



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

THE ONLY INDIAN PORT WITH ISO 9001, ISO 14001 & OHSAS 1800

No.C1/Rect./SME(Dy.HOD)/2020
Dt. 24.06.2020.

To
The Chairmen,
All Major Port Trusts (as per the list enclosed)

Sir,

Sub: Filling up of the anticipated vacancy of Sr. Marine Engineer(Dy.HOD) on scale of pay of Rs.80000-220000 under composite method of Recruitment in CR proposal of Mechanical & Electrical Engineering Department, Visakhapatnam Port Trust – Reg.

It is proposed to fill up (01) one anticipated vacant post of Sr. Marine Engineer (Dy.HoD) on scale of pay of Rs.80000-220000 in Mechanical & Electrical Engineering Department of Visakhapatnam Port Trust to be arisen w.e.f. 01.11.2020 by absorption through composite method, from the eligible officers of Major Ports, who possess the prescribed qualifications, experience and other conditions as mentioned in the Recruitment Rules appended.

Names of suitable and willing officers, who satisfy the provisions in the approved Recruitment Rules for the above post may be furnished together with their applications as per the proforma enclosed along with the following documents to the undersigned on or before **25.07.2020**.

- 1) Copies of ACRs of the applicant for the last five years (up to March, 2020) (duly attested by an Officer not below the rank of Dy. HoD on each page). Non-availability certificate is necessary in case of non-availability of ACR to that particular year.
- 2) Attested photocopies of all certificates.
- 3) No Objection Certificate of respective Port.
- 4) Vigilance/Administrative clearance of the concerned Port/organization in the revised proforma prescribed by the Ministry vide letter No.I-26/18/201-PE-I dt.17.08.2010.
- 5) An Undertaking of the applicant not to withdraw, if selected.
- 6) The details of the applicant may clearly be mentioned along with length of service in the feeder grade posts and details of pay scales.
- 7) It may clearly be mentioned whether the candidate has experience in the feeder grade posts in regular or Adhoc or deputation basis.
- 8) The applications of non eligible candidates (i.e. who are not in the feeder grade posts) may not be sent
- 9) Three copies of recent pass port size photographs.

It is informed that, if he/she selected to the post of Sr. Marine Engineer (Dy.HoD) on scale of pay of Rs.80000-220000 of Mechanical & Electrical Engineering Department in Visakhapatnam Port Trust, under composite method will be governed by the Service Rules and Regulations in force as amended from time to time.

Applications received through proper channel within the due date will only be considered. Applications received after the last date or without the ACR's or otherwise found incomplete will not be considered.

Yours faithfully,


SECRETARY

Encl: As above.

Copy to: Notice Board



**VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)**

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PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Present post held along with the
Details of earlier post held in chronological order :
4. Whether belongs to SC/ST :
5. Present basic pay and pay scale of the post
indicating detailed break-up of emoluments :
6. Service to which the officer belong :
7. Educational qualifications :
8. Other qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with telephone No. :
12. Any other points he may desire to mention :

Place:
Date :

(SIGNATURE OF THE APPLICANT)

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years.
5. Details of ACRs attached for the last 5 years.

SIGNATURE OF THE HEAD OF THE OFFICE
ALONG WITH THE OFFICE SEAL

FOR OFFICE USE

**DATE OF RECEIPT
OF APPLICATION**

APPLICATION PROFORMA FOR APPLYING TO THE POST OF SR.MARINE ENGINEER (Dy.HoD) ON
ABSORPTION THROUGH COMPOSITE METHOD IN VPT

1. **NAME** (In English & Block Capitals)

[illegible]

Paste latest
photograph
With
Attestation.

2. **DATE OF BIRTH** (DD/MM/YYYY)

Age (YY/MM) 3. NATIONALITY/ RELIGION

(as on 25.07.2020)

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4. **Father's NAME**

[illegible]

5. Mailing Address for Correspondence

[illegible]

6. Category

Genl	
SC	
ST	
OBC	

5 (a) Permanent Mailing Address

[illegible]Telephone No, Mobile No
& e-Mail ID

7. SEX: MALE / FEMALE

8. Educational Qualifications (Academic / Technical) :

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

9. Experience.

Name of the Organisation	Joining Date	Leaving Date	Duration Y M D			Designation

(Enclose copy of certificates)

10. Name & Address of the Present Employer with contact no's (If any)**11. N O C submitted : YES / NO****12. VIGILANCE / ADMINISTRATIVE CLEARENCE : YES / NO**

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. . .2020

SIGNATURE

RECRUITMENT RULES FOR THE POST OF SENIOR MARINE ENGINEER IN VISAKHAPATNAM PORT TRUST

Sl. No.	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational Qualifications/ (c) experience for Direct recruits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation , grades from which it should be made	Remarks
1	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
1	Senior Marine Engineer/Chief Engineer Marine (Vessel)	1	CL-I	16000 - 20800 (revised scale of pay of Rs. 32900-58000)	Selection	--	44 yrs.	i) MOT 1st Class Motor certificate issued under Merchant shipping Act 1958. ii) Four years experience as Chief Engineer or 5 years combined experience as Chief Engineer and 2nd Engineer on board a foreign going ship.	a) No b) Yes c) No	N.A.	By promotion or by absorption through composite method failing which by deputation from other Government organizations failing both by direct recruitment	Promotion from the post of Marine Engineer in the scale of pay of Rs.14500-18700 (revised scale of pay of Rs.29100-54500) with Four years regular service in the grade of absorption through Composite method will be of Officers holding analogous posts or officers with 4 years regular service in the post of Marine Engineer	