



ISO9001 - 14001 - OHSAS 18001 PORT

TENDER NOTICE No.IENG/EE (East)/Pruning/T/ Dt.23-07-2021

Sealed Tenders in the prescribed pro forma are invited for the work mentioned hereunder from reputed contractors having experience in executing **Civil Works**.

1. Name of work: - : Pruning /Trimming of Tree branches in Eastern Sector roads.
2. Estimated Cost :- **Rs: 1,60,345/-**
3. E.M.D : **Rs. Exempted.**
4. Cost of Tender papers (Non- refundable): **Rs.236/-(200+36(GST))**
5. Last date of request for Tenders: **29- 07 -2021**
6. Last date for issue of Tenders: **29 - 07 -2021**
7. Date and time for receipt of Tenders: **30- 07-2021 Upto 14.00 Hrs. Tenders will be opened on same day after 14.05 Hrs.**

Request for issue of Tender papers shall be addressed to the undersigned enclosing D.D. in favour of FA&CAO/VPT towards cost of Tender papers along with copies of Solvency from Nationalized Bank/ Scheduled Bank to the extent of Rs.0.75Lakhs obtained within one year, valid APVAT Registration. The Tenderer who wishes to download the Tender documents from the VPT Website (www.VIZAG PORT. Com) have to pay the cost of Tender papers at the time of submission of Tender in a separate sealed cover. Otherwise their Tender will not be considered, the Tenderers are required to observe the website to find out any corrigendum issued subsequent to the downloading of the Tender notice and schedule. Details of average annual turnover not less than Rs. 0.49 lakhs during the last 3 (three) years ending 31st March of the previous financial year, duly certified by the Chartered Accountant, proof of experience in civil works i.e., experience of having successfully completed civil works during last 7 years ending last day of month previous to the one in which applications are invited should be 3 (three) civil works completed each costing not less than the amount equal to 40% of the estimated cost (or) 2 (two) civilworks completed each costing not less than 50% of the estimated cost (or) 1 (one) civil work completed costing not less than 80% of the estimated cost and proof of Registration with Government / Public Sector undertaking in respect of applicants not registered with Visakhapatnam Port Trust. **If any amendment or addendum will be issued before opening of the Tenders and the same may be looked in the VPT Web site and any further clarifications can also obtained from CE's office VPT.**

The right of issue of Tenders is reserved.

EXECUTIVE ENGINEER (SOUTH)

Copy to: SE (CP)- for information.
Copy to: FA&CAO/Nodal Officer, IT / V.O. -for information.
Copy to: Dy. Director (ITS) along with complete bid document in Soft copy form to publish on the V.P.T. Web site up to. .07-2021
Copy to: Notice Board / A.S. to arrange display the Tender notice on the notice board.
Copy to: EE (EAST) /A.E(ROADS).
Copy to: SE -IV - for information and necessary action.
Copy to: M/s. Builders Association of India, Plot No.43&44, 4th Floor, Siripuram, Visakhapatnam
Copy to: The Garison Engineer, MES, Visakhapatnam
Copy to: The Chief Engineer, DGNP, Visakhapatnam
Copy to: The Chief Engineer, NAVY, Visakhapatnam
Copy to: The Supdt. Engineer, CPWD, Visakhapatnam
Copy to: The Supdt. Engineer, R&B, Visakhapatnam
Copy to: The Supdt. Engineer, Public Health Visakhapatnam
Copy to: The Chief Engineer, VMC, Visakhapatnam
Copy to: The Chief Engineer, VUDA, Visakhapatnam
Copy to: The Divl. Rly.Manager(Engg.), Waltair, Visakhapatnam
Copy to: The Chief Engineer, M/s. R.I.N.L., Steel Plant, Visakhapatnam.
Copy to: The Chief Engineer, M/s. N.T.P.C., Visakhapatnam.
Copy to: The Chief Engineer, M/s. N.H.A.I., Marripalem, Visakhapatnam

For information
with a request
to arrange
wide publicity

VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

PERCENTAGE - TENDER FOR WORKS

I / We hereby Tender for execution for Board of Trustees of the Visakhapatnam Port Trust of the works specified in the Tender memorandum within the time specified in such memorandum at the rates specified therein and in accordance in all respects with the specifications design and instructions in writing referred to in Rule - 1 hereof and in clause - II of the conditions of contract and with such materials as are provided for by end in all other respects in accordance with such conditions so far as applicable.

MEMORANDUM (GENERAL DESCRIPTION)

- a) Name of the work: : Pruning /Trimming of Tree branches in Eastern Sector roads .
- b) Estimated Cost : Rs. **1,60,345/-**
- c) Earnest Money : Exempted.
- d) Security Deposit : 10% of the contract amount
- e) Percentage to be deducted from bills towards Security Deposit } 10% of the gross bill amount will be recovered towards S.D. from the bills till the entire amount of 10% of the contract value is reached including EMD.
- f) Time allowed for the above work from date of written order . 1(Month) Months
- g) Maintenance period 3(Three) Months

Item No.	Item of Work	Quantity	Unit Per	Rate to be Quotationed	Amount
1	2	3	4	5	6.

CONTRACTOR

EXECUTIVE ENGINEER (East)

Should this Tender be accepted I/We hereby agreed to abide by and fulfil all the terms and provisions of the conditions contained in the pamphlet named "GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" which have been read by me, read and explained to me so far as applicable, or in default there of to forfeit and pay to the Board of Trustees or its successors in office the sums of money mentioned in the said conditions:

Give particulars and Nos. strike out (a) if no cash security deposit is to be taken The sum of Rs...(**Exempted**) is deposit with the Financial Adviser and Chief Accounts Officer (Port Trust) and full value of which is to be absolutely forfeited by the Board or its successors, in Office, without prejudice to any other rights or remedies of the said Board or it successors in office should I / We fail to commence the work specified in the above memorandum of should I / we not deposit the full amount of SECURITY DEPOSIT specified in the above memorandum in accordance with Clause I (a) of the said conditions of Contract, otherwise the said sum of **Rs.-(Exempted)** shall be retained by Government as on account of such SECURITY DEPOSIT as aforesaid or (b) the full value of which shall be retained by BOARD on account of the SECURITY DEPOSIT specified in Clause I (b) of the said conditions of contract.

Strikeout (b) if any Cash Security Deposit is taken

Receipt attached as Earnest Money (A) the

Signature of contractor before submission of Tender. Dated the ----- day of -----

Signature of witness to Contractor's Signature Witness:

Address:

Occupation:

The above Tender is here by accepted by me on behalf of the Board of Trustees of Visakhapatnam Port Trust.

Signature of the Officer by whom accepted. Dated the ----- day of -----

CHAIRMAN
VISAKHAPATNAM PORT TRUST

The common seal of the BOARD OF TRUSTEES of the Port of Visakhapatnam has been affixed in the presence of Sri _____ CHAIRMAN of the Board of Trustees has signed on behalf of the Board in the presence of

CONTRACTOR

VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

SCHEDULE ' A'

Schedule showing (approximately) the materials to be supplied by the Visakhapatnam Port Trust Board under Clause – 10 of the General Conditions of Contract to be executed and the rates at which they are “to be charged for”.

NAME OF WORK: Pruning /Trimming of Tree branches in Eastern Sector roads .

SL. No.	Description of materials	Approx. Quantity	Unit	Rate at which the materials will be charged to the Contractor	Place of delivery
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- NIL -

CONTRACTOR

EXECUTIVE ENGINEER (East)

Note: Visakhapatnam Port Trust will not supply water, cement, steel required for the work for both permanent and temporary works and the contractor himself shall procure the same. The procurement of cement and steel shall be made as per the “Additional conditions regarding supply and procurement of cement and steel”.

**VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT**

Tender Inviting Authority: Chief Engineer, Visakhapatnam Port Trust							
Name of the Work: Pruning /Trimming of Tree branches in Eastern Sector roads.							
Contract No: IENG/EE(East)Pruning/T/ / 2021							
Bidder Name:					Excess (+)	0.00	%
SCHEDULE "B"							
Sl. No.	Description of work	Quantity	Unit	Estimat ed Rate		AMOUNT Rs. P	
				Figure	Words		
1	Supplying of Man mazdoor at site of work to attend miscellaneous works as required and as directed by the Engineer In Charge, complete.						
(a)	Semi-skilled / Un Skilled supervisory	85.00	Nos	669.90	Rupees Six hundred sixty nine and ninety paise only.		56,942/-
(b)	Un skilled Man Mazdoors/Woman mazdoors	122.00	Nos	592.90	Rupees five hundred ninety two and ninety paise only		72,334/-
2	Supply of Motor Truck for the transportation of all sorts of materials such as sand, gravel, metal, steel, cement, boulders, debris, furniture, water supply pumps and motors including fuel charges, driver charges etc., as directed by the Engineer-in-Charge, complete. (Payment will be made for number of hours worked at site only)	40.00	hrs	258.50	Rupees two hundred fifty eight and fifty paise only.		10,340/-

3	Supply JCB (3D) earthmover for excavation, levelling and removing earth / debris etc., including fuel, operator charges and incidental charges and operational charges as directed by the Engineer-in-charge all labour and equipment, spares etc., complete. (Payment will be made for number of hours worked at site only)	30.00	1Hr	690.95	Rupees six hundred and ninety five paisa only.	20,729/-
	Amount put to tender Rs.					1,60,345/-
Quoted rate in Words			Rupees One lakh sixty thousand three hundred and forty five only.			
The percentage Excess/less over amount put to tender -----%						

CONTRACTOR

EXECUTIVE ENGINEER (SOUTH)

VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

Name of Work : Pruning /Trimming of Tree branches in Eastern Sector roads .

SPECIAL CONDITIONS

1. All materials and workmanship shall conform to the appropriate Indian Standard Specifications, published by the Bureau of Indian Standards (BIS) latest versions as applicable, specifications given in the Schedule "B" (schedule of quantities and rates) of the contract and special conditions. Standards issued elsewhere may be used if approved by the Engineer-in-charge for those items of work only for which appropriate Indian Standards do not exist. Necessary testing charges, if any, shall be borne by the contractor.
2. The Contractor is responsible for taking precautionary measures for the safety of the lives of the mazdoors working under him and the responsibility arising due to any mishap during the execution of work, the payment of any compensation etc. lies entirely on the part of the Contractor.
3. The notice inviting Tenders and General Conditions etc., shall form part of contract.
4. All the rules and regulations governing the Visakhapatnam Port Trust shall be applicable.
5. Any damages caused to Port property either directly or indirectly shall be made good by the Contractor at his own cost.
6. The decision of Engineer-in-charge is final in case of any technical clarification.
7. All defective works pointed out by the Engineer-in-charge shall be rectified by the contractor at his cost.
8. The percentage excess / less over total schedule amount shall be required to be typed at the end of the schedule- 'B' by the contractor.
9. No sales tax will be paid on account of the work.
10. The work should be completed within 1 (One) Month from the date of issue work order.
11. It is the responsibility of the Contractor to see that the job entrusted is done expeditiously with safety and in time. A penalty of $\frac{1}{2}$ % will be levied for every week of delay subject to maximum of 10% on the total value of the contract. In this connection, the decision of Chief Engineer is final. Time is the essence of the contract.
12. The VPT reserves the right to withdraw any item of Tender or to cancel the subject Tender without assigning any reason.
13. Statutory deductions will be made from the bills.
14. Payment will be made according to the actual quantities of work ordered and carried out as measured by the Engineer-in-Charge. The rate entered in the contract shall be valid for any extent of variation of quantity of each individual item subject to total contract value does not get altered by more than 30%.
15. Any additional work required, should be carried out with the prior approval of CE / VPT or his authorized representative and will be paid extra as per mutually agreed up on.
16. The Standard VPT conditions, which are not mentioned, are also applicable to this work.

CONTRACTOR

17. The Contractor has to follow the norms of IMS as the VPT is adhering to Quality management system (ISO 9001-2014), Environmental management system (ISO 14001-2014) and Occupational health & safety assessment series (OHSAS 18001-2007) for their activities.
18. The rates quoted in the schedule-B are excluding GST, GST will be paid as per norms.
19. The contractor / Firms while quoting Tender shall note that, no post Tender negotiation will be held with the L-1 Tenderers, except in exceptional cases, whenever it is found necessary.
20. If any forged / fake documents are submitted by the Tenderers, the management reserves the right to forfeit the EMD/SD besides their business dealings with VPT will be banned.
21. No claim will be entertained for fluctuation in market rate of any labour, materials on transportation etc., during the period of contract.
22. No escalation clause will be entertained at any stage of the contract.
23. **METHOD OF MEASUREMENT:**
Standard Method: Unless stated or billed otherwise, quantities shall be measured in accordance with the Indian Standard code of practice for Measurement of Civil Engineering works I.S. 1200. The rates entered in the contract shall include whatever allowance is considered by the contractor to be necessary for waste, working area, construction slopes, batters etc.
24. The payment of transportation of Earth / Debris will be made on stack measurements after deducting 20% for voids. The Contractor has to make stacks at his own cost at the place of loading and spread the debris / earth at the place of unloading to lines and levels as directed by the Engineer-in-Charge.
25. The useful materials obtained from the dismantled materials are to be handed over at Port General Stores or at the place shown as directed by the Engineer-in-charge at no extra cost to the department.
26. If the dismantled materials / debris etc., are not removed as per the instructions of the concerned officer/ their representative a penalty of Rs.100/- per day shall be levied.
27. The Tenderers are expected to carefully inspect the site of work and study the site conditions before Tendering for this work and no claim whatsoever will be entertained at a future date arising out of local working conditions and clarifications given by the department.
28. Before commencement of the earth excavation works the contractor shall obtain approval of the Engineer-in-charge for the alignment marked at site of work. Clearance shall also be obtained with regard to non-interference of optical fiber cables of information technology network and electrical cables of Mechanical and Electrical Engg. Dept.
29. The Contractor shall abide by all statutory regulations, labour rules, insurance, safety codes, P.F. contribution, Minimum wages act in force and as applicable during execution of the contract and obtaining clearance from Visakhapatnam Port Trust and relevant authorities as and when required.
30. The Contractor should observe the prohibitory rules and regulations in force at the time of work and as revised from time to time and cause no obstructions or hindrance to the department work.
31. Visakhapatnam Port Trust will not supply cement, steel and water.
32. The 2% value of the Tender amount should be paid towards EMD along with submission of Tender. The EMD of 2% will form part of the total security deposit of 10% and only the balance of 8% will be recovered from the running on account bills at the rate of 10% until the balance of 8% is recovered. The Security deposit will be refunded only after satisfactory completion of the work.

CONTRACTOR

33. The contractor or his authorized representative shall invariably sign in the hindrance register which shall be maintained by the concerned division at site of work whenever any hindrance takes place while execution and the same will be reviewed by the Engineer-in-Charge from time to time, to examine the justified reasons for considering extension of time etc.,
34. The contractor shall employ and post full time engineer/supervisor as necessary in execution of works as per requirement and as per instructions of Engineer-in-charge.
35. Opening of the Tender on -07-2021 after 14.05 hours
36. The Port working hours are from 08.30 AM to 1.00PM and from 02.00 PM to 5.30PM. Any work requiring supervision carried out by the contractor beyond working hours and holidays, the contractor shall apply in writing in advance of such work to arrange supervision.
37. GST in respect supply of goods & Services or on works contract as applicable in respect of this contract should be payable by the supplier/service provider/contractor and port trust will not entertain any claims with effect from 01-07-2017.
38. According to GST Act every dealer is liable to be registered whose aggregate turn over exceeds Rs.20.00 lakhs for supply of goods/services/executing any works contract. Accordingly GSTIN is to be provided for participation in tender and to award the contract
39. The rate to be quoted should be exclusive of GST component and payment will be made against "Tax Invoice" as prescribed under the GST Act/Rules.
40. The supplier/Contractor is required to remit GST as per the "Tax Invoice and file the details in GSTR on or before 10th of the subsequent month to enable VPT to claim input tax credit , Otherwise the said tax invoice will be kept pending for payment.
41. All the eligible bidders, who are registered with NSIC/ Ministry of MSME are exempted from payment of EMD amount and Tender Document Cost subject to fulfilling of following conditions.
- I The Bidder should invariably submit a request letter claiming "EMD and Tender Document Cost exemption".
 - ii. The Bidder has to submit the self-certified copy of the Registration Certificate issued by NSIC/Ministry of MSME for the works/ services relevant to the "Subject Tender as per Pre-qualification criteria".
 - iii. The above Registration Certificate should be valid on the date of opening of the technical bid.
 - iv. The Monetary limit of the Registration certificate shall be more than the "Amount put to Tender". In case the monetary limit of the above Registration Certificate is less than the estimated cost (put to tender), then the above certificate will be treated as invalid for the subject Tender Value.
 - v. In case the Registration Certificate issued by NSIC/ Ministry of MSME is found to be invalid (date expired) or insufficient monetary limit or irrelevant works or services i.e., other than the tendered works/ services, then the above Registration certificate cannot be considered for exemption of EMD & Tender Document cost and the Bid received with treated as "Bid submitted without EMD and Tender Document Cost", which would attract disqualification under EMD & Tender Document Cost of Tender conditions as mentioned above.
 - vi) In case the bid is submitted as an Indian arm of a Foreign Bidder and the eligibility Criteria conditions were met thru foreign company, then the "EMD Exemption & Tender Document Cost cannot be claimed under the MSME status of Indian arm/ Subsidiary.

CONTRACTOR

vii) Copy of “Application for obtaining NSIC/MSME Registration” of pending renewal of NISC will not be entertained. Such offers will be treated as Offers received without EMD and Tender Document Cost.

42. As the location of work is in prohibited area the contractor shall obtain necessary RFID passes from the Commandant, CISF/VPT through the department for himself, his workers, materials, equipment, and vehicles etc., as per rules in force. In view of security requirements personnel/workers of the contractors shall possess photo identity cards for issue of passes. For this purpose, photo identity cards issued by the contractors are also valid. For the contractors/authorized personnel requiring such photo identity cards on a long-term basis, same will be issued by the Port, CISF as per rules in force. The necessary charges for RFID gate passes shall be borne by the contractor.

CONTRACTOR

EXECUTIVE ENGINEER (East)

VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

...
UNDERTAKING

I am aware of the General Directions and conditions of contract works on percentage tender and additional conditions including amendments issued from time to time of the Civil Engineering Department , Visakhapatnam Port Trust. I will abide by them whenever works are entrusted to me and will sign them at the time of agreement without questioning . Also , I will not claim anything extra for the reason that they are not supplied along with tender papers.

SIGNATURE OF THE CONTRACTOR

NAME:

ADDRESS:

VISAKHAPATNAM

DT.

CONTRACTOR

VISAKHAPATNAM PORT TRUST

VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

NAME OF WORK : Pruning /Trimming of Tree branches in Eastern Sector roads-Reg.

DECLARATION No. 1

The conditions contained in the NIT were perused and it was understood that is the condition relating to GST is concerned it was mentioned as follows:

“According to GST ACT every dealer is liable to be registered whose aggregate turn over exceeds Rs.20 lakhs for supply of goods/services/executing any work contract accordingly GSTIN is to be provided for participation in tender and to award the contract”.

I the authorized signatory of the bidder do, hereby declare and confirm that I have read and understood the NIT conditions as such I am conscious about the consequences and implication of GST on the subject work. I further declare that I am well aware of the guidelines being issued by the Govt. of India regarding GST from time to time and also the applicability of the rates and the likely variation of the same in future either upwards or downwards under the GST regime in respect of the works in VPT. I am also aware that I am bound by the policy of the Govt in this regard.

I therefore hereby undertake and declare that I shall be liable to pay any amounts payable towards GST unconditionally without any demur and in this regard I hereby authorize VPT to recover or deduct such sum of GST from the amounts as per rules payable to Me/Our firm. I declare that the authorization hereby given is irrevocable and shall be binding on me as well as my successors, agents or person claiming any amount on my behalf.

SIGNATURE OF THE CONTRACTOR/ FIRMS
NAME
ADDRESS

St: Visakhapatnam

Dt:

VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

NAME OF WORK: - Pruning /Trimming of Tree branches in Eastern Sector roads-Reg.

DECLARATION No.2
Table 1: Anti- Profiteering

Section 171(1) CGST Act 2017:

Any reduction in rate of tax on any supply of goods or services or the benefit of input tax credit shall be passed on to the recipient (VPT) by way of commensurate reduction in prices.

Sr. No.	Item description	Discount on account of anti- profiteering clause.	Remarks whether owing to reduction in tax rates or owing to accrual of additional input tax credits

Table 2: GST Detail

Sr. No.	Item description	HSN / SAC code (as applicable)	Erstwhile Tax Rates(Excise Duty, Service Tax, VAT/CST) including entry tax and any other tax subsumed in GST	Applicable GSTIGST (CGST+S GST) UTGST	Applicable GST%

Availing of Input tax credit _____

Vendor (Supplier of goods/service provider) to note and ensure timely receipt of goods and tax invoices in VPT as per GST Law.

Benefit on account of Input Tax Credit (ITC) shall be passed on to VPT (Yes/No)_____

Signature of Authorized signatory:
Name of supplier / service provider:

seal