



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

ISO-9001

ISO-14001

OHSAS-18001

No.C2/Rect./Sr. ATM (CI-I)/2019 /1881
Dt. 03.12.2019

To

The Chairmen,
All Major Port Trusts

Sir,

Sub: Filling up the vacant post of Senior Assistant Traffic Manager (CL-I) on scale Rs.10750-16750 (revised scale Rs.20600-46500) on absorption/deputation basis, of Traffic Department of Visakhapatnam Port Trust.

It is proposed to fill up the vacant post of Senior Assistant Traffic Manager (CL-I) on scale Rs.10750-16750 (revised scale Rs.20600-46500) on absorption/deputation basis, of Traffic Department of Visakhapatnam Port Trust, as per the Employment Notification (enclosed), as per the terms and conditions (enclosed).

It is requested to circulate the proposal to fill up the above post amongst eligible officers of your Port. Names of eligible and willing officers, who satisfy the Employment Notification for the post of Senior Assistant Traffic Manager (CL-I) together with their applications, as per the bio-data pro-forma enclosed, along with the following documents, may be furnished to the undersigned on or before 20.01.2020

Copies of ACRs of the applicant for the last five years (up to March, 2019). Non-availability certificate is necessary in case of non-availability of ACR to that particular year.

- 1) Attested copies of all certificates.
- 2) No Objection Certificate of respective Port.
- 3) An Undertaking of the applicant not to withdraw, if selected.
- 4) Vigilance/Administrative clearance of the concerned Port.

The officer appointed on deputation, will be governed by the enclosed terms and conditions of deputation. The period of deputation shall not ordinarily exceed three years and in any case, not to exceed five years.

It is informed that, if he/she selected to the post of Senior Assistant Traffic Manager (CL-I) on scale Rs.10750-16750 (revised scale Rs.20600-46500) of Traffic Department in Visakhapatnam Port Trust, will be governed by the Service Rules and Regulations in force as amended from time to time.

Applications received through proper channel will only be entertained. Applications received after the last date or without the ACR's or otherwise found incomplete will not be considered.

Yours faithfully,


for **SECRETARY**

Encl: As above.

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VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
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EMPLOYMENT NOTICE No.15/2019, Dt.02.12-2019

SL. No.		
1.	Name of the Post	Sr. Assistant Traffic Manager
2.	No. of Posts	01 (one) (Unreserved)
3.	Classification	Class - I
4.	Scale of Pay	Rs.10750-16750 (revised scale of pay of Rs.20600-46500)
5.	Whether Selection or Non-selection	Selection
6.	Upper Age limit	35 years
7.	Educational and Other qualifications prescribed for direct recruitment	<u>Essential</u> 1) A degree from a recognized university 2) 5 (five) years experience in shipping/ cargo operations/ railway transportation in executive cadre in an Industrial / Commercial/ Govt. undertaking.
8.	Whether A) Age B) Educational Qualifications C) Experience For Direct recruits Will apply in the case of promotion / absorption / deputation	a) No b) Yes c) No
9.	Period of Probation (in years)	2 years
10.	Method of Recruitment	By absorption/deputation.
11.	In case of recruitment by deputation, grades from which it should be made	Absorption/ deputation will be of Officers holding analogous posts or post of Asst. Traffic Manager Gr.I (existing A.T.M. (CL.I)) in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade in a Major Port Trust.

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