



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

ISO-9001

ISO-14001

OHSAS-18001

No.C2/Rect./Sr. Dy. Director (Research)/2020
Dt. 15/05.2020

1137.

To
The Chairmen,
All Major Ports

Sir,

Sub: Filling up the post of Sr. Dy. Director (Research) (CL-I) on scale Rs.60000-180000 on absorption/deputation basis, in Research & Planning Division of Traffic Department of Visakhapatnam Port Trust.

It is proposed to fill up the post of Sr. Dy. Director (Research) (CL-I) on scale Rs.60000-180000 on absorption/deputation basis, among Major Ports in Research & Planning Division of Traffic Department of Visakhapatnam Port Trust, as per the RR (enclosed), on the terms and conditions (enclosed).

It is requested to circulate the proposal amongst eligible officers of your Port. Names of eligible and willing officers, who satisfy the RRs for the post of Sr. Dy. Director (Research) (CL-I) together with their applications, as per the bio-data proforma enclosed, along with the following documents, may be furnished to the undersigned on or before 30.06.2020

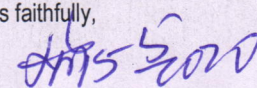
- 1) Copies of ACRs of the applicant for the last five years (up to March, 2020). Non-availability certificate is necessary in case of non-availability of ACR to that particular year.
- 2) Attested copies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) An Undertaking of the applicant not to withdraw, if selected.
- 5) Vigilance/Administrative clearance of the concerned Port in the prescribed proforma.

The officer appointed on deputation, will be governed by the enclosed terms and conditions of deputation. The period of deputation shall not ordinarily exceed three years and in any case, not to exceed five years.

It is informed that, if he/she selected to the posts of Sr. Dy. Director (Research) on scale Rs.60000-180000 in Research & Planning Division of Traffic Department in Visakhapatnam Port Trust, will be governed by the Service Rules and Regulations in force as amended from time to time.

Applications received through proper channel will only be entertained. Applications received after the last date or without the ACR's or otherwise found incomplete will not be considered.

Yours faithfully,


SECRETARY

Encl: As above.

Copy to: TM - It are requested to give wide publicity amongst the eligible officers and to send the applications, if any on or before 30.06.2020

Copy to: Joint Director (CL-I) of Traffic Department for wide publicity and it is requested to display the same in Port Web site for information and also ensure that the same may be deleted after due date.

Encl: As above.

APPLICATION FORM

Photograph
(3.5cmx3.5cm)

Post applied for: Senior Dy. Director (Research)

1. Full Name (in block letters) :
2. (a) Address for communication :
(b) Telephone No./Mobile No. :
(c) Fax/Email address :
3. Date of birth :
4. Date of retirement :
5. Category (caste certificate to be : SC ST OBC GEN
Enclosed in case of SC/ST/OBC)
6. Present post with scale of pay :
7. Date of continuous appointment :
in the present post
8. Date of first appointment in :
Class-I cadre of the Post
9. Educational and other qualifications
(graduation certificate and certificate
for higher professional qualification
to be enclosed)

Examination	University	Year of passing	Class and percentage obtained	Special subjects

10. Details of fulfilling qualifying service:

Post	Scale (both revised & pre-revised)	Period		
		On regular basis	On officiating/Adhoc basis	On Deputation basis

Note: (1) All columns must be clearly filled in.

(2) Pay scale granted as financial up-gradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

11. Details of employment/ :
Experience in executive cadre in a chronological order

Name of the organisation	Posts held	Scale of pay	From	To	Nature of duties

12. Any outstanding achievement in the :
Posts so far held (give brief note)

13. Any other information that applicant :
may like to mention (give brief note)

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

Place:

(Signature of the Applicant)

Date:

Certificate to be given by Head of Office of the applicant.

1. The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.
2. The veracity of educational qualification certificates are correct.
3. No disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
4. His/Her integrity is certified.
5. No major/minor penalties have been imposed on the applicant during the last 10 (ten) years. If any, kindly indicate details thereof.
6. Attested copies of ACRs for the last five years (1.4.2015 to 31.03.2020) are enclosed.

SIGNATURE OF THE CHAIRMAN/DY. CHAIRMAN
WITH SEAL

- Note:
1. Applicant may enclose self-attested copies of certificates in support of the educational and other qualifications.
 2. Applicant may enclose copies of documents in support of employment in organizations other than in Major Port Trusts.

Name of post	No of Posts	Classification	Scale of Pay (Rs)	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and Other qualifications prescribed for direct recruitment	(a) age Qualifications/ (b) educational/ (c) experience For Direct recruits Will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation grades from which it should be made		
2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
St.Dy. Director (Research)	1	Cl. I	13000-350-18250	Selection	---	40 years	Essential: i) Degree in Economics or Statistics or Mathematics from a recognized university/institutions. ii) Nine yrs executive experience in planning or in collection, compilation and interpretation of data or in conducting field surveys, investigations etc. ii) Knowledge of computer operations. <u>Desirable:</u> i. Post Graduate Degree / diploma in Economics or Statistics or Mathematics or Operational research and allied subjects from a recognized university/institutions. ii) Knowledge of Computer operations.	a) No b) Yes c) No	2	By promotion failing which by absorption/ deputation failing both by direct recruitment	Promotion from Deputy Director (Research) in the scale of pay Rs.10750-16750 with 4 yrs regular service in the grade failing which Dy Dir (Research) in the scale of pay of Rs.10750-16750 with two yrs regular service in the grade and a combined regular service of 9 yrs in the scales of pay Rs.10750-16750 and in 9100-15100 in the respective discipline of — P & R Div. Absorption/ deputation will be of Officers holding analogous posts or Deputy Director (Research)/ Dy. Director (R&D) and other equivalent posts in the scale of pay of Rs. 10750-16750 with 4 yrs regular service in the grade in P&R div in a Major Field Units.	

TERMS AND CONDITIONS OF DEPUTATION OF THE POST OF
Sr. Dy. Director (Research) (CL-I) IN RESEARCH & PLANNING DIVISION OF TRAFFIC
DEPARTMENT VISAKHAPATNAM PORT TRUST

1. PERIOD OF DEPUTATION

The period of deputation will be of 3 (three) years from the date of taking overcharge of the post subject to curtailment / extension.

2. PAY & Allowances

During the period of deputation Shri/Smt _____ will have the option either to get his/her pay fixed in the scale of Rs.60000-180000 attached to the post of Sr. Dy. Director (Research) (CL-I) in Visakhapatnam Port Trust under the normal rules or the pay attached to the post held by him in his/her parent department viz., _____ plus Deputation (duty) Allowance in accordance with and subject to the conditions as modified from time to time and such general or special orders issued by the Ministry of Shipping Road Transport & Highways in this regard.

3. DEARNESS ALLOWANCE

Shri/Smt _____ will be entitled to dearness allowance under the rules of the parent Department/ Organization or under the rules of Visakhapatnam Port Trust according as he/she retains his/her scale of pay under the parent Department/ Organization or he/she draws pay in the scale attached to the post under the Visakhapatnam Port Trust.

4. JOINING TIME PAY AND TRANSFER T. A.

He/She will be entitled to TA and joining time both on joining the post in Visakhapatnam Port Trust and on reversion therefrom to his/her parent Department/ Organization under the rules of Visakhapatnam Port Trust. The expenditure on this account will be borne by the Visakhapatnam Port Trust.

4 (A) T. A. FOR JOURNEY ON DUTY DURING THE PERIOD OF DEPUTATION. To be regulated under rules of the Visakhapatnam Port Trust.

5. LOCAL ALLOWANCES LIKE COMPENSATORY (CITY ALLOWANCE & HRA):

To be regulated under the rules of Visakhapatnam Port Trust. He/She is not entitled to HRA in case he/she is provided VPT Residential Accommodation.

6. LEAVE AND PENSION

During the period of deputation, he/she will continue to be governed by the leave, pension, Rules of the parent Department/ Organization applicable to him before his deputation to Visakhapatnam Port Trust. The Visakhapatnam Port Trust shall pay the Leave Salary and Pension Contribution to his/her parent Department/ Organization in respect of his/her period of deputation in accordance with the orders issued by the Government under F. R. 116 within 15 days from the end of each financial year or the end of the deputation if the deputation expires before the end financial year. The Leave Salary and Pension contribution shall be paid at the rates intimated by the parent Department/ Organization. The leave salary in respect of the leave availed during deputation period shall be borne by the parent Department/ Organization.

(Continued)

7. PROVIDENT FUND BENEFITS

During the period of deputation he/she will be governed by the rules of parent Department/ Organization. The Visakhapatnam Port Trust will deduct the subscription by contribution on this account from his/her pay and allowances and remit it to the parent Department/ Organization.

8. MEDICAL ATTENDANCE & TREATMENT

The deputationist will be entitled to Medical Attendance & Treatment facilities under the rules of Visakhapatnam Port Trust.

9. RESIDENTIAL ACCOMMODATION

He/She will be entitled to residential accommodation according to the rules of Visakhapatnam Port Trust, when residential accommodation is provided by the Visakhapatnam Port Trust, he/she will have to pay rent to the Visakhapatnam Port Trust as per the Regulations of VPT plus additional charges for Water and Electricity etc., as per the rules of Visakhapatnam Port Trust.

10. CHILDREN'S EDUCATIONAL ALLOWANCE & REIMBURSEMENT OF TUITION FEE

The deputationist will be eligible to claim CEA & Reimbursement of Tuition fee in respect of his/her children under the Visakhapatnam Port Trust Regulations subject to the fulfillment of the conditions prescribed therefore from time to time. He/She cannot claim both the concessions in respect of the same child. If the deputationist opts Ports scale, he is not entitled to the above allowance, as the same was the part of CAFETERIA allowance.

11. LEAVE TRAVEL CONCESSION:

The Visakhapatnam Port Trust shall allow and bear the expenditure on account of LTC as admissible to him/her under the Visakhapatnam Port Trust (LTC/Home Town) Regulations. If the deputationist opts Ports scale, he is not entitled to LTC, as the said allowance was the part of CAFETERIA allowance.

12. INSURANCE SCHEME:

The Visakhapatnam Port Trust will deduct the contribution on this account from his/her pay and Allowance and remit it to parent Department/ Organization.

13. RESIDUARY MATTER:

All matters relating to the conditions of service not covered by the paras 1 to 12 above will be governed by the rules and orders applicable to him/her in parent Department/ Organization.