 30%.
15. Any additional work required, should be carried out with the prior approval of CE / VPT or his authorized representative and will be paid extra as per mutually agreed up on.
16. The Standard VPT conditions, which are not mentioned, are also applicable to this work.

Contractor

17. The Contractor has to follow the norms of IMS as the VPT is adhering to Quality management system (ISO 9001-2008), Environmental management system (ISO 14001-2004) and Occupational health & safety assessment series (OHSAS 18001-2007) for their activities.
18. Service tax registration Certificate shall be submitted along with Tender. Service tax will be reimbursed against submission of service tax registration number.
19. The contractor / Firms while quoting Tender shall note that, no post Tender negotiation will be held with the L-1 Tenderers, except in exceptional cases, whenever it is found necessary.
20. If any forged / fake documents are submitted by the Tenderers, the management reserves the right to forfeit the EMD/SD besides their business dealings with VPT will be banned.
21. No claim will be entertained for fluctuation in market rate of any labour, materials on transportation etc., during the period of contract.
22. No escalation clause will be entertained at any stage of the contract.
23. METHOD OF MEASUREMENT:  
Standard Method: Unless stated or billed otherwise, quantities shall be measured in accordance with the Indian Standard code of practice for Measurement of Civil Engineering works I.S. 1200. The rates entered in the contract shall include whatever allowance is considered by the contractor to be necessary for waste, working area, construction slopes, batters etc.
24. The payment of transportation of Earth / Debris will be made on stack measurements after deducting 20% for voids. The Contractor has to make stacks at his own cost at the place of loading and spread the debris / earth at the place of unloading to lines and levels as directed by the Engineer-in-Charge.

CONTRACTOR

25. The Tenderers are expected to carefully inspect the site of work and study the site conditions before Tendering for this work and no claim whatsoever will be entertained at a future date arising out of local working conditions and clarifications given by the department.
26. The Contractor shall abide by all statutory regulations, labour rules, insurance, safety codes, P.F. contribution, Minimum wages act in force and as applicable during execution of the contract and obtaining clearance from Visakhapatnam Port Trust and relevant authorities as and when required.
27. The Contractor should observe the prohibitory rules and regulations in force at the time of work and as revised from time to time and cause no obstructions or hindrance to the department work.
28. Visakhapatnam Port Trust will not supply cement, steel and water.
29. The 2% value of the Tender amount should be paid towards EMD along with submission of Tender. The EMD of 2% will form part of the total security deposit of 10% and only the balance of 8% will be recovered from the running on account bills at the rate of 10% until the balance of 8% is recovered. The Security deposit will be refunded only after satisfactory completion of the work.
30. The contractor or his authorized representative shall invariably sign in the hindrance register which shall be maintained by the concerned division at site of work whenever any hindrance takes place while execution and the same will be reviewed by the Engineer-in-Charge from time to time, to examine the justified reasons for considering extension of time etc.,
31. The contractor shall employ and post full time supervisor as necessary in execution of works as per requirement and as per instructions of Engineer-in-charge failing which an amount of Rs. 5,000/- per month will be recovered from the contractor's on account bills.
32. Opening of the Tender on .02/05/2016 after 14.05 hours.
33. The Port working hours are from 08.30 AM to 1.00PM and from 02.00 PM to 5.30PM. Any work requiring supervision carried out by the contractor beyond working hours and holidays, the contractor shall apply in writing in advance of such work to arrange supervision.
34. The contractor shall be responsible for health/safety of their personnel including workers during their work at site and correct any deflections in the above matters.

CONTRACTOR

35. The contractor shall arrange to provide First -Aid facility at site for immediate treatment.
36. The contractor shall submit daily labour report including supervisors etc., with clearly specifying the names and their age to the VPT's Engineer or his authorized representative at site. Also record of labour working beyond working hours shall be maintained and submitted to the VPT Engineer or his authorized representative at site.

37. SHORT LISTING CRITERIA OF TENDERERS

A) Experience: The tenderer has to submit proof of experience in executing similar nature of works including period of delay if any experience in having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be 3(three) completed similar works each costing not less than 40% of the estimated amount put to tender (or) 2(two) completed similar works each costing not less than 50% of the amount put to tender or 1(One) completed similar work not less than 80% of the amount put to tender. If the delay attributable to the contractor is execution of any completed work is more than 25% of contract period they will not be short listed and price bid will not be opened

**NOTE:** Similar nature of works means: Similar works in respect in maintenance of plants like weeding, watering etc.,/ Civil works etc.,

B) Turnover: The tenderer has to submit details of average annual turnover not less than 30% of amount put to tender during the last 3 years ending 31<sup>st</sup> March of the previous financial year issued by any Chartered Accountant, other wise their tender will not be opened.

C) Solvency: The tenderer has to submit solvency certificate issued from Nationalised Bank/Scheduled Bank to the extent of Rs 0.75 Lakhs obtained with in one year which is valid on the date of submission of tender otherwise their tender will not be opened.

D) The tenderers will be short listed based on the information regarding qualification criteria such as experience as mentioned above, turnover, solvency, plant and machinery to be deployed on the work. Engineer / Supervisors to be engaged on the work etc., submitted by the tenderers along with their tender in a separate sealed cover. Accordingly, price bids of the tenderers those are short listed by Tender Committee will be opened.

CONTRACTOR

EXECUTIVE ENGINEER (East)