

**VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)**

EMPLOYMENT NOTICE No. 1/2020, dated 12-06-2020

Visakhapatnam Port Trust, requires engagement of Business Development Officers for Business Development and Trade Promotion in Traffic Department of Visakhapatnam Port Trust on contract basis for a period of one year on consolidated remuneration.

Post	Qualifications	Age	Remuneration (consolidated)	Number of Posts
Business Development Officer	<p><u>Essential:</u> Qualifications: MBA (Marketing) from recognized University/Institution</p> <p><u>Experience:</u> Minimum 3 (three) years in working as Executive in Public Sector/Private Sector/Shipping Industry in Marketing/Business Development.</p>	35 years (Should not exceed 35 years)	Rs.60,000/- (per month)	Two (2)

Capabilities

- Should have subject knowledge on Logistics as well as hands on working experience in the Logistics sector preferably in Port, Shipping & Railways.
- Should have an excellent communication skills especially in English, Hindi, Telugu etc. and should be adept in operating Computers & M.S. Office
- Should be adept in preparing PPT's and should possess good analytical skills for data analysis etc.
- Should have qualities for maintaining good Industrial/Trade and Public relations.
- Should be young, dynamic, energetic Go getter and ready to travel throughout the country etc. on call.

Applications are invited from the eligible candidates to submit their candidature as in the prescribed proforma (Annexure-I) along with copies of certificates in support of educational qualification/experience on or before **22.06.2020** to the following address.

Address: Secretary
1st Floor, Administrative Officer Building
Visakhapatnam Port Trust
Visakhapatnam-530035.

Canvassing any form will be a disqualification and VPT reserve the right either to cancel the notification or increase or decrease a number of posts including device in its own method in selecting the candidates.

For Further details, visit Port Website i.e. www.vizagport.com


SECRETARY

APPLICATION FORMAT

Annexure-I

Passport
size photo

1.	Name of the Post:				
2.	Notification No. and date:				
3.	Name of the Candidate:				
4.	Date of Birth: (Enclose attested copy of proof)				
5.	Nationality:				
6.	Qualifications: (Enclose attested copies certificates)				
	Qualification (with Discipline/Branch	Name of College/ University	Year of passing	Marks secured	Percentage
(i)					
(ii)					
(iii)					
(iv)					
Note: In case of CGPC Etc., system of grading, the candidate shall convert the CGPA etc., grading into equivalent percentage of marks and indicate in the above prescribed column accurately. Indicating wrong percentage will disqualify the candidature.					
7.	Experience: (Enclose copies of proof):				
	Name of the Organization	Post held	From	to	Nature of duties
(i)					
(ii)					
8.	Permanent Address:				
9.	Address for Communication With e-mail address and Telephone No.				
10.	Any other points, applicant to submit				
11.	Languages known:				

DECLARATION

I, Shir/Smt. _____ (name of the applicant) hereby declare that, the information furnished above are true and correct. I am not a retired employee and deputationist. In case, any information is found incorrect/false I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Place:

Date:

SIGNATURE OF THE CANDIDATE