

VISAKHAPATNAM PORT TRUST EMPLOYEES' (CONTRIBUTORY OUTDOOR AND INDOOR MEDICAL BENEFIT AFTER RETIREMENT) REGULATIONS, 1992.

In exercise of the powers conferred under section 28 of the Major Port Trusts Act, 1963 (38 of 1963), the Visakhapatnam Port Trust Board hereby makes the following Regulations, subject to approval of Central Government as required under section 124 of the aforesaid Act:

1. Short title and commencement: These Regulations may be called the Visakhapatnam Port Trust Employees' (Contributory outdoor and Indoor Medical Benefit after Retirement) regulations, 1992. They shall come into force from the date on which the approval of the Central Government is published in the Central Government Gazette.
2. Extent of application:
 - a) These Regulations are applicable to: (i) retired Visakhapatnam Port Trust employees and to their spouses (ii) Surviving spouses of the employees who die while in service after completion of 5 years of continuous service in the Visakhapatnam Port Trust, and is eligible for family pension and (iii) to surviving spouses of retired employees who die after retirement provided he or she is not gainfully employed in the public / Private undertaking and / or covered by any medical benefit scheme of the undertaking, either for himself or as dependant.
 - b) "Retired Visakhapatnam Port Trust Employees" in relation to these Regulations means:
 - (i) Employees of all Classes, viz., Class-I, Class-II, Class-III and Class-IV, who retire from the Visakhapatnam Port Trust Service, on attaining the age of superannuation under the service regulations applicable to them;
 - (ii) Class-I and Class-II officers who retire by giving the requisite notice, or pay and allowances in lieu of such notice, or may be retired by giving the requisites notice or pay and allowances, in lieu of such notice, after attaining the age of fifty (50) years and all Class-III and Class-IV employees who retire by giving the requisite notice or pay and allowances, in lieu of such notice, or are retired by giving the requisite notice or pay and allowances in lieu of such notice, after attaining the age of fifty five (55) years.

- (iii) Employees irrespective of their class, who were medically invalidated from service after completion of 15 years of continuous service in Visakhapatnam Port Trust
- (iv) Employees of all classes who retired from the Port service under Voluntary Retirement scheme on or after 2.4.1992.
3. The option to enroll as members for obtaining medical benefits under these Regulations should be given with in a month of the date of retirement. In the case of those who have already retired orders while in service after completion of 15 years continuous service or medically invalidated from service after completion of 15 years of continuous service such option should be exercised by the retired employees and / or dependant within six (6) months from the date these regulations come into effect or death as the case may be.
4. Contribution: A) to become member for availing medical benefits under these regulations is purely voluntary. Only those retired employees or surviving spouses of deceased employees who make the payment either by deduction from their retirement benefits or in cash, of the one time lumpsum contribution set out below, are eligible for availing medical benefits under these regulations for themselves and / or their spouses for life. The amount of one time lumpsum contribution will be determined by the Board from time to time.

Class of employees	Amount of lumpsum contribution Rs.
Class-I	1,200/-
Class-II	900/-
Class-III	600/-
Class-IV	400/-

NOTE: For the purpose of Regulation 2 and 3 (a) the expression 'Class-I, Class-II, Class-III, Class-IV' has the same meaning as respectively assigned to it in the Visakhapatnam Port Trust Employees' (Classification, control and Appeal) regulations, 1968. The actual classification will, however be determined with reference to the post substantially held by the employee at the time of his/ her retirement/death/ medical invalidation.

- b) The benefits under these Regulations would not be admissible until a retired employee or his / her spouse and in the case of an eligible deceased employee, his / her surviving spouse has paid the prescribed one time lumpsum contribution.
- c) The lumpsum contribution once paid, will not be refunded on any ground whatsoever.

5. Registration: a) The application in the prescribed proforma Annexure 'A'

Annexure 'A' (attached) – for the medical facilities under these Regulations should be made in duplicate to the Head of Department from where the employee retired / invalidated or in case of his / her death, by his / her spouse, for verification of the particulars mentioned therein. While submitting the application, 2 copies of passport size photographs of the retired employee/ his spouse should also be sent to the Head of Department along with a declaration in the proforma Annexure 'C' (attached) – that he / his is not gainfully employed in any public / private undertaking and / or covered by any medical benefit scheme of the undertaking and the receipt of having paid the lumpsum contribution referred to in preceding para. This declaration should be renewed every year on the 1st of April. The cost of photographs in respect of retired employees and his / her spouse for joining the scheme shall be borne by the Port Trust.

- b) On receipt of the application by the Head of Department the contents of the application will be scrutinized with reference to records available in that department and forwarded to the Chief Medical Officer. The Head of Department or an officer appointed by him, while forwarding the application to the Chief Medical Officer, should certify on the application as detailed hereunder:-

"I have personally verified the contents of the application with reference to records available with this department and it is certified that the applicant is eligible for the benefit under the Visakhapatnam Port Trust Employees' (Contributory, outdoor and indoor medical benefit after retirement) Regulations, 1992.

- c) In case it is found that the applicant is not eligible for any benefit under these Regulations, he should be intimated so, in writing, by the concerned Head of Department.

- d) if the applicant is found not eligible for benefit under these regulations the lumpsum payment made by him will be refunded to him on the basis of the advise of the respective head of department.
- e) If; the applicant is found eligible for benefit under these Regulations, the Head of Department will issue to the retired / invalid employees or spouse as the case may be, an identity book in the prescribed proforma Annexure 'B' (attached) – with a copy of photograph duly pasted on it. The second copy of the photograph should be pasted on the application and kept for records. The cost of the [identity book if any, should be borne by the retired employees / spouse.
- f) If the retired employee or his spouse in case of death of employee, is gainfully employed in public / private undertaking and covered by any medical benefit scheme of the undertaking, or on the death of the beneficiary under these regulations, the fact should be intimated to the Chief Medical Officer immediately in writing by the retired employee / spouse or by the next kind of the deceased, as the case may be. On receipt of such information CMO/VPT should take necessary action to cancel the identity book issued to him/ her.
- g) A monthly return in respect of such identity books issued / cancelled during the month, should be sent to the Financial Adviser & Chief Accounts Officer on or before 10th of the succeeding month.
- h) On receipt of the application and the lumpsum contribution, the Chief Medical Officer of the Visakhapatnam Port Trust, should grant the retired employee or surviving spouse as the case may be, a registration number and shall at his discretion, allot him / her a dispensary at which he / she should be registered.

The retired employee and his / her spouse shall be eligible for registration only at the dispensary to which he / she is allotted and except at the discretion of the Dy.Chief Medical Officer or the Chief Medical Officer, he/she will not be accepted at any other dispensary. He/she will be entitled to outdoor medical attendance and treatment only at the dispensary where he/she is registered. The outdoor medical attendance and treatment at the Visakhapatnam Port Trust

hospital, shall be admissible only on a reference from the dispensary to the Hospital. However, in emergencies and at the discretion of the Chief Medical Officer, he/she may be accepted for outdoor medical attendance and treatment at the Visakhapatnam Port Trust Hospital direct.

6. Scope: One payment of contribution, the Medical attention and treatment will be made available to retired employees and their spouses on the same scale and conditions as is normally admissible to employees in service subject to the following conditions.
- a) Outdoor medical attendance and treatment includes such pathological, bacteriological, radiological (including taking of 'X' Ray plates) or other methods of examination (including ECG and Ultrasound scanning) as the Chief Medical Officer / Deputy Chief Medical Officer, may consider necessary and to the extent that the equipment and facilities are available at the dispensary or outpatient department of the Hospital. It will, if so considered necessary, by Chief Medical Officer/ Dy. Chief Medical Officer also include such physical therapy, dental treatment as may conveniently be given at the dispensary or out patient department of the Hospital.
 - b) If for any investigations, reference is required to an outside consultant, agency, hospital or a nursing home, the entire charges therefore should be borne by the retired employee his/her spouse and paid directly by him/ her to the outside consultant agency, hospital, nursing home, as the case may be.
 - c) If in the course of medical examination of a retired employee / his / her spouse an emergency arise necessitating hospitalization in the Visakhapatnam Port Trust Hospital, such hospitalization should be limited to the minimum period considered necessary by the Chief Medical Officer.
 - d) Such medicines and injections as may be prescribed at the dispensary or Visakhapatnam Port Trust hospital will be supplied without any charge if they are available from the stock of medicines and injections maintained at the dispensary or the hospital. If any medicines and injections are not available at the Visakhapatnam Port Trust Dispensary or Hospital, the same should be purchased by him / her own cost initially and he / she will be reimbursed by the Accounts

Department, the cost involved on production of the cash memo / receipted bill, duly certified by the Chief Medical Officer/ Dy. Chief Medical Officer.

- e) A minimum of five (5) beds at a time will be reserved for retired employees and or spouses and these beds will be allowed to retired employees and / or spouses in preference to serving employees and their dependants. Out of 8 cabins available, one will be reserved for the retired officers.
- f) If all or any of the beds reserved for retired employees and / or spouses are not occupied, the unoccupied beds may be allotted to serving employees and their dependants.
- g) A serving employee and / or dependant who is allotted a bed from out of the aforesaid 5 beds reserved for retired employees and / or spouses will not be discharged prematurely on the ground that an eligible retired employees and / or his spouse subsequently required admission.
- h) If the Medical circumstances of a retired employee or his spouse seeking admission into the Visakhapatnam Port Trust Hospital are such that, in the judgment of the Chief Medical Officer, he or she needs medical attention or hospitalization as an emergency, the retired employees and / or / his / her spouse may be given admission even in excess of the 5 beds reserved for retired employees and / or spouses, referred to in above, but such hospitalization should be limited to the minimum period considered necessary by the Chief Medical Officer.
- i) Ambulance service shall be provided for those retired employees residing within the Municipal Corporation / Municipality limits as in the case for the servicing employees.

7. Expenditure on the regulations: the contribution and other charges collected from retired employees / their spouses under these Regulations will be credited to the Visakhapatnam Port Trust Employees' Welfare Fund and the expenditure on providing the medical benefit will also be met from that fund.

8. Penalty:

- a) The renewal of the declaration referred to in Regulation 5(a) above is the sole responsibility of the retired employee / his spouse as the case may be.

- b) If a retired employee / his spouse / spouse of the eligible deceased employee who have enjoyed benefit under these regulations under one time lumpsum payment is subsequently found to be gainfully employed in the public / private undertaking during the period in which he / she had availed the treatment, the cost of full medical treatment at outsiders rate with 5% penalty charges will be levied, and collected from them and they will forfeit the right to avail further benefit under these regulations.

9. Miscellaneous:

- a) The Chief Medical Officer, Visakhapatnam Port Trust will ensure that the medical facilities are extended only to the persons enumerated in the identity cards.
- b) The Chief Medical Officer, Visakhapatnam Port Trust is required to maintain a separate register in the form shown in Annexure 'D' (attached) – showing therein the persons / persons to whom the medical facilities are extended under these Regulations and this register will be made available for periodical inspection by the Financial Adviser & Chief Accounts Officer or by an officer nominated by the Financial Adviser & Chief Accounts Officer.

10. Power to relax: Where the Board is satisfied that the operation of any of these regulations causes undue hardship in any particular case he may by order for reasons to be recorded in writing, dispense with or relax the requirements of the Regulation to such extent and subject to such exceptions and conditions as may be considered necessary for dealing with the case in a just and equitable manner.

11. Interpretation: When a doubt arise as to the interpretation of these Regulations the matter will be referred to the Chairman, Visakhapatnam Port Trust, whose decision shall be final.

Note: Principal Regulations:

The Visakhapatnam Port Trust Employees' (Contributory Outdoor and indoor medical benefit after retirement) Regulations, 1992 have been approved by the Government vide, Ministry of Surface Transport's letter No.PR-12015/6/91-PE-I, dt.2.4.1992 and published the same in the Official Gazette under G.S.R. No.398 (E), dt.2.4.1992.

VISAKHAPATNAM PORT TRUST

VISAKHAPATNAM PORT TRUST EMPLOYEES' (CONTRIBUTORY OUTDOOR AND INDOOR MEDICAL BENEFIT AFTER RETIREMENT) REGULATIONS, 1992.

IDENTITY CARD No. _____.

1. Name of the Retired Employee :

2. Name of surviving wife/husband :

3. Designation on the date of retirement with
name of department and staff No./PPO No. }

4. Date of retirement :

5. Last pay drawn :

6. Rate of contribution :

7. Marks of identification : i)

ii)

8. Particulars of payment

i)

ii)

iii)

9. Signature of Retired employee / applicant _____

10. Signature of Head of the Department

with rubber stamp _____

VISAKHAPATNAM PORT TRUST

APPLICATION FORM FOR JOINING THE VISAKHAPATNAM PORT TRUST EMPLOYEES' (CONTRIBUTORY OUTDOOR AND INDOOR MEDICAL BENEFIT AFTER RETIREMENT) REGULATIONS, 1992.

1. Name of the retired employee :
(In block letters)
2. (a) Designation & class of post :
(b) Department :
(c) Staff No./PPO No. :
3. Date – (i) Appointment :
(ii) Retirement :
4. Last pay drawn :
5. Name of surviving wife / husband :

Name	Relation	Date of birth	Present age
i)			
ii)			

6. Name of the applicant

7. Permanent Address

(SIGNATURE OF THE APPLICANT)

NOTE: Two copies of the passport size photographs of the members joining these regulations must accompany.

VISAKHAPATNAM PORT TRUST

Declaration to be filled by retired employees at the time of joining the Visakhapatnam Port Trust Employees' (Contributory Outdoor and Indoor Medical Benefit after retirement) Regulations, 1992 and thereafter on 1st of April every year.

1. I, the undersigned _____ staff No. _____
Designation _____ of _____ Department retired from the service of the Board with effect from _____ do hereby declare that I am / I am not employed in any Public or Private Sector undertaking and I am / I am not covered by any Medical Benefit scheme by such employer.

2. (In the case of those who are employed gainfully in Public or Private Sector job).

I took up this job on _____ and my term of appointment is for a period from _____ to _____. I understand that I am not entitled to free consultation, free medicine, free investigation from the Board's Hospital for duration of this appointment as per the Visakhapatnam Port Trust Employees' (Contributory Outdoor and Indoor Medical benefit after retirement) Regulations, 1992.

Signature:

Identity Card No.:

Issued by _____ :

VISAKHAPATNAM PORT TRUST

FORM OF REGISTER TO BE MAINTAINED UNDER THE VISAKHAPATNAM PORT TRUST
EMPLOYEES' CONTRIBUTORY OUTDOOR AND INDOOR MEDICAL BENEFIT AFTER
RETIREMENT) REGULATIONS, 1992 BY THE TRUST'S C.M.O.

Name of the retired employee	No. of family members including the retired employees	Designation staff No. and name of department	Contribution deposited with the FA&CAO					Remarks
			For the period from _____ to _____	Amount	Date of payment	Cash receipt No.	Signature of the officer collecting the contribution	
1.	2.	3.	4.	5.	6.	7.	8.	9.