

VISAKHAPATNAM PORT TRUST  
TRAFFIC DEPARTMENT

No: ITRA/SHP/FCIR

Dt: 26-06-2020

TRADE CIRCULAR: 1279

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Sub: Procedure for verification of documents pertaining to Shipment of Export Stone Aggregate & Stone Dust (Under Coastal / Foreign) through VPT and submission of Indemnity Bond thereof – Reg.

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In context of the aforesaid subject, it is to inform all concerned Stakeholders that the Export Stone Aggregate & Stone dust, mined from various stone quarries located in and around the state of Andhra Pradesh is being procured by the various Agencies and is being shipped either to Coastal or Foreign destination through VPT.

In this regard, with a view to prevent unauthorized export of illegally mined Stone Aggregate & Stone Dust from such quarries through VPT, a policy decision has been adopted by the VPT Board, wherein a standard documentation verification procedure has been formulated to verify the genuinity and legality of the mined Stone Aggregate & Stone Dust to be exported to overseas destination from VPT.

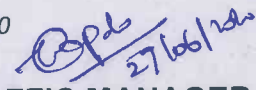
Accordingly, in terms of the approval of VPT Board, the mandatory documents as per the enclosed check list (Annexure-Q) will be required to be furnished by the Steamer Agent/Exporter or its authorized representative/ Stevedore, prior to confirming movements for berthing of their vessel in VPT.

In addition to the mandatory documents as per the check list stated above, the exporter will be required to furnish to VPT Indemnity Bond (As per stipulated format in Annexure -R), so as to indemnify VPT from consequences arising out of illegal shipments(if any) and to get compensation/reimbursement for the incurred loss or damage from the Exporter. The said Indemnity Bond is to be drawn on Non judicial stamp paper valued at minimum of Rs 100/-

The above policy will be implemented from the date of issuance of the Trade Circular and will remain in force till further orders

Approving Authority:

VPT Board vide Resolution No. 36/20-21[Agenda Item No. S-25] for the meeting dated 02-06-2020

  
For TRAFFIC MANAGER

Encl: Check List

- C:- P.S to Chairman , for the favor of kind information of Chairman
- C:- P.S to Dy. Chairman , for the favor of kind information of Dy. Chairman
- C/- P.A to TM for information of Traffic Manager.
- C/-President Steam ship Agents Association for wide publicity among trade
- C/-President Stevedores Association with a request for wide publicity among Stevedores.
- C/-President C&F agents Association for information
- C :- Jt. Director (R&P) for information and copy placed in Swatch Bharat with a request to place in Port Website
- C/- AQF( Shp) ,TMO for information and to e-mail to All Trade.

**DOCUMENT VERIFICATION FLOW FOR EXPORT OF STONE AGGREGATE / STONE BOULDERS / STONE DUST ETC THROUGH VPT**

**(a) Documents related to Mining & statutory permissions:**

- (i) Mining Permission issued by department of Mines and Geology, Government of Andhra Pradesh
- (ii) License to work factory, (FORM No.04) issued by Inspector of Factories, Government of Andhra Pradesh
- (iii) For the Purchaser of Stone Aggregate / Stone Dust mined from the Quarry , FORM OF LICENSE , FORM - B, under rule 4[b], issued by department of Mines and Geology, Government of A.P along with Form-C Certificate of Registration of establishment under section 2 (d) and 4(2) issued by Labour Department Govt. of Andhra Pradesh
- (iv) Invoice copy issued by the Purchaser / Shipper / Consignor to the Consignee.
- (v) Transit Permit (TP) copies issued by the Department of Mines and Geology, Government of Andhra Pradesh for the vehicles used in the Transportation of Export Stone Aggregate / Stone Dust from the mines to the Port premises
- (vi) Subleasing permission issued by the shipper to the Handling Agent, if any, for carrying out Cargo Handling operation
- (vii) Invoice Copy issued by the Mine Owner to the Purchaser / Exporter of cargo


**(b) Customs & Port related Documents**

- (i) Shipping bill / Bill of Coastal Goods for export.
- (ii) Vessel Profile submitted in POS
- (iii) CHD gang advice (if vessel is serviced through Electrical Cranes/Ship's Cranes )
- (iv) Proof of payment of HMC Hire charges (if HMC is engaged for vessel's operation)
- (v) Shipping bill and Export application along with Let Export Order [LEO]
- (vi) Letter of appointment issued by the shipper to the Stevedore concerned for undertaking Stevedoring Operation in VPT.

**(c) Documents for cargo belonging to party other than the Exporter:**

In addition to the aforesaid documents, the exporter purchasing cargo from third party for making shipment will be required to furnish certified copy of the Buyer & Seller Agreement conforming proper validity of the transaction and ownership change.

**Note: Sample copies the documents as stated above are enclosed for reference**

  
 23/04/2014  
 P. NALDAR  
 Sr. Dy. Traffic Manager  
 Traffic Department  
 Visakhapatnam Port Trust



**INDEMNITY BOND on Non-Judicial Stamp Paper**

To be given in presence of a notary public

KNOW all men by these present We/I, \_\_\_\_\_ son of Sri. \_\_\_\_\_ having registered office / residing at \_\_\_\_\_ working as Proprietor/Partner/Director etc. of the Company (Buyer), do hereby jointly and severally bound to Visakhapatnam Port Trust, Visakhapatnam to the extent of each and every consignment, as and when we/I, shall export any \_\_\_\_\_ by using the facilities and Infrastructures as may be provided by said VPT during such export facilities, We/I bind ourselves and also our respective heirs, executors, administrators and representatives jointly and severally by these presents in case our such exports activities found contrary to the guidelines of the Ministry of Shipping, Govt. of India.

**WHEREAS:**

1. We/I, are/am aware of the guidelines issued by the Ministry of Shipping, Govt. of India from time to time, in connection with checking of document for preventing export of illegally mined \_\_\_\_\_ out of the State/Country. We/I, are/am also aware that the steps taken by VPT to check documents like Transit Pass (TP)/Transport Challan (TC) Issued by the Mining Authorities before allowing entry of such \_\_\_\_\_ into the Port.
2. We/I, further declare that the cargo being shipped is from a legal source which We/I have been verified and satisfied for ourselves. In case any part of whole of the cargo of the subject shipment is found to be from any illegal source out of the \_\_\_\_\_ MTs of \_\_\_\_\_ to be brought into the Port for shipment through VPT by our /my company \_\_\_\_\_ for export purpose is originating out of a sale transaction of \_\_\_\_\_ within the state of Andhra Pradesh but outside the port premises from M/s. \_\_\_\_\_, a company duly registered in the state of Andhra Pradesh following the relevant provisions of Central Excise/Commercial Taxes rule of the country within the state of Andhra Pradesh, We/I shall take the entire responsibility for such misrepresentation and shall keep VPT indemnified from any loss or damages either on account of penalties, legal proceedings, etc., or otherwise.
3. We/I, further declare that our company has verified the genuineness of \_\_\_\_\_ MTs of \_\_\_\_\_ being purchased for export through VPT as per prevalent relevant rules of the country.
4. We/I, further declare, agree and undertake to Indemnify the VPT in the event any quantity out of \_\_\_\_\_ MTs of \_\_\_\_\_ so brought into/shipped through VPT is proved to be from illegal mined /transacted

sources at any stage of transaction, by any authority, we/I, and our/my, company will be held responsible for any eventually /consequences to be decided by the appropriate authority of the state/country as well as VPT and the concerned authority including VPT and shall solely be responsible and liable for any punitive action or other proceedings against me/our company.

5. We/I, further declare that we/I, and our/my company as the buyer of \_\_\_\_\_ MTs \_\_\_\_\_ within the state of Andhra Pradesh as well as the exporter of the said cargo through VPT, indemnify VPT, from any loss caused to it/its employees due to actions, penalties etc. that may arise from our export of the said \_\_\_\_\_ MTs \_\_\_\_\_, for which we/I & our/my Company shall remain solely responsible and accountable.

Having read, understood and found the above statement of facts to be in order, this Indemnity is executed on this \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year) at Visakhapatnam

Having read and explained the above statement of facts in Telugu and having found the same to be in order, this Indemnity is executed on this \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year) at Visakhapatnam

Signed, sealed and delivered

Witnesses

Sureties

1.

1.

2.

2.

