



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

THE ONLY INDIAN PORT WITH ISO 9001, ISO 14001 & OHSAS 1800

No. C1/Rect/EXE (Mech)/2020
Dt. 08.09.2020.

To
The Chairmen,
All Major Port Trusts

Sir,

Sub: Filling up of 03 (three) vacant posts of Executive Engineer (Mech) on scale of pay of Rs.50000-160000 in Mechanical & Electrical Engineering department of Visakhapatnam Port Trust on Deputation – Reg.

03 (three) posts of Executive Engineer (Mech) on scale of pay of Rs.50000-160000 in M&EE department of Visakhapatnam Port Trust, are to be filled up by Deputation from the officers of Major Port Trusts fulfilling the eligibility criteria prescribed in the Recruitment Rules (enclosed).

Applications are therefore invited from the eligible and willing officers who satisfy the Recruitment Rules for the post of Executive Engineer (Mech) in the prescribed format enclosed.

The eligible and willing officers may therefore submit the applications in the prescribed format through proper channel along with the following documents may be forwarded to this Port Trust on or before **07.10.2020**.

- 1) Copies of ACRs duly attested by an Officer not below the rank of Deputy HOD on each of the page of the ACR of the applicant for the last five years (up to March, 2020). If ACR for a particular year/period is not available, the certificate to that effect may be attached and the ACR of the preceding years for similar No. of years should be enclosed with the certificate indicating the reasons for non-availability of ACRs.
- 2) Attested copies of all certificates, as a proof of educational qualification, qualifying service/experience in the respective feeder post & pay scale wise.
- 3) No Objection Certificate of the Heads of the respective Port Trust/Organization.
- 4) Administrative clearance of the concerned port as per enclosed proforma.
- 5) Vigilance/Administrative clearance of the concerned Port in the prescribed proforma as per Ministry's letter No.A12022/10/205-PE-I, dt.27.08.2010, duly filled in all respects.
- 6) Two latest passport size photographs (to insert/attach in an envelope)

The selection is by merit for which overall grading in the ACRs/APARs will not be below "VERY GOOD". The crucial date for eligibility criteria will be determined as on the last date of receipt of application.

If any major or minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents may be sent along with application.

Incomplete application or application received after the due date will not be considered.

The Port reserves the right to cancel or make any alteration in the recruitment process, if need arises, without further notice and without assigning any reason thereof, changes, if any will be notified in Port's website only.

Yours faithfully,


SECRETARY

Encl: As above.

Copy to: Notice Board

PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Present post held along with the details of earlier post held in chronological order. :
4. Whether belongs to SC/ST :
5. Present basic pay and pay scale of the post indicating detailed break-up of emoluments. :
6. Service to which the officer belong :
7. Educational qualifications :
8. Other qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with telephone number. :
12. Any other points he may desire to mention. :

Place:
Date:

(SIGNATURE OF THE APPLICANT)

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / Vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years (In terms of Ministry's letter No.A-12022/10/05-PE-E dt.01.02.2007, If any Major or Minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents will have to be sent).
5. Attested copies of ACRs for the last five years are enclosed.

SIGNATURE OF THE HEAD OF THE OFFICE
ALONG WITH THE OFFICE SEAL

1	2	3	4	5	6	7	8	9	10	11	12	13	14
4.	Executive Engineer (Mech./Electrical/Electronics & Communication)	9	Class-I	10750-300-16750	Selection	—	35 yrs	<p>Essential:</p> <p>i). Degree or equivalent in Mechanical Electrical / Electronics & Communications Engg. from a recognised university / institution.</p> <p>ii). Five years experience in relevant discipline in executive cadre in an industrial / commercial / Govt. under taking.</p>	<p>(a) : No</p> <p>(b) : No. However a diploma in the Engg. in the relevant discipline from a recognised university / institution is essential</p> <p>(c) : No</p>	2 yrs.	By promotion failing which by absorption/ deputation failing both by direct recruitment.	<p>Promotion from: Asst. Executive Engineer (Mechanical / Electrical / Electronics & Communications) in the scale of pay of Rs.9100-15,100 with 5 yrs regular service in the grade failing which Asst. Executive Engineer (Mechanical / Electrical / Electronics & Communications) in the scale of pay of Rs.9100-15100 with 2 yrs regular service in the grade and a combined regular service of 8 yrs in the scale of pay of Rs.9100-15100 & Rs. 8600-14600 in the respective discipline of M&E Engineering Department OR Diploma Engineers in the scale of pay of Rs.8600-14600 with 8 years of regular service in the grade where the pay scale of Rs.9100-15100 does not exist in that discipline.</p> <p>Absorption / deputation will be of officers holding analogous posts in respective discipline or feeder post with Five yrs regular service in the grade in a Major Port Trust.</p>	