



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

ISO-9001

ISO-14001

OHSAS-18001

No.C2/Rect./Sr. Dy. Director (Research)/2018
Dt. 01.08.2018

To

The Chairman.
All Major Ports.

Sir,

Sub: Filling up the post of Sr. Dy. Director (Research) (CL-I) on scale Rs.13000-18250 (revised scale Rs.24900-50500) on absorption/deputation basis, in Research & Planning Division of Traffic Department of Visakhapatnam Port Trust.

It is proposed to fill up the post of Sr. Dy. Director (Research) (CL-I) on scale Rs.13000-18250 (revised scale Rs.24900-50500) on absorption/deputation basis, among Major Ports in Research & Planning Division of Traffic Department of Visakhapatnam Port Trust, as per the RR (enclosed), on the terms and conditions (enclosed).

It is requested to circulate the proposal amongst eligible officers of your Port. Names of eligible and willing officers, who satisfy the RR for the post of Sr. Dy. Director (Research) (CL-I) together with their applications, as per the bio-data pro-forma enclosed, along with the following documents, may be furnished to the undersigned on or before 18.09.2018

- 1) Copies of ACRs of the applicant for the last five years (for the period from 2013-14 to 2017-18). Non-availability certificate should be enclosed, in case of non-availability of ACR of particular year.
- 2) Attested copies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) An Undertaking of the applicant not to withdraw, if selected.
- 5) Vigilance/Administrative clearance of the concerned Port in the prescribed proforma as per Ministry's letter No.A 12022/10/205-PE-1 dt.27.08.2010 and revised instructions issued thereon.

The officer appointed on deputation, will be governed by the enclosed terms and conditions of deputation. The period of deputation shall not ordinarily exceed three years and in any case, not to exceed five years.

It is informed that, if he/she selected to the post of Sr. Dy. Director (Research) on scale Rs.13000-18250 (revised scale Rs.24900-50500) in Research & Planning Division of Traffic Department in Visakhapatnam Port Trust, will be governed by the Service Rules and Regulations in force as amended from time to time.

Applications received through proper channel will only be considered / entertained. Applications received after the last date or without the ACR's/advance copies or otherwise found incomplete will not be considered.

Yours faithfully,


SECRETARY

Encl: As above.

Grams: PORTRUST ♦ FAX: 0891-2565023, STD: 0891 Phone: 2876000 ♦
Visakhapatnam-530 035 (Andhra Pradesh) E-Mail: info@vizagport.com

RECRUITMENT RULES FOR THE POST OF Sr. Dy. DIRECTOR (RESEARCH) IN RESEARCH & PLANNING DIVISION OF TRAFFIC DEPARTMENT IN VISAKHAPATNAM PORT TRUST

S. No.	Name of the post	No of posts	Class	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational/Quantifications/ (c) experience for Direct recruits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation , grades from which it should be made	Remarks
1.	Sr. Dy. Director (Research)	1	CL-I	13000-350-18250 (revised scale of pay of Rs. 24900-50500)	Selection	--	40 years	Essential: i) Degree in Economics or Statistics or Mathematics from a recognized University/institutions. ii) Nine years Executive experience in planning or in collection, compilation and interpretation of data or in conducting field surveys, investigations etc. ii) Knowledge of computer operations.	a) No b) Yes c) No	2 Yrs.	By promotion failing which by absorption/ deputation failing both by direct recruitment	Promotion from Deputy Director (Research) in the scale of pay Rs.10750-16750 (revised scale of pay of Rs.20600-46500) with 4 yrs. Regular service in the grade failing which Dy. Director (Research) in the scale of pay of Rs.10750-16750 with two years regular service in the grade and a combined regular service of 9	14.



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PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Date of Retirement :
4. Present post held along with the details of earlier post held in chronological order. :
5. Present basic pay and pay scale of the post indicating detailed break up of emoluments. :
6. If applicant is on revised pay scale indicate the date from which revision took place and also indicate the pre-revised scale. :
7. Service to which the officer belongs :
8. Educational qualifications :
9. Other qualifications :
10. Experience :
11. Whether belongs to SC/ST/OBC :
12. Address for communication with telephone number. :
13. Any other points he may desire to mention :

Place:
Date:

(SIGNATURE OF THE APPLICANT)

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years (in terms of Ministry's letter No.A-12022/10/05-PE-E dt.01.02.2007, if any Major or Minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents will have to be sent).
5. Attested copies of ACRs for the last 5 years i.e., from 2013-14 to 2017-18 are enclosed.

SIGNATURE OF THE HEAD (COMPETENT AUTHORITY) OF THE OFFICE
ALONG WITH THE OFFICE SEAL

TERMS AND CONDITIONS OF DEPUTATION OF THE POST OF
Sr. Dy. Director (Research) (CL-I) IN RESEARCH & PLANNING DIVISION OF TRAFFIC
DEPARTMENT VISAKHAPATNAM PORT TRUST

1. PERIOD OF DEPUTATION

The period of deputation will be of 3 (three) years from the date of taking overcharge of the post subject to curtailment / extension. The age limit for deputationist is not prescribed, but maximum age limit for an appointment made on deputation does not exceed 56 years on the closing date of application and the crucial date for determining the eligibility criteria is also on the closing date of application.

2. PAY & Allowances

During the period of deputation Shri/Smt _____ will have the option either to get his/her pay fixed in the scale of Rs.13000-18250 (revised scale of Rs.24900-50500) attached to the post of Sr. Dy. Director (Research) (CL-I) in Visakhapatnam Port Trust under the normal rules or the pay attached to the post held by him in his/her parent department viz., _____ plus Deputation (duty) Allowance in accordance with and subject to the conditions as modified from time to time and such general or special orders issued by the Ministry of Shipping Road Transport & Highways in this regard.

3. DEARNESS ALLOWANCE

Shri/Smt _____ will be entitled to dearness allowance under the rules of the parent Department/ Organization or under the rules of Visakhapatnam Port Trust according as he/she retains his/her scale of pay under the parent Department/ Organization or he/she draws pay in the scale attached to the post under the Visakhapatnam Port Trust.

4. JOINING TIME PAY AND TRANSFER T. A.

He/She will be entitled to TA and joining time both on joining the post in Visakhapatnam Port Trust and on reversion there-from to his/her parent Department/ Organization under the rules of Visakhapatnam Port Trust. The expenditure on this account will be borne by the Visakhapatnam Port Trust.

4 (A) T. A. FOR JOURNEY ON DUTY DURING THE PERIOD OF DEPUTATION. To be regulated under rules of the Visakhapatnam Prot Trust.

5. LOCAL ALLOWANCES LIKE COMPENSATORY (CITY ALLOWANCE & HRA):

To be regulated under the rules of Visakhapatnam Port Trust. He/She is not entitled to HRA in case he/she is provided VPT Residential Accommodation.

6. LEAVE AND PENSION

During the period of deputation, he/she will continue to be governed by the leave, pension, Rules of the parent Department/ Organization applicable to him before his deputation to Visakhapatnam Port Trust. The Visakhapatnam Port Trust shall pay the Leave Salary and Pension Contribution to his/her parent Department/ Organization in respect of his/her period of deputation in accordance with the orders issued by the Government under F. R. 116 within 15 days from the end of each financial year or the end of the deputation if the deputation expires before the end financial year. The Leave Salary and Pension contribution shall be paid at the rates intimated by the parent Department/ Organization. The leave salary in respect of the leave availed during deputation period shall be borne by the parent Department/ Organization.

(Continued)

7. PROVIDENT FUND BENEFITS

During the period of deputation he/she will be governed by the rules of parent Department/ Organization. The Visakhapatnam Port Trust will deduct the subscription by contribution on this account from his/her pay and allowances and remit it to the parent Department/ Organization.

8. MEDICAL ATTENDANCE & TREATMENT

The deputationist will be entitled to Medical Attendance & Treatment facilities under the rules of Visakhapatnam Port Trust.

9. RESIDENTIAL ACCOMMODATION

He/She will be entitled to residential accommodation according to the rules of Visakhapatnam Port Trust, when residential accommodation is provided by the Visakhapatnam Port Trust, he/she will have to pay rent to the Visakhapatnam Port Trust as per the Regulations of VPT plus additional charges for Water and Electricity etc., as per the rules of Visakhapatnam Port Trust.

10. INSURANCE SCHEME:

The Visakhapatnam Port Trust will deduct the contribution on this account from his/her pay and Allowance and remit it to parent Department/ Organization.

11. RESIDUARY MATTER:

All matters relating to the conditions of service not covered by the paras 1 to 10 above will be governed by the rules and orders applicable to him/her in parent Department/ Organization.

8. Educational Qualifications (Academic / Technical) as on 18.09.2018 :

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

9. Experience as on 18.09.2018.

Name of the Organisation	Joining Date	Leaving Date	Duration			Designation
			Y	M	D	

(Enclose copy of certificates)

10. Name & Address of the Present Employer with contact no's (If any)

11. N O C submitted : YES / NO

12. VIGILANCE / ADMINISTRATIVE CLEARANCE : YES / NO

13. Languages known:

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. . .2018.

SIGNATURE