

**VISAKHAPATNAM PORT TRUST
TRAFFIC DEPARTMENT**

No.ITRA/ **SHP**/FMIS/

Dt.28.01.2020

TRADE CIRCULAR No. 1206

Sub: Advisory on Standard Operating Procedure for 2019 Novel corona Virus

Ref: Advisory issued by Port Health Organisation, Govt. of India vide letter No. PCEPH/2020 dated 27-01-2020 to Visakhapatnam Port Trust

The Ministry of Health & Family Welfare [MoHFW], Govt. of India has issued an alert about 2019 Novel Corona Virus [nCoV] infection which occurred in Wuhan City, China. The affected patients are reported to have developed symptoms of Acute Respiratory illness within 14 days of contact, with history of Fever & Cough, and requiring hospital admission. Few of them have developed Severe Acute Respiratory Illness [SARI].

In this regard, MOHFW has asked all the Points of Entries [POEs] i.e. Airports & Ports to be on alert for possible importation into India of 2019 nCoV from China and have instructed that as per International health Regulations [IHR], 2005 certain directions [as per letter quoted above] are required to be ensured at PoEs.

Moreover, it is stated in the advisory that Visakhapatnam Port Trust being a sea Port have ships arriving from many of the infested countries like China, Hong Kong, Thailand, South Korea, Japan, USA, Malaysia & Vietnam and accordingly all Vessel's Agents should be alerted and informed through VSAA about novel corona virus illness and the action to be taken in this regard as per the Standard Operating Procedure [SOP] detailed in the letter cited above, copy of which is enclosed for perusal and compliance.

In the event of detection of personnel infested with the captioned virus, the vessel's agent or the concerned User must contact the designated officials of VPT, Port Health Organization as per list enclosed with the Advisory.

All Ship's Agents, BOT/PPP Operators and other concerned stakeholders are requested to strictly comply with the above directions with immediate effect.

Encl: As stated


TRAFFIC MANAGER

Advisory issuing Authority:

Govt. of India, Port Health Organisation vide Letter No. PHECP/2020 dated 27/01/2020

Copy to: The President, Visakhapatnam Steamship Association, for information and compliance of the above as per directions of the Ministry.

Copy to: The President, Visakhapatnam Stevedores Association / Visakhapatnam C&F Agents Association, for information please.

Copy to All BOT/PPP Operators, for information and necessary action please.

Copy to The Port Health Officer, Port Health Organisation, Visakhapatnam, for information please. This has reference to his Advisory as quoted above.

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Copy to: Sr. P.S. to Chairman, for favour of information of Chairman

Copy to: P.S. to Dy. Chairman, for favour of information of Dy. Chairman

Copy to C.M.E/ CE / Deputy Conservator /FA&CAO, I/C / CMO, II/C, for favour of information please

Copy to: Joint Director, for information with a request to upload the Circular in VPT Website

Copy to: Sr. Dy. Traffic Managers/ DTMs / Sr. ATMs / ATMs, for information



भारत सरकार / GOVERNMENT OF INDIA

पतन स्वास्थ्य संगठन / PORT HEALTH ORGANIZATION

पोर्ट एरिया, विशाखापटनम-530035 / Port Area, Visakhapatnam-530035

टेलीफैक्स / Telefax: 0891-2562681

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सं/No. PHECP/2020/

विशाखापटनम, दिनांक:

Visakhapatnam, Dated: 28th January 2020

To
The Deputy Chairman
Visakhapatnam Port Trust
Visakhapatnam Seaport

Sub: Revised SOP for 2019 Novel Corona Virus – regarding.

Sir,

The Ministry of Health and Family Welfare (MoHFW), Government of India has issued an alert about 2019 Novel Corona Virus (nCoV) infection which occurred in Wuhan city, China. The affected patients are reported to have developed symptoms of Acute Respiratory illness within 14 days of contact, with history of Fever and Cough, and requiring hospital admission. Few of them have developed Sever Acute Respiratory Illness (SARI).

Apart from China, Hong Kong, Thailand, Singapore, South Korea, Japan, USA, Malaysia & Vietnam have reported travel related Novel Corona Virus cases.

The MoHFW has asked all the Points of Entries (PoEs), i.e. the Airports & Ports to be on alert for possible importation into India of 2019 nCov from China, and instructed that as per International Health Regulations (IHR) 2005, it should be ensured at PoEs that:

1. Routine measures, trained staff, appropriate space and stockpile of adequate equipment is in place for assessing and managing ill travelers detected on arrival.
2. Procedures and means are in place for communicating information on ill travelers between ships and point of entry as well as between point of entry and National Health Authorities.
3. Safe transportation of symptomatic travelers to designated isolation facilities for clinical assessment and treatment.
4. A functional Public Health Emergency Contingency Plan at point of entry is in place to respond to public health events

Since Visakhapatnam Seaport has ships arriving from many of these countries, all shipping agents should be alerted and informed through VSAA about novel corona virus illness and the action to be taken as detailed below:

1. All ships arriving from Wuhan/any other port in China, or with crew, who have embarked, having a travel history to Wuhan /other areas in China within the past 14 days, should be informed and made aware about the Novel Corona Virus illness by email by the respective shipping agents well before arrival to Visakhapatnam Seaport. The Master of such vessels should provide prior information about any ill crew member/passenger to the Port Health Officer through the shipping agents.
2. Maritime Declaration of Health should be accompanied by an undertaking that no crew member/passenger have a travel history to Wuhan city/other affected areas in China within the past 14 days and are not suffering from any symptoms suggestive of Novel Corona Virus illness.
3. PHO officials would board the vessels first, and after necessary inspection of all the crew members/passengers would advise further for shifting of any person to the designated Hospital for isolation and treatment, if required.
4. Proper personal hygiene and respiratory etiquette should be followed by all stakeholders while boarding such a vessel, and asymptomatic crew members/passengers which include:
 - a. Wearing adequate PPE (Triple layered masks, gloves).
 - b. Avoiding close contact with those having symptoms of acute respiratory infection.
 - c. Using hand sanitizers and frequent hand washing, especially after direct contact with sick people or their environment.
 - d. Avoiding close contact with live or dead farm/wild animals.
 - e. Persons with symptoms of Acute Respiratory infection should practice cough etiquette (maintain distance, cover mouth while coughing, sneeze into disposable tissues and wash hands).
 - f. Chemical disinfection of all surfaces in contact with ill crew member/ passenger.
5. Report of any case requiring hospitalization to be communicated to National Focal Point through State IDSP.
6. Any incidence of any crew member subsequently falling ill during the stay of the vessel at Port to be intimated to the PHO and other Port Authorities immediately by the Master of the vessel through shipping agent.
7. Ambulance facility for safe transportation of symptomatic crew member/passenger to designated isolation facilities following *Coronavirus Infection Prevention and Control Guidelines* and safe disposal of all Biomedical Waste generated aboard such vessels in accordance with *Biomedical Waste Disposal protocol* would be arranged by VPT authorities. (See Annexure – 1)
8. Ambulance staff to wear adequate PPE and chemical disinfection of ambulance done after transportation of ill crew member/passenger.
9. All shipping agents, other stakeholders and VPT authorities requested to stock adequate PPE including N-95 & triple layered masks, hand sanitizers, disposable gloves, etc to be used while boarding such vessels.
10. Display of Advisory & Alert Signages at prominent places within the Port Area to be arranged by VPT Authorities.

Contact details of stakeholders:

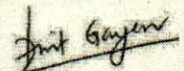
Sl.No.	Name & Designation	Mobile Number	Email ID
1	P. L. Haranadh, Deputy Chairman, VPT	9133555066	haranadhirts@gmail.com
2	Dr Usha Devi, CMO In Charge, Golden Jubilee Hospital, VPT	9866633473	cmado.vpt@gov.in
3	B. Ratnasekhar, Traffic Manager, VPT	9848019360	tm.brsr.vpt@gov.in
4	M. K. Srivastava, Asstt. Commissioner Docks, Visakhapatnam Seaport	9441920328	manojksrivastava.irs@gov.in
5	R. Someshwara Rao, PRO, Immigration, Visakhapatnam Seaport	9440904320	pro-seaport-vskp@ap.gov.in
6	Rajeev Ranjan Jha, Asstt. Commandant, CISF, VPT	8225858923	vpt-vizag@cisf.gov.in
7	Dr S. Tirupathi Rao, DM & HO, Visakhapatnam	9849902299	dmhovsp@yahoo.co.in
8	Dr Pardhasardhi, Nodal Officer, Infectious Diseases, Visakhapatnam	7382555264	epid_vsp@yahoo.com
9	Dr Rambabu, Nodal Officer, Isolation Facility, Govt. Chest & Communicable Disease Hospital, Visakhapatnam	9177747328	rambabu.konatham@gmail.com
10	K.S.N.Ravi, General Manager, Gangavaram Port	9866352753	ksnravi@gangavaram.com
11	Dr Anit Gayen, Port Health Officer, Visakhapatnam	9972972233	anitgayen@gmail.com
12	Dr G. Kranthi Kumar, Dy Port Health Officer, Visakhapatnam	9494383642	kranthikumar.doc@gmail.com

Enclosed Novel Corona Virus Alert advisory is to be circulated to all ships by their respective shipping agents.

The advisory to be circulated to all stakeholders at Visakhapatnam Seaport.

Further guidelines will be updated when directions are received from the Ministry.

भवदीय / Yours faithfully,



डा अनीत गायन / Dr Anit Gayen
पतन स्वास्थ्य अधिकारी / Port Health Officer
विशाखापटनम / Visakhapatnam



**ATAL BIHARI VAJPAYEE INSTITUTE OF MEDICAL SCIENCES
&
DR RAM MANOHAR LOHIA HOSPITAL, NEW DELHI-110001**

Department of Microbiology

Coronavirus Infection Prevention and Control Guidelines

Ambulance Transfer

When a suspect case of Coronavirus/ respiratory tract infection patient has to be transported, the following precautions should be taken by ambulance personnel accompanying the patient:

On arrival to the healthcare facility from where the patient is to be transferred

A. Decontaminate hands (alcohol gel/rub) (Fig 1, 2)

B. Don Personal Protective Equipment (PPE): (Fig 3)

A patient requiring Aerosol Generating Precaution: N95 mask with respirator, gloves, long sleeved fluid repellent gown and goggles (Annexure donning PPE)

C. Inform the hospital of the admission/transfer of a potentially infectious person

Before leaving the house/healthcare facility

- Request patient to wear a surgical mask (if tolerated) and advise on Respiratory Hygiene and Cough Etiquette
- A patient with suspected or confirmed CoV should not travel with other patients

In ambulance

- Remove gloves, decontaminate hands and put on new gloves before touching the patient and before a clean or aseptic procedure, if required. Wearing gloves does not replace hand hygiene.
- Use single use or single patient use medical equipment where possible
- Use disposable linen if available

Arrival to the referral hospital

- Before the patient leaves the ambulance ensure arrangements are in place for receipt of the patient
- Transfer patient to the care of hospital staff
- After transfer of patient remove PPE (Fig 4)
- Perform hand hygiene

Before ambulance is used again

- **Cleaning and disinfecting** (PPE as outlined above should be worn while cleaning)
Surfaces (stretcher, chair, door handles etc) should be cleaned with a freshly prepared 1% hypochlorite solution or equivalent
- **Laundry**
Place reusable blankets in a bag, then put into a laundry bag and send for laundering clearly labelling it so that person in the laundry wears appropriate PPE before handling or autoclaves it before opening.
- **Medical equipment**
Follow manufacturer's instructions for cleaning/disinfecting reusable equipment (see guidelines)
- **Management of waste**
All masks and any waste contaminated with blood or body fluid (including respiratory secretions) should be disposed of as infectious waste in yellow bag
- **Management of sharps** – per Standard Precautions
- **Management of spillages of blood and body fluids** – per Standard Precautions

In the ambulance, if the driver's chamber is not separate, driver should also use PPE

Fig 1 Hand Hygiene: Moments of Hand Hygiene

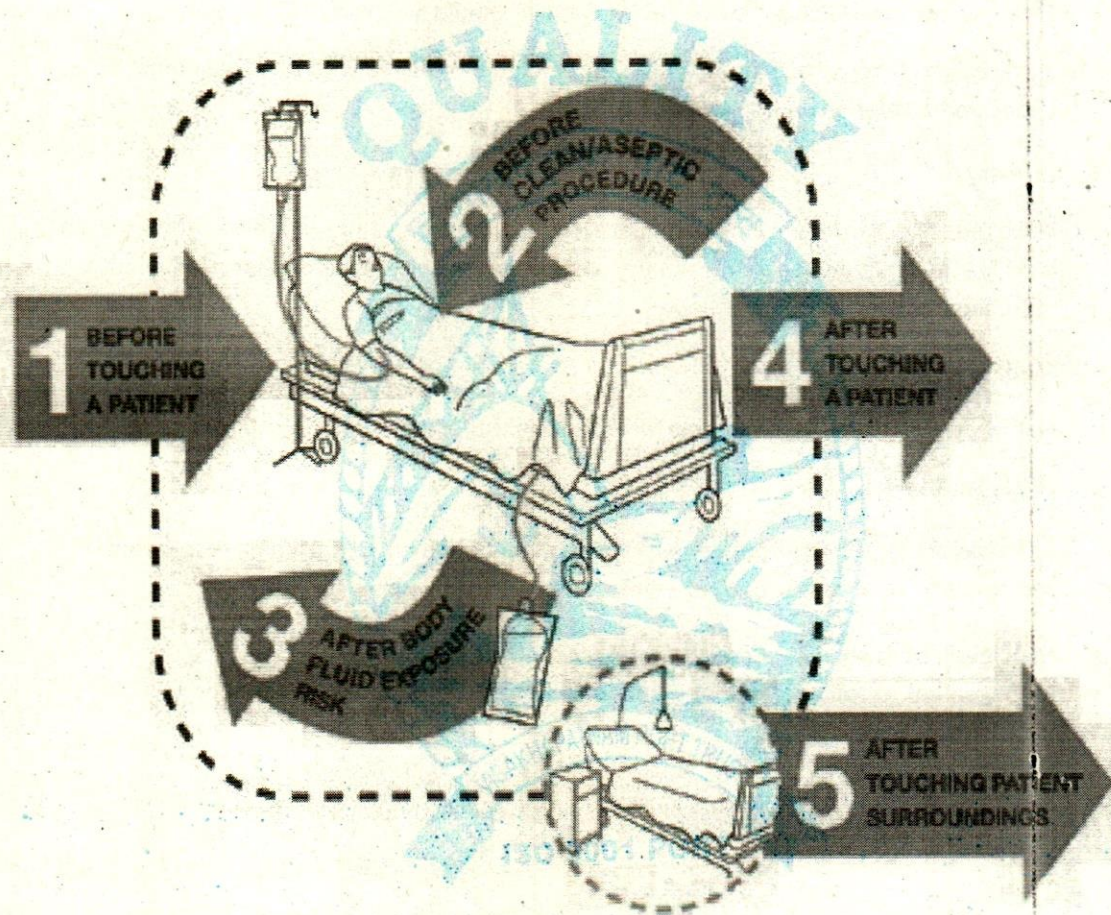
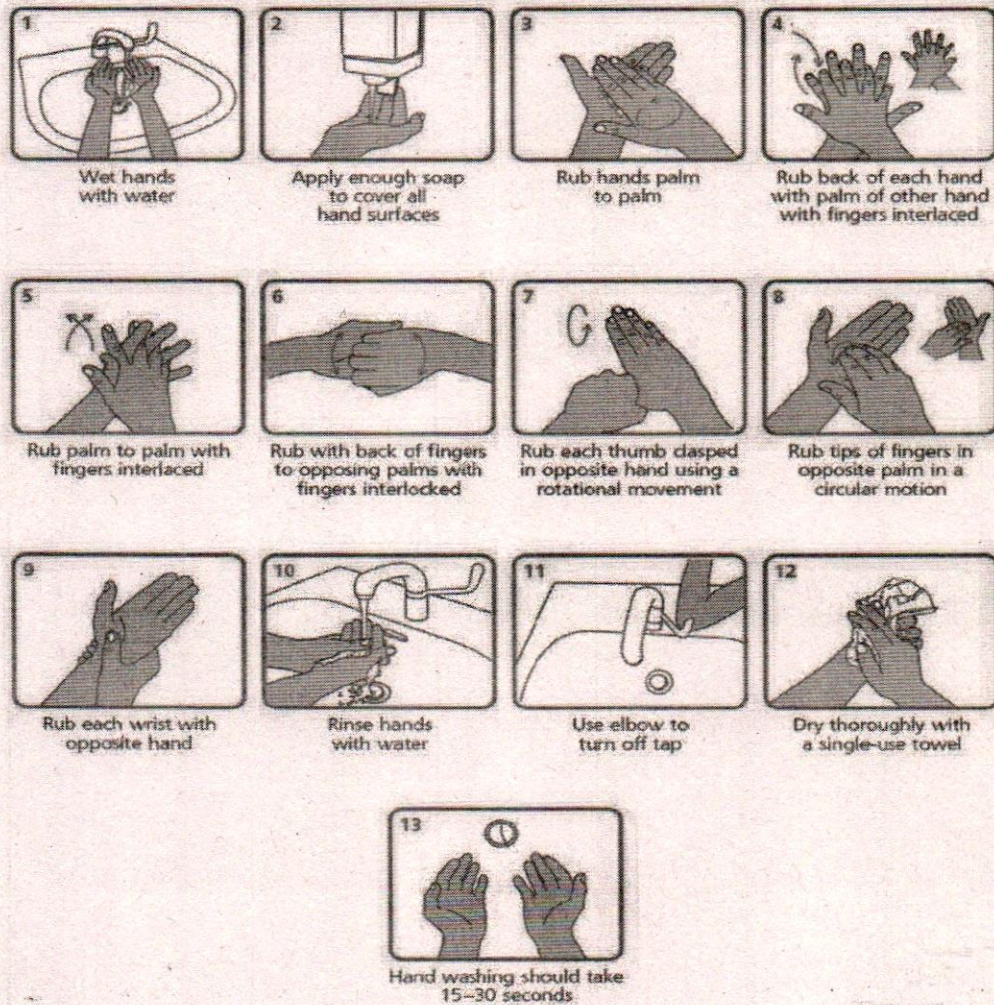


Fig 2 Steps of Hand Hygiene

Hand-washing technique with soap and water



Steps 3-9 are same while using hand rub

Fig 3 Donning procedures should be diligently & carefully followed as given below.




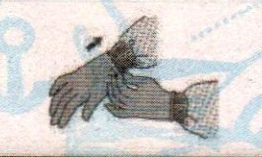
<p>SEQUENCE FOR PUTTING ON PERSONAL PROTECTIVE EQUIPMENT (PPE)</p> <p>The type of PPE used will vary based on the level of precautions required, such as standard and contact, droplet or airborne infection isolation precautions. The procedure for putting on and removing PPE should be tailored to the specific type of PPE.</p>	
<p>1. GOWN</p> <ul style="list-style-type: none"> Fully cover torso from neck to knees, arms to end of wrists, and wrap around the back Fasten in back of neck and waist 	
<p>2. MASK OR RESPIRATOR</p> <ul style="list-style-type: none"> Secure ties or elastic bands at middle of head and neck Fit flexible band to nose bridge Fit snug to face and below chin Fit-check respirator 	
<p>3. GOGGLES OR FACE SHIELD</p> <ul style="list-style-type: none"> Place over face and eyes and adjust to fit 	
<p>4. GLOVES</p> <ul style="list-style-type: none"> Extend to cover wrist of isolation gown 	
<p>USE SAFE WORK PRACTICES TO PROTECT YOURSELF AND LIMIT THE SPREAD OF CONTAMINATION</p> <ul style="list-style-type: none"> Keep hands away from face Limit surfaces touched Change gloves when torn or heavily contaminated Perform Hand Hygiene 	

Fig 4: Doffing procedures should be diligently & carefully followed as given below:

HOW TO SAFELY REMOVE PERSONAL PROTECTIVE EQUIPMENT (PPE) EXAMPLE 1

There are a variety of ways to safely remove PPE without contaminating your clothing, skin, or mucous membranes with potentially infectious materials. Here is one example. **Remove all PPE before exiting the patient room** except a respirator, if worn. Remove the respirator **after** leaving the patient room and closing the door. Remove PPE in the following sequence:

1. GLOVES

- Outside of gloves are contaminated!
- If your hands get contaminated during glove removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Using a gloved hand, grasp the palm area of the other gloved hand and peel off first glove
- Hold removed glove in gloved hand
- Slide fingers of ungloved hand under remaining glove at wrist and peel off second glove over first glove
- Discard gloves in a waste container



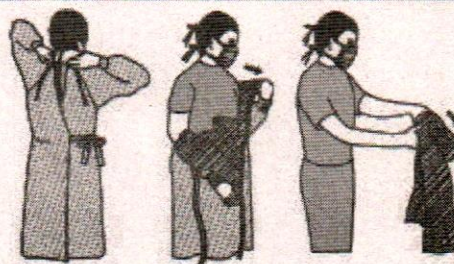
2. GOGGLES OR FACE SHIELD

- Outside of goggles or face shield are contaminated!
- If your hands get contaminated during goggle or face shield removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Remove goggles or face shield from the back by lifting head band or ear pieces
- If the item is reusable, place in designated receptacle for reprocessing. Otherwise, discard in a waste container



3. GOWN

- Gown front and sleeves are contaminated!
- If your hands get contaminated during gown removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Untie or unfasten gown ties, taking care that sleeves don't contact your body when reaching for ties
- Pull gown away from neck and shoulders, touching inside of gown only
- Turn gown inside out
- Fold or roll into a bundle and discard in a waste container

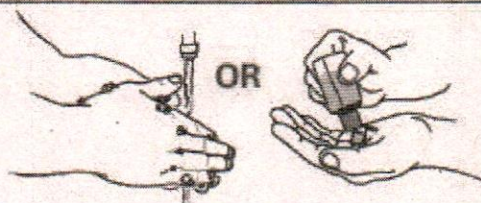


4. MASK OR RESPIRATOR

- Front of mask/respirator is contaminated — **DO NOT TOUCH!**
- If your hands get contaminated during mask/respirator removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Grasp bottom ties or elastics of the mask/respirator, then the ones at the top, and remove without touching the front
- Discard in a waste container



5. WASH HANDS OR USE AN ALCOHOL-BASED HAND SANITIZER IMMEDIATELY AFTER REMOVING ALL PPE



PERFORM HAND HYGIENE BETWEEN STEPS IF HANDS BECOME CONTAMINATED
AND IMMEDIATELY AFTER REMOVING ALL PPE



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NOVEL CORONA VIRUS ALERT ADVISORY

**For All Travellers
who have visited China,
particularly through Wuhan city,
Hubei province of China
during past 14 days
And**

- **Are having one or more of the following symptoms:
Acute onset of Fever, Cough, Shortness of Breath**

SHOULD REPORT TO PORT HEALTH OFFICE

- **For other Travellers (Those without any Symptoms)**

Travellers who have visited the affected countries and do not have any symptoms on arrival, but develop the above mentioned symptoms within 28 days of arrival in India, should report to the nearest Hospital Facility or State / District Health Authorities immediately.

24*7 Union Health Ministry Helpline – 011 23978046



Ministry of Health & Family Welfare
Government of India

Novel Coronavirus outbreak in China

Travel advisory to travelers visiting China

In view of the spurt of cases being reported from China and travel related cases appearing in many countries, the travelers to China are advised the following:

Those planning a visit to China:

All non-essential travel to China to be avoided.

Travelers to China should follow simple public health measures at all times as under:

- Observe good personal hygiene.
- Practice frequent hand washing with soap.
- Follow respiratory etiquettes - cover your mouth when coughing or sneezing.
- Avoid close contact with people who are unwell or showing symptoms of illness, such as cough, runny nose etc.
- Avoid contact with live animals and consumption of raw/undercooked meats.
- Avoid travel to farms, live animal markets or where animals are slaughtered.
- Wear a mask if you have respiratory symptoms such as cough or runny nose.

(+91-11-23978046) - 24*7 Union Health Ministry Call Centre/Helpline is operational to provide support regarding any technical query on #nCoV. Please make note of the Helpline number.